



30.009: Dual Degree Policy

Responsible Executive: Vice President for Academic Affairs
Responsible Office: Office of Academic Affairs
Related Policy:
Approved-On Date: January, 2002
Effective Date: Spring, 2003
Revision Date:

Policy Statement

Dual Degrees are awarded to students who concurrently fulfill the requirements for two majors and two degrees. A dual degree is earned when the student completes university and departmental requirements in both majors. Students must complete the minimum requirement for institutional credits and meet the graduation requirement for grade point average (GPA).

A minimum of 25% (30 additional semester credit hours) above the minimum hour requirement of the major requiring the most credits is required to obtain a dual degree. All coursework for the second degree must be predefined and pre-approved by the department housing the second degree. The student will receive two diplomas and both degrees will appear on the student's permanent academic record.

Purpose

The purpose of the dual degree policy is to allow students who have completed requirements for two majors to be awarded a dual degree. The policy outlines the processes and regulations associated with this policy.

Procedures

I. Dual Degree Program Specifications

- A. If the requirements for both degrees are not completed simultaneously, the student must complete graduation requirements for the second degree within one year of graduation clearance for the first degree. The student's transcript will reflect the date that the second degree was awarded.
- B. If the one year rule is not met, the student must apply for admission into the second degree program and follow the procedures outlined under 'Second Baccalaureate Degree' (refer to section 'Second Baccalaureate Degree') in the University Catalog.
- C. Students must complete a minimum of 30 semester credit hours as specified by the department in order to satisfy the second degree.
- D. Students must meet general education core requirements for both majors. In cases where there are differences in general education requirements the higher core course is required for both.
- E. Implementation of this policy for the dual degree will concur with current policy.

II. Academic Affairs Process

- A. Convene University-wide Curriculum Committee meetings and facilitate discussions and recommendations for 'dual-degree' programs submitted by Schools.
- B. Monitor implementation of program and use policy to respond to requests for program exceptions and waivers.
- C. Supervise registration and graduation audit of the dual-degree academic clearance.

III. Department and School Process

- A. Each 'dual degree' program must specify the 30 credit hour program that will be required for the dual degree and each dual degree program must be approved at departmental, school and university-wide curriculum committee levels.
- B. Upon approval by the university-wide curriculum committee, each dual-degree program will be entered in the Student Information System as a customized degree program for audit purposes.
- C. Departments will be responsible for publicizing and announcing the programs, preparing and disseminating curriculum sheets, brochures and catalog listings.
- D. Departments will be responsible for helping to build customized programs for the 'dual degree' in the Student Information System.