



30.012: Pass/Fail Policy

Responsible Executive: Vice President for Academic Affairs
Responsible Office: Office of the Vice President for Academic Affairs
Related Policy:
Approved-On Date: Prior to 1998
Effective Date:
Revision Date:

Policy Statement

Norfolk State University supports our students by providing a high quality education to a culturally and ethnically diverse student population. In an effort to help students succeed; the Pass/Fail Grading policy is being implemented. The policy lays the foundation for courses that students can take and receive a grade of pass or fail rather than a letter grade.

Purpose

The purpose of the Pass/Fail Policy is to encourage students to take courses that will enrich their academic careers and promote the process of lifelong learning without the pressures of the regular grading system.

Procedures

I. Criteria

- A. Students may enroll in an approved course that can be used to clear a subject requirement outside of the individual's major field of study.
- B. No courses that are a part of a student's major field of study can be taken as pass/fail courses.
- C. If the student takes a course in a field then changes his or her major to the field of study in which the P/F was offered; the letter grade will be used on the student's transcript.
- D. The student will receive a grade of pass in the designated course as long as he or she receives a grade of C (2.0) or better.
- E. Courses taken on a pass/fail basis must be accompanied by documentation of a C or better.
- F. The total number of credit hours awarded a pass or fail grade shall not exceed 12 for any student's entire degree program.
- G. Students transferring to NSU are limited to ___ credit hours.
- H. Once the student makes the decision to take a course as a P/F option, the decision cannot be changed by the student.