NORFOLK STATE UNIVERSITY

SPARTAN SEMINAR (SEM) 101, 102, 201 EXEMPTION APPROVAL

ADVISING NOTE

Date:

SEM 101 and 102 are designed for traditional first-time, full-time freshmen in their fall and spring semesters, and SEM 201 is designed for sophomores in their fall semester. SEM is part of Spartan Pathways, NSU's signature initiative to prepare undergraduate students for improved post-graduation outcomes. Exemption decisions should be made only after a careful transcript review and a conversation with students to ascertain their level of preparation for college success.

FORM INSTRUCTIONS

This form serves to provide evidence of a student's exemption from SEM 101, 102, and/or 201 and should only be used for transfer, veteran, active military or ROTC students. Type student's name and NSU student ID number in the space provided. Select the exemption requirements that are being satisfied. After obtaining all signatures, submit the fully-completed form to the Registrar's office.

STUDENT'S NAME: NSU STUDENT ID NUMBER (Middle 7 digits): The above student is EXEMPT from the following course(s) in the SEM series (check all that apply): **SEM 101 SEM 102 SEM 201** The exemption decision is based on the following: TRANSFER STUDENT (check only one box) Required attached documentation: Current Certificate of Advanced Standing (CAS) Transferred minimum of 15 hours: Exempt from SEM 101 Transferred minimum of 30 hours: Exempt from SEM 101 and 102 Transferred minimum of 60 hours: Exempt from SEM 101, 102, and 201 **VETERAN / ACTIVE MILITARY / ROTC STUDENT** Currently serving in the Armed Forces Required documentation: Presented current DOD identification. DO NOT PHOTOCOPY Completed military services Required attached documentation: Copy of DD Form 214-Certificate of Release or Discharge from Active Duty SIGNATURES Signing below indicates that both student and advisor/academic department are aware that this form only exempts student from taking the NSU SEM 101, 102, and or 201 course(s). The three (3) semester credits hours attached to SEM-101, SEM-102 and SEM-201 are still required for the degree/program completion. Date Student's Signature Department Chair's Signature Date Dean's Signature Date