



## 2018-2019 Financial Statements

**NORFOLK STATE UNIVERSITY**  
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We see the future in you.

## FINANCE AND ADMINISTRATION

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June 12, 2020

Dr. Javaune Adams-Gaston, President; and Board of Visitors  
Norfolk State University  
700 Park Avenue  
Norfolk, VA 23504

Dear President and Board of Visitors:

The official Financial Statements of Norfolk State University (NSU) for the fiscal year ended June 30, 2019, are hereby submitted. The statements include an accompanying statement of net position, statement of revenues, expenses, changes in net position and statement of cash flows, along with associated notes and schedules. Moreover, the financial statements were prepared in conformity with Generally Accepted Accounting Principles (GAAP) and represent a comprehensive record of the financial position of NSU operations for the fiscal year ended June 30, 2019.

University management is responsible for the accuracy and completeness of data, fairness of presentation, and disclosures; consequently, University management assumes full responsibility and, asserts, to the best of our knowledge and belief, that the information is accurate in all material aspects. To provide a reasonable basis for making these representations, University management has well-established, balanced internal controls designed to protect the University's assets from loss, theft and misuse; and a reputable accounting system that compiles sufficient reliable information for the preparation of the University's financial statements and documents.

The Commonwealth of Virginia Auditor of Public Accounts audited and rendered an opinion on the University's financial statements on pages 107-109 and issued a report on internal control titled "Independent Auditor's Report On Internal Control Over Financial Reporting and On Compliance and Other Matters," dated June 12, 2020.

The Governmental Accounting Standard Board (GASB) requires that management provide a narrative introduction, overview and analysis to accompany the basic financial statements in the form of Management's Discussion and Analysis. This letter, the Management's Discussion and Analysis section and the Auditor of Public Accounts' Report should all be read in conjunction to gain enhanced understanding of the University's basic financial statements and required supplementary information.

The preparation and presentation of the financial statements are a collaborative process for the entire staff of the Division of Finance and Administration. Based upon their indefatigable and determined financial expertise, they are commended for maintaining the fiscal integrity and financial information for the University throughout the year. We truly appreciate their collective enthusiasm, professionalism and dedication to the University.

Sincerely,

Gerald E. Hunter  
Vice President  
Finance and Administration

# NORFOLK STATE UNIVERSITY

## MANAGEMENT'S DISCUSSION AND ANALYSIS

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### Overview

The following Management's Discussion and Analysis (MD&A) is required supplemental information under the Governmental Accounting Standards Board (GASB) reporting model. It is designed to assist readers in understanding the accompanying financial statements and provides an objective, easily readable analysis of Norfolk State University's (University) financial activities based on currently known facts, decisions, and conditions. This discussion includes an analysis of the University's financial condition and results of operations for the fiscal year ended June 30, 2019. Note that although the University's foundations identified as component units under GASB Statement No. 14, as amended by GASB Statement No. 39 and 61 are reported in the financial statements, they are excluded from this MD&A, except where specifically noted. Comparative numbers, where presented, are for the fiscal year ended June 30, 2018. Since this presentation includes highly summarized data, it should be read in conjunction with the accompanying financial statements, notes to the financial statements, and other supplementary information. University management is responsible for all of the financial information presented, including this discussion and analysis.

The three basic financial statements are the Statement of Net Position, the Statement of Revenues, Expenses, and Changes in Net Position, and the Statement of Cash Flows. The following analysis discusses elements from each of these statements, as well as an overview of the University's activities.

### Statement of Net Position

The Statement of Net Position presents the University's assets, deferred outflows, liabilities, deferred inflows and net position as of the end of the fiscal year. The purpose of this statement is to present to the financial statement readers a fiscal snapshot at June 30, 2019. From the data presented, readers of the Statement of Net Position are able to determine the assets available to continue the University's operations. They are also able to determine how much the University owes vendors and creditors.

Net Position is divided into three major categories. The first category, net investment in capital assets, represents the University's total investment in capital assets, net of accumulated depreciation and outstanding debt obligations related to those capital assets. The next category is restricted which is divided into two categories in the financial statements, nonexpendable and expendable. Restricted nonexpendable net position consists solely of the permanent endowment fund and is only available for investment purposes. As of June 30, 2019, the University does not have any permanent endowments. Expendable restricted net position is available for expenditure by the University but must be spent for purposes as determined by the donors and/or external entities that have placed time or purpose restrictions on the use of the asset. Unrestricted net position is available to the University for any lawful purpose of the University.

Effective for fiscal year 2019, the Governmental Accounting Standards Board (GASB), issued Statement 83, Certain Asset Retirement Obligation and Statement 88, Certain Disclosures Related to Debt, including Direct Borrowings and Direct Placements. Statement 83 required the University to record a liability and a corresponding deferred outflow of resources for certain asset retirement obligations (ARO) within the University's financial statements. An Asset Retirement Obligation is a legally enforceable liability associated with the retirement of a tangible capital (that is, the capital asset is permanently removed from service). The retirement of a tangible capital asset encompasses its sale, abandonment, recycling, or disposal in some other manner; however, it does not encompass the temporary idling of a tangible capital asset. An Asset Retirement Obligation results from the normal operations of tangible capital assets, whether acquired or constructed, and include legally enforceable liabilities associated with retirement of a tangible capital asset, disposal of a replaced part that is a component of a tangible capital asset, and environmental remediation associated with the retirement of a tangible capital asset that result from the normal operation of that capital asset. For fiscal year 2019, the University does not have an Asset Retirement Obligation to report within financial statements.

Statement 88, *Certain Disclosures Related to Debt, including Direct Borrowings and Direct Placements* defines debt for purposes of disclosure in notes to financial statements and establishes additional financial statement note

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**MANAGEMENT'S DISCUSSION AND ANALYSIS**

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disclosure requirements related to debt obligations of governments, including direct borrowings (for example, entering into a loan agreement with a lender) and direct placements (for example, issuing debt security directly with an investor). This Statement amends Statement No. 34, Basic Financial Statements—and Management's Discussion and Analysis—for State and Local Governments, paragraph 119; Statement No. 38, Certain Financial Statement Note Disclosures, paragraphs 10 and 12; Interpretation No. 1, Demand Bonds Issued 1 by State and Local Governmental Entities, paragraph 11; NCGA Interpretation 6, Notes to the Financial Statements Disclosure, paragraphs 4 and 5; and Implementation Guide No. 2015-1, Question 7.85.7. For fiscal year 2019, Footnote 7, Long Term Liabilities, provide information regarding the University's identification of debt as direct borrowing.

**Condensed Summary of Net Position**

(amounts in thousands)

	<u>As of June 30,</u>		<u>Increase/(Decrease)</u>	
	<u>2019</u>	<u>2018</u>	<u>Amount</u>	<u>Percent</u>
Assets:				
Current	\$ 21,601	\$ 20,744	\$ 857	4%
Capital, net of accumulated depreciation	311,058	275,761	35,297	13%
Other non-current	30,615	14,718	15,897	108%
Total assets	<u>363,274</u>	<u>311,223</u>	<u>52,051</u>	<u>17%</u>
Deferred outflows	<u>7,387</u>	<u>7,258</u>	<u>129</u>	<u>2%</u>
Total assets and deferred outflows	<u>\$ 370,661</u>	<u>\$ 318,481</u>	<u>\$ 52,180</u>	<u>16%</u>
Liabilities:				
Current	37,349	30,255	7,094	23%
Non-current	162,748	116,781	45,967	39%
Total liabilities	<u>200,097</u>	<u>147,036</u>	<u>53,061</u>	<u>36%</u>
Deferred inflows	<u>11,779</u>	<u>11,318</u>	<u>461</u>	<u>4%</u>
Total liabilities and deferred inflows	<u>211,876</u>	<u>158,354</u>	<u>53,522</u>	<u>34%</u>
Net position:				
Net investment in capital assets	224,231	233,499	(9,268)	-4%
Restricted	2,658	-	2,658	0%
Unrestricted	<u>(68,104)</u>	<u>(73,372)</u>	<u>5,268</u>	<u>-7%</u>
Total net position	<u>\$ 158,785</u>	<u>\$ 160,127</u>	<u>\$ (1,342)</u>	<u>-1%</u>

The University's financial position continues to remain strong at the end of the fiscal year 2019. The increase in total assets is primarily attributed to the increase in capital assets and restricted cash and cash equivalents. Current assets increased by \$0.9 million or 4% because of an increase in cash of \$3 million, mainly due to planning funds set side for the new science building construction project; netted by a decrease of \$1.7 million in accounts receivable and a decrease in due from commonwealth of \$0.6 million. Growth in capital assets of \$35.3 million or 13% reflects the ongoing construction of the University's new residence hall facility. The increase in capital assets is further discussed in the Capital Asset section of this analysis. Other non-current assets increased by \$15.9 million or 108% mainly due to the restricted cash held within the State's Non-Arbitrage

# NORFOLK STATE UNIVERSITY

## MANAGEMENT'S DISCUSSION AND ANALYSIS

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Program (SNAP) for the bond proceeds related to the 2018A Series General Obligation Bond issuance on August 14, 2018 to fund the construction a new residence hall facility on campus.

Deferred outflows increased by \$0.1 million or 2% and includes the fiscal year 2019 retirement contributions of \$5.5 million and OPEB contribution of \$1.9 million made by the University after the measurement date and will be recognized as a reduction of the net pension liability in the year ending June 30, 2020.

The increase in current liabilities of \$7.1 million or 23% is primarily attributed to the increase in accounts payable of \$6.1 million and an increase in the current portion of long-term liabilities of \$3.1 million netted by a decrease in loan payable of \$2.6 million. Accounts payable increased due to year-end invoices and retainage payment related to the construction of the new residence hall facility. The current portion of the long-term liabilities increased due to the issuance of debt for the construction of the new residence hall facility. Loan payable decreased due to the payment of the treasury loan used to cover expenses of the new residence hall project until the bonds were issued. Bond proceeds from the debt issuance were used to pay off the treasury loan. Non-current liabilities increased by \$46.0 million or 39% primarily due the issuance of \$59.2 million of General Obligation Bonds in August 2018 for financing the construction of the new residence hall facility, netted by the principal portion of annual debt service payment of \$3.8 million. Net pension liability decreased by \$3.7 million due to the net difference between deferred outflows and inflows, pension expense and employer contributions. Additionally, other postemployment benefit (OPEB) non-current liability decreased by \$2.6 million due to the change in assumption and difference between expected and actual experience within the OPEB plan. Deferred inflow, which increase by \$0.5 million or 4%, represent pension plan and OPEB plan investments and contributions that will be recognized as pension expenses in future years. Footnote 11 for pension plans and footnote 12 for OPEB plans discusses in more detail the pension expense recognition, deferred inflow and outflows and employer contributions.

The decrease in total net position is attributed to the decrease in net investment in capital asset, netted against the increase in restricted and unrestricted net position. The decrease in net investment in capital assets by \$9.2 million is largely attributed to this increase in outstanding debt related to capital assets including the debt issuance of \$59 million. As of June 30<sup>th</sup> only \$49 million of the expenses paid for the new residence hall facility has been capitalized within Construction on Progress. The additional \$10 million of project cost will be capitalized as expenses are incurred. The increase in restricted net position is mainly attributed to the reporting of the net other postemployment benefit with the Virginia Sickness and Disability Program. The decrease of \$5.2 million in unrestricted net position is largely attributed to the change in pension and OPEB plan activity for the fiscal year based on the change in assumptions and difference between expected and actual results of the plan.

### **Statement of Revenues, Expenses, and Changes in Net Position**

Changes in total Net Position, as presented on the Statement of Net Position, are based on the activity as presented in the Statement of Revenues, Expenses, and Changes in Net Position. The purpose of this statement is to present the University's operating and non-operating revenues recognized and expenses incurred and any other revenues, expenses, gains, and losses.

Generally speaking, operating revenues are received for providing goods and services to students and other constituencies of the institution. Operating expenses are those expenses incurred to acquire or produce the goods and services provided in return for the operating revenues and to carry out the University's mission. Salaries, wages and fringe benefits for faculty and staff are the largest type of operating expense.

Non-operating revenues are revenues received for which goods and services are not provided. For example, the University's state appropriations are non-operating because they are provided by the state legislature without the legislature directly receiving commensurate goods and services for those revenues.

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## MANAGEMENT'S DISCUSSION AND ANALYSIS

Other sources of revenue mainly consist of capital bond proceeds received from the 21<sup>ST</sup> Century Program that is managed by the Virginia College Building Authority (VCBA) for the construction of the Brown Hall Replacement Building, the Residence Hall Renovation, and maintenance reserve projects.

### **Condensed Summary Statement of Revenues, Expenses, and Changes in Net Position** (amounts in thousands)

	<b>As of June 30,</b>		<b>Increase/(Decrease)</b>	
	<b>2019</b>	<b>2018</b>	<b>Amount</b>	<b>Percent</b>
<b>Operating revenues:</b>				
Student tuition and fees, net of scholarship allowances of \$19,285 and \$16,987	\$ 27,018	\$ 26,108	\$ 910	3%
Federal grants and contracts	17,917	13,679	4,238	31%
State grants and contracts	772	609	163	27%
Nongovernmental grants and contracts	679	591	88	15%
Public service	441	511	(70)	-14%
Auxiliary enterprises, net of scholarship allowances of \$17,263 and \$15,101	27,603	25,035	2,568	10%
Other operating revenues	256	49	207	422%
Total operating revenues	74,686	66,582	8,104	12%
<b>Operating expenses:</b>				
Instructional	41,133	37,836	3,297	9%
Research	6,889	7,341	(452)	-6%
Public service	377	474	(97)	-20%
Academic support	13,601	11,928	1,673	14%
Student services	5,790	5,433	357	7%
Institutional support	14,049	16,926	(2,877)	-17%
Operation and maintenance - plant	12,568	13,801	(1,233)	-9%
Depreciation expense	17,261	16,867	394	2%
Student Aid	10,089	10,163	(74)	-1%
Auxiliary activities	35,484	32,410	3,074	9%
Total operating expenses	157,241	153,179	4,062	3%
Operating loss	(82,555)	(86,597)	4,042	-5%
Net non-operating revenues	73,876	68,989	4,887	7%
Increase (decrease) before other revenues, expenses, gains or losses	(8,679)	(17,608)	8,929	-51%
Net other revenues	7,337	11,081	(3,744)	-34%
Decrease in net position	(1,342)	(6,527)	5,185	-79%
Net position - beginning of the year	160,127	166,654	(6,527)	-4%
Net position - end of year	\$ 158,785	\$ 160,127	\$ (1,342)	-1%

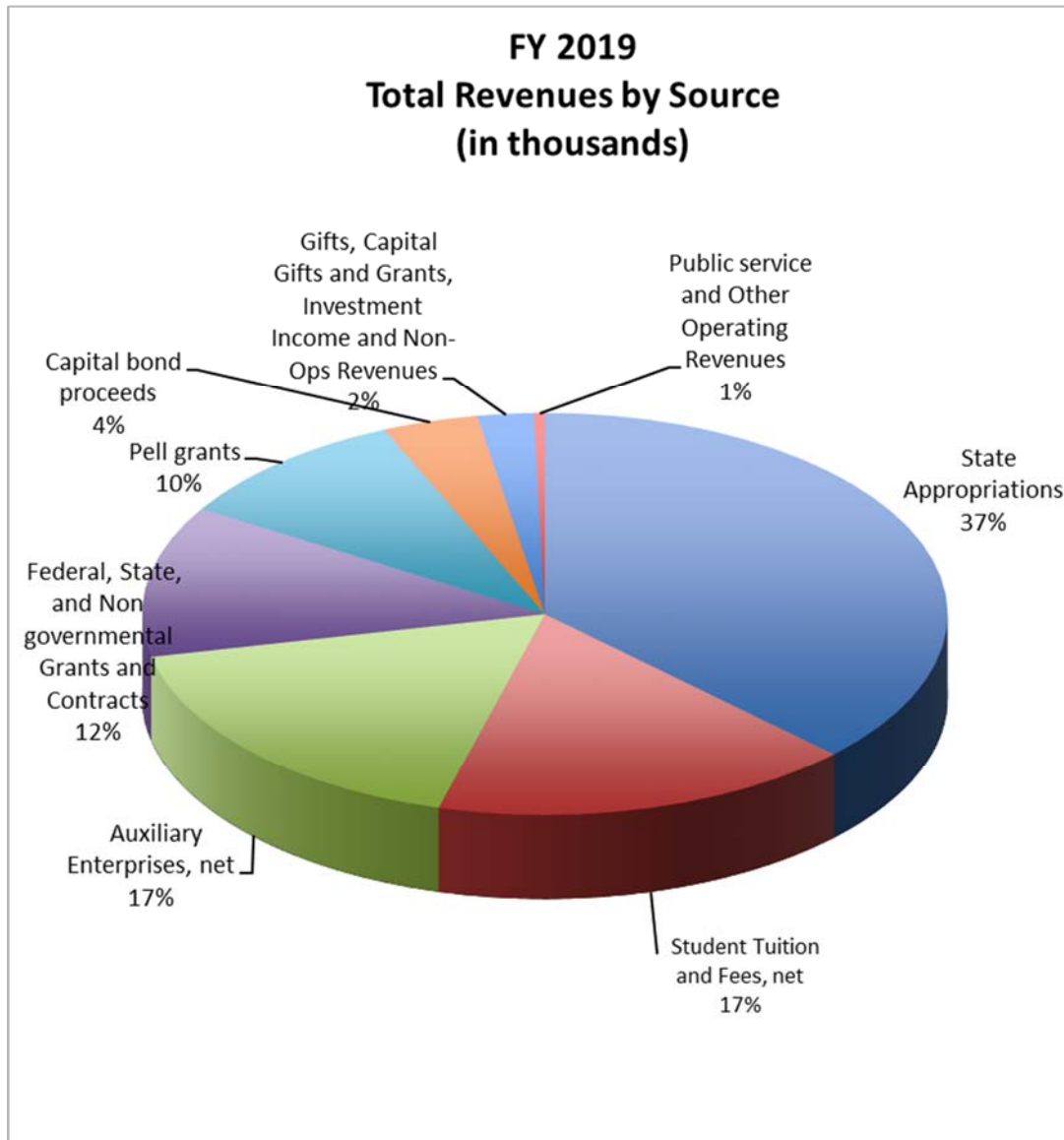


## NORFOLK STATE UNIVERSITY

### MANAGEMENT'S DISCUSSION AND ANALYSIS

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The following is a graphic illustration of total revenues by source (both operating and non-operating) used to fund the University's activities for the year ended June 30, 2019. Critical recurring revenue sources such as state appropriation, Pell grants, capital bond proceeds, and capital gifts and grants are considered non-operating.

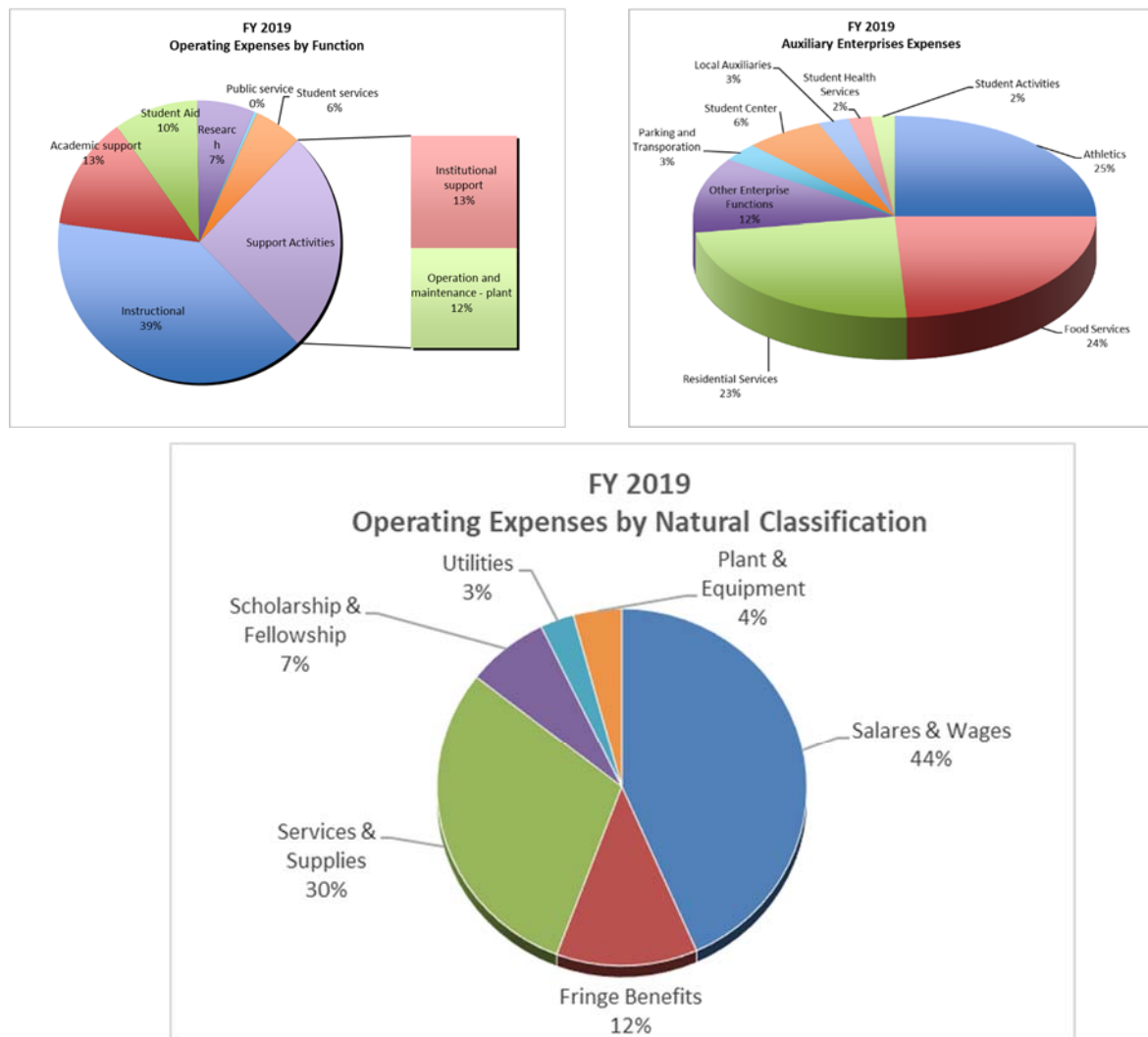


Operating revenues primarily consist of tuition and fees, auxiliary enterprises and revenues from grants and contracts. Overall operating revenues increased by \$8.1 million or 12% primarily due to federal grants revenue increase of \$4.3 million and an increase of \$2.6 million in auxiliary enterprise revenues. Federal revenue increased due to new grant awards including upward bound, and title III grants. The Board of Visitors approved a \$180 dollars increase in mandatory fees and an increase of \$494 for room and board rates for all full-time students in fiscal year 2019. This contributed to the increase of \$2.5 million in auxiliary enterprises revenues.

# NORFOLK STATE UNIVERSITY

## MANAGEMENT'S DISCUSSION AND ANALYSIS

The following is a graphic illustration of operating expenses for fiscal year 2019.



Total operating expenses increased by \$4.1 million or 3%. Instructional expense increased by \$3.3 million due to increases in compensation and benefits, non-capital equipment purchases, and support for information technology. Operation and maintenance expenses decreased by \$1.2 million due to less capital outlay expenses for the brown hall facility. Auxiliary expenses increased by \$3.1 million due to off-campus housing expenses, acquisition of synthetic turf at the William Price football stadium, and an increase in the digital materials course expenses due to the increase in the courses enrolled in the digital material program through Barnes and Noble. Expenses of \$1.2 million used for materials for the synthetic turf will be recovered in fiscal year 2020 through a 5-year financing agreement using the State's Master Equipment Lease Program. See footnote 7 – installment purchases.

Net non-operating revenues and expenses increased by \$4.9 million or 7% due to increases of in state appropriations of \$.6 million, investment income of \$1.0 million, loss on disposal of \$2 million, and Pell grants of \$0.9 million. Interest earned on bond proceeds held within the State's SNAP program for the student center project was received and the SNAP account closed. In fiscal year 2018, loss on disposal of \$2.1 million included the demolition of the old Brown Hall Building, this accounts for the difference in fiscal year 2019. Net other revenues decreased by \$3.7 million or 34% due to the decrease of capital bond proceeds received from the VCBA

# NORFOLK STATE UNIVERSITY

## MANAGEMENT'S DISCUSSION AND ANALYSIS

21<sup>ST</sup> Century Program that is managed by the Virginia College Building Authority (VCBA) for the construction of Brown Hall Replacement Building and the nursing building. Since these building are now open and operating, less proceeds are needed to cover project expenses.

### Statement of Cash Flows

The final statement presented by the University is the Statement of Cash Flows. This statement presents detailed information about the institution's cash activity during the year. Operating cash flows show the net cash used by the operating activities of the University. Significant sources of cash include student tuition and fees (\$26.8 million), grants and contracts (\$20.6 million), and auxiliary enterprises receipts (\$27.9 million). Major uses of cash include payments for salaries, wages, and fringe benefits (\$83.6 million), payments for scholarships and fellowships (\$10.8 million), payments for services and supplies (\$37.8 million) and payments for non-capitalized plant improvements and equipment (\$5.7 million).

The next section reflects the cash flows from non-capital financial activities and includes state appropriations for the University's educational and general programs and financial aid (\$61.9 million) and Pell grants (\$15.4 million). The cash flows from capital financing activities section reflect cash used for capital and related items. Primary sources of cash are bond proceeds from debt issued for the new residence hall facility (\$59.2 million) and proceeds from capital debt (\$4.1 million). Significant cash outflows include the purchase of capital assets (\$51.1 million), repayment of principal on capital related debt (\$3.7 million), and interest paid on capital debt (\$1.4 million). Cash flows from investing activities include interest from investments (\$1.1 million). The final section of the cash flow statement reconciles the net cash used by operating activities to the operating loss reflected on the Statement of Revenue, Expenses, and Changes in Net Position.

### Summary Statement of Cash Flows (amounts in thousands)

	As of June 30,		Increase/(Decrease)	
	2019	2018	Amount	Percent
Cash flows from operating activities	\$ (64,938)	\$ (71,357)	\$ 6,419	-9.0%
Cash flows from noncapital				
financing activities	77,410	69,219	8,191	11.8%
Cash flows from capital financing activities	8,203	(4,404)	12,607	-286.3%
Cash flows from investing activities	1,079	99	980	989.9%
Net change in cash	\$ 21,754	\$ (6,443)	\$ 28,197	-437.6%

### Capital Asset and Debt Administration

One of the key factors in maintaining the high quality academic, research, and residence life functions is investment and renewal of the University's capital assets. The University continues to sustain and upgrade current facilities as well as pursue funding opportunities for renewal and replacement and purchase of additional equipment and facilities. Overall, capital assets, net of accumulated depreciation increased by \$35.3 million primarily due to the increase in construction in progress for the new residence hall facility as shown in Note 4. The University continues to maintain and upgrade current structures across campus and have completed \$5.0 million of building and infrastructure improvement projects during fiscal year 2019. A significant portion of the capital projects completed was related to the residence hall upgrades and renovations, synthetic turf installation, and other various building improvements. Major projects still under construction at June 30, 2019 includes the new Residence Hall Construction project of \$49.0 million and various infrastructure and building improvement projects totaling \$2.1 million.

## **NORFOLK STATE UNIVERSITY**

### **MANAGEMENT'S DISCUSSION AND ANALYSIS**

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The University's total long-term debt increased to \$98.8 million in 2019 from \$43.4 million in 2018. This increase of \$55.4 million is attribute to the debt issuance of 9c revenue bonds of \$59.2 million for the construction of the new residence hall netted by \$3.8 million for principal debt service payment for the fiscal year. The treasury loan obligation of \$2.6 million, issued prior to the bond sale, was repaid in July 2018 with the bond proceeds from the debt issuance. The University's Board of Visitors approved "Debt Management Policy Number 11". This policy established that annual debt service as a percentage of total operating expenses shall not exceed seven percent. The University's 2019 ratio was 3.29 percent compared to 3.07 percent in 2018. This ratio is intended to maintain the University's long-term operating flexibility to finance existing requirements and new initiatives. The board also established within the Debt Management Policy the debt service coverage ratio of greater than 2 times revenues. The ratio is intended to ensure operating revenues are sufficient to meet debt service requirements and that debt service does not consume too large a portion of income. The University's 2019 debt service coverage ratio was 3.08 compared to 2.20 in 2018.

Overall, unpaid construction and other related contractual commitments on capital projects increased from \$6.5 million in 2018 to \$10.8 million in 2019 due to the new residence hall construction project. Construction in progress totaled \$51.1 million as of June 30, 2019. Further information relating to capital assets, construction, and capital debt is included in the Notes to the Financial Statement in notes 4 and 7.

#### **Economic Outlook**

As one of Virginia's comprehensive higher education institutions, the University's economic outlook is closely tied to the Commonwealth of Virginia (Commonwealth). Economic factors related to the Commonwealth can be found in the Commonwealth's Comprehensive Annual Financial Report (CAFR). There is a direct correlation between the amount of state appropriations and establishment of tuition and fees. As such, tuition and fee rates are largely dependent upon ongoing financial support from the state government. State appropriations currently cover 56.7% of operating expenses, excluding auxiliary activities and depreciation.

The University's financial position remains strong with net position of \$159 million for the 2019 fiscal year. Management continues to evaluate and review current policies and procedures in an effort to enhance operational efficiency and fiscal stability while providing excellent services to its students and constituents. Resources will continue to be closely monitored to ensure the University's ability to counter unknown internal and external issues.

As a result of the COVID-19 global outbreak, an immense amount of instability and uncertainty now exists in the national and global economies. In March 2020, the University transitioned from traditional classroom to remote instruction. For the health and safety of the campus community, the University canceled the majority of on-campus operations, delayed or canceled events, and most faculty and staff began teleworking. For 2020, the University has developed alternative operating plans to address any potential student housing, dining and parking revenue shortfalls. The University also expects additional expenses related to the transition to remote education and other activities in response to the outbreak. The University cannot reasonably estimate the financial impact and duration of altered business processes at this time.

# NORFOLK STATE UNIVERSITY

## STATEMENT OF NET POSITION

JUNE 30, 2019

	Norfolk State University	Component Units
<b>Current assets:</b>		
Cash and cash equivalents (Note 2)	\$ 16,593,398	\$ 5,433,460
Cash held for securities lending (Note 2)	240,044	-
Restricted cash and cash equivalents	-	1,249,150
Investments	-	50,000
Accounts receivable, net of allowance for doubtful accounts of \$2,168,593 (Note 3)	2,149,690	669,205
Contributions receivable, net of allowance for doubtful accounts of \$55,591 (Note 3)	-	381,443
Due from the Commonwealth	76,292	-
Prepaid expenses	2,200,693	36,404
Notes receivable, net of allowance for doubtful accounts of \$69,847 (Note 3)	341,169	-
Other assets	-	234,755
<b>Total current assets</b>	<b>21,601,286</b>	<b>8,054,417</b>
<b>Noncurrent assets:</b>		
Restricted cash and cash equivalents (Note 2)	23,489,168	2,320,627
Appropriation available/due from primary government	4,109,507	-
Restricted other postemployment benefits asset (Note 12)	1,865,000	-
Investments (Note 2)	-	29,771,217
Contributions receivable, net of allowance for uncollectible contributions of \$98,758 (Note 3)	-	1,009,960
Notes receivable, net of allowance for doubtful accounts of \$2,911,941 (Note 3)	1,150,334	-
Nondepreciable capital assets (Note 4)	57,046,249	570,384
Depreciable capital assets, net (Note 4)	254,012,311	19,881,470
<b>Total noncurrent assets</b>	<b>341,672,569</b>	<b>53,553,658</b>
<b>Total Assets</b>	<b>363,273,855</b>	<b>61,608,075</b>
Deferred outflows - pension (Note 11)	5,450,421	-
Deferred outflows - other postemployment benefits (Note 12)	1,936,281	-
<b>Total Deferred outflows</b>	<b>7,386,702</b>	
<b>Total Assets and deferred outflows</b>	<b>\$ 370,660,557</b>	<b>\$ 61,608,075</b>
<b>Current liabilities:</b>		
Accounts payable and accrued expenses (Note 5)	\$ 24,057,547	\$ 522,593
Unearned revenue	2,555,410	69,602
Obligations under securities lending	240,044	-
Deposits held in custody for others	2,792,382	-
Long-term liabilities - current portion (Note 6)	7,344,843	762,808
Other postemployment benefits obligation (Note 12)	358,071	-
<b>Total current liabilities</b>	<b>37,348,297</b>	<b>1,355,003</b>
<b>Noncurrent liabilities:</b>		
Long-term debt (Note 6)	92,284,794	28,504,195
Other noncurrent liabilities (Note 6)	3,081,802	-
Net pension liability (Note 11)	47,922,000	-
Other postemployment benefits obligation (Note 12)	19,459,632	-
<b>Total noncurrent liabilities</b>	<b>162,748,228</b>	<b>28,504,195</b>
<b>Total Liabilities</b>	<b>200,096,525</b>	<b>29,859,198</b>
Deferred inflows - gain on refunding	56,173	-
Deferred inflows - pension (Note 11)	5,514,000	-
Deferred inflows - other postemployment benefits (Note 12)	6,208,977	-
<b>Total Deferred inflows</b>	<b>11,779,150</b>	
<b>Total Liabilities and deferred inflows</b>	<b>211,875,675</b>	<b>29,859,198</b>
<b>Net position:</b>		
Net investment in capital assets	224,231,413	(7,228,962)
Restricted for:		
Nonexpendable	-	11,450,071
Expendable		
Net other postemployment benefits - VSDP (Note 12)	1,802,980	-
Loans	379,824	-
Capital Projects	474,686	-
Temporarily restricted		19,680,432
Unrestricted	(68,104,021)	7,847,336
<b>Total Net Position</b>	<b>\$ 158,784,882</b>	<b>\$ 31,748,877</b>

The accompanying notes are an integral part of these financial statements.



**NORFOLK STATE UNIVERSITY**  
**STATEMENT OF REVENUES, EXPENSES, AND CHANGE OF NET POSITION**

*FOR THE YEAR ENDED JUNE 30, 2019*

	Norfolk State University	Component Units
<b>Operating revenues:</b>		
Student tuition and fees, net of scholarship allowances of \$19,284,534	\$ 27,017,953	\$ -
Federal grants and contracts	17,917,509	-
State grants and contracts	771,944	-
Nongovernmental grants and contracts	678,641	-
Public service	441,490	-
Auxiliary enterprises, net of scholarship allowances of \$17,262,996	27,602,552	-
Other operating revenues	256,183	5,866,038
Total operating revenues	<u>74,686,272</u>	<u>5,866,038</u>
<b>Operating expenses:</b>		
Instructional	41,132,578	-
Research	6,889,517	-
Public service	376,871	-
Academic support	13,600,858	-
Student services	5,790,583	-
Institutional support	14,049,114	5,664,402
Operation and maintenance - plant	12,568,169	758,292
Depreciation expense (Note 4)	17,260,800	987,308
Student Aid	10,088,852	1,316,049
Auxiliary activities	35,483,958	-
Total operating expenses (Note 8)	<u>157,241,300</u>	<u>8,726,051</u>
Operating loss	<u>(82,555,028)</u>	<u>(2,860,013)</u>
<b>Non-operating revenues (expenses):</b>		
State appropriations (Note 9)	59,274,971	-
Investment income net of investment expense	1,078,988	495,977
Realized/unrealized loss on investments	-	(1,803,334)
Unrealized loss on interest rate swap	-	(938,982)
Interest on capital asset - related debt	(1,372,972)	-
Loss of disposal of assets (Note 4)	(138,603)	-
Gifts	1,278,558	2,904,469
Pell grants	15,425,787	-
Other non-operating revenues (expenses)	(1,671,071)	76,417
Net non-operating revenues	<u>73,875,658</u>	<u>734,547</u>
Decrease before other revenues, expenses, gains or losses	<u>(8,679,370)</u>	<u>(2,125,466)</u>
Capital appropriations (Note 9)	6,101,999	-
Capital gifts (Note 9)	1,235,105	-
Contributions to permanently restricted endowments	-	1,876,878
Net other revenues	<u>7,337,104</u>	<u>1,876,878</u>
Decrease in net position	<u>(1,342,266)</u>	<u>(248,588)</u>
Net position - beginning of the year	<u>160,127,148</u>	<u>31,997,465</u>
Net position - end of year	<u>\$ 158,784,882</u>	<u>\$ 31,748,877</u>

The accompanying notes are an integral part of these financial statements.

# NORFOLK STATE UNIVERSITY

## STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED JUNE 30, 2019

### Cash flows from operating activities:

Student tuition and fees	\$ 26,811,493
Grants and contracts	20,682,112
Public service	441,490
Auxiliary enterprises	27,904,501
Other receipts	238,460
Payments to employees	(60,645,555)
Payments for fringe benefits	(23,066,045)
Payments for services and supplies	(37,629,569)
Payments for utilities	(4,127,721)
Payments scholarships and fellowships	(10,088,852)
Payments for non-capitalized plant improvements and equipment	(5,733,860)
Collections of loans from students	3,684,995
Loans issued to students	(3,409,833)
Net cash used in operating activities	<u>(64,938,384)</u>

### Cash flows from non-capital financing activities:

State appropriations	61,953,526
Gifts and grants for other than capital purposes	1,278,558
Direct lending receipts	45,930,911
Direct lending payments	(45,930,911)
Agency receipts	43,206,853
Agency payments	(42,783,723)
Pell grant receipts	15,425,787
Other non-operating revenues	(1,671,071)
Net cash provided by non-capital financing activities	<u>77,409,930</u>

### Cash flows from capital financing activities:

Capital gifts	1,235,105
Proceeds from capital debt	4,082,327
Proceeds from bonds issues	59,169,626
Purchase of capital assets	(51,112,162)
Principal paid on capital debt, leases and installments	(3,798,509)
Interest paid on capital debt, leases and installments	(1,372,972)
Net cash provided by capital financing activities	<u>8,203,415</u>

### Cash flows from investing activities:

Interest on investments	<u>1,078,988</u>
Net cash provided by investing activities	<u>1,078,988</u>

Net increase in cash and cash equivalents	21,753,949
Cash and cash equivalents - beginning of year	18,328,617
Cash and cash equivalents - end of year	<u>\$ 40,082,566</u>

**NORFOLK STATE UNIVERSITY**  
**STATEMENT OF CASH FLOWS (CONTINUED)**

*FOR THE YEAR ENDED JUNE 30, 2019*

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RECONCILIATION OF NET OPERATING LOSS TO NET CASH  
 USED BY OPERATING ACTIVITIES:

Operating loss	\$ (82,555,028)
Adjustment to reconcile operating loss to net cash used in operating activities:	
Depreciation expense	17,260,800
Change in assets, deferred outflows, liabilities, and deferred inflows:	
Receivables, net	1,709,124
Notes receivable, net	275,162
Prepaid expenses	(117,265)
Restricted other postemployment benefits asset	(146,000)
Deferred outflows of resources - pension	334,684
Deferred outflows of resources - opeb	(463,833)
Accounts payable and accrued expenses	4,525,349
Unearned revenue	(317,340)
Accrued compensated absences	80,095
Net pension liability	(3,711,000)
Other postemployment benefits obligation	(2,279,960)
Deferred inflows of resources - pension	(1,836,000)
Deferred inflows of resources - opeb	2,302,828
Net cash used in operating activities	<u>\$ (64,938,384)</u>

Non-cash investing, capital and financing activities:

Donated capital assets	\$ 42
Change in fair value of investments	\$ 18,347
Amortization of deferred net gain on defeased bonds	\$ 5,831
Amortization of bond discount	\$ (25,519)
Amortization of bond premium	\$ 608,073
Loss on disposal of assets	\$ (138,603)

# NORFOLK STATE UNIVERSITY

## NOTES TO THE FINANCIAL STATEMENTS

JUNE 30, 2019

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### Note 1—SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### A. Reporting Entity

Norfolk State University (the “University”) is a comprehensive university that is part of the Commonwealth of Virginia’s (the “Commonwealth”) statewide system of public higher education. The University’s Board of Visitors, appointed by the Governor, is responsible for overseeing governance of the University. A separate report is prepared for the Commonwealth of Virginia, which includes all agencies, higher education institutions, boards, commissions, and authorities over which the Commonwealth exercises, or has the ability to exercise, oversight authority. The University is a component unit of the Commonwealth of Virginia and is included in the basic financial statements of the Commonwealth.

The Norfolk State University Foundation, Inc. and Subsidiary, the Athletics Foundation of Norfolk State University, Inc. and the Norfolk State University Research and Innovation Foundation and Affiliates meet criteria under GASB Statement No. 14, as amended by GASB Statements 39 and 61, qualifying them as component units of the University.

The Norfolk State University Foundation, Inc. and its wholly-owned subsidiary, Marshall Avenue Properties, Inc., is a legally separate, not-for-profit organization established to provide financial support to Norfolk State University.

The Athletics Foundation of Norfolk State University, Inc. is a legally separate, not-for-profit charitable organization governed by a local Board of Directors dedicated to raising funds for the benefit, scholarship, and educational needs of students attending and participating in athletic programs at Norfolk State University.

The Norfolk State University Research and Innovation Foundation and Affiliates (formerly Enterprise and Empowerment Foundation of Norfolk State University and Affiliates) is a legally separate, not-for-profit charitable organization governed by a Board of Directors dedicated to raising funds for a development called the Marie V. McDemmond Center for Applied Research. The development is organized around a public private partnership and is designed to create a digital village that acts as a hub for the Hampton Roads region’s technology-led economic development agenda.

Complete financial statements for the component units can be obtained by writing the Assistant Vice President for Advancement/Fiscal Officer for Foundations, Norfolk State University Foundation, c/o University Advancement, 700 Park Avenue, Suite 410, Norfolk, Virginia, 23504.

Although the University does not control the timing or amount of receipts from the foundations, the majority of resources or income thereon that the foundations hold and invest is restricted to the activities of the University by the donors. These restricted resources held by the foundations can only be used by, or for the benefit of the University. Therefore, the foundations are considered component units of the University and are discretely presented in the financial statements.

During the year ended June 30, 2019, the Norfolk State University Foundation, Inc. and the Athletics Foundation of Norfolk State, Inc. made distributions of \$1,103,624 and \$174,934, respectively, to or on behalf of the University for both restricted and unrestricted purposes.

# NORFOLK STATE UNIVERSITY

## NOTES TO THE FINANCIAL STATEMENTS

JUNE 30, 2019

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### Note 1—SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### B. Basis of Presentation

Norfolk State University prepares its financial statements in conformity with accounting principles generally accepted in the United States of America. As a public institution, the University adheres to standards promulgated by the Governmental Accounting Standards Board (GASB). The financial statements have been prepared in accordance with GASB Statement 34, *Basic Financial Statements – and Management’s Discussion and Analysis – for State and Local Government* and GASB Statement 35, *Basic Financial Statements and Management’s Discussion and Analysis for Public Colleges and Universities*. The University follows Statement 34 and 35 requirements for “reporting by special purpose governments engaged only in business-type activities.” The financial statement presentation provides a comprehensive entity-wide look at the University’s financial activities.

During the year ended June 30, 2019, the following GASB Statements became effective: Statement 83, *Certain Asset Retirement Obligations* and Statement 88, *Certain Disclosures Related to Debt, including Direct Borrowings and Direct Placements*.

Statement 83, *Certain Asset Retirement Obligations* requires the University to record a liability and a corresponding deferred outflow of resources for certain asset retirement obligations (ARO) within the University’s financial statements. An Asset Retirement Obligation is a legally enforceable liability associated with the retirement of a tangible capital (that is, the capital asset is permanently removed from service). The retirement of a tangible capital asset encompasses its sale, abandonment, recycling, or disposal in some other manner; however, it does not encompass the temporary idling of a tangible capital asset. An Asset Retirement Obligation results from the normal operations of tangible capital assets, whether acquired or constructed, and include legally enforceable liabilities associated with retirement of a tangible capital asset, disposal of a replaced part that is a component of a tangible capital asset, and environmental remediation associated with the retirement of a tangible capital asset that result from the normal operation of that capital asset. For fiscal year 2019, the University does not have an Asset Retirement Obligation to report within financial statements.

Statement 88, *Certain Disclosures Related to Debt, including Direct Borrowings and Direct Placements* defines debt for purposes of disclosure in notes to financial statements and establishes additional financial statement note disclosure requirements related to debt obligations of governments, including direct borrowings (for example, entering into a loan agreement with a lender) and direct placements (for example, issuing debt security directly with an investor). This Statement amends Statement No. 34, *Basic Financial Statements—and Management’s Discussion and Analysis—for State and Local Governments*, paragraph 119; Statement No. 38, *Certain Financial Statement Note Disclosures*, paragraphs 10 and 12; Interpretation No. 1, *Demand Bonds Issued 1 by State and Local Governmental Entities*, paragraph 11; NCGA Interpretation 6, *Notes to the Financial Statements Disclosure*, paragraphs 4 and 5; and Implementation Guide No. 2015-1, Question 7.85.7. See note 7 Long Term Liability for information regarding the identification of debt as direct borrowing.

The foundations are private, non-profit organizations that report under Financial Accounting Standards Board (FASB) standards, including FASB Statement 117, *Financial Reporting for Not-for-Profit Organizations*. As such, certain revenue recognition criteria and presentation features are different from GASB revenue recognition and presentation features. Reclassifications have been made to convert the foundations’ financial information to GASB format. The foundation statements and subsequent notes comply with the GASB presentation format.



# NORFOLK STATE UNIVERSITY

## NOTES TO THE FINANCIAL STATEMENTS

JUNE 30, 2019

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### Note 1—SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### C. Basis of Accounting

The University's financial statements have been prepared using the economic resources measurement focus and the accrual basis of accounting. Under the accrual basis, revenues are recognized when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Bond premiums and discounts are deferred and amortized over the life of the debt. All significant intra-agency transactions have been eliminated.

The University's accounting policies conform with generally accepted accounting principles as prescribed by GASB, including all applicable GASB pronouncements.

#### D. Cash and Cash Equivalents

In accordance with the GASB Statement No. 9, *Reporting Cash Flows of Proprietary and Nonexpendable Trust Funds and Governmental Entities That Use Proprietary Fund Accounting*, definition, cash and cash equivalents consist of cash on hand, money market funds, and temporary highly liquid investments with an original maturity of three months or less.

#### E. Investments

In accordance with GASB Statement 31, *Accounting and Financial Reporting for Certain Investments and for External Investment Pools*, modified by GASB Statement 59, *Financial Instruments Omnibus* and GASB Statement 72, *Fair Value Measurement*, purchased investments, interest bearing temporary investments classified with cash, and investments received as gifts are recorded at fair value. All investment income, including changes in the fair value of investments (unrealized gains and losses), are reported as non-operating revenue in the Statement of Revenues, Expenses, and Changes in Net Position.

#### F. Prepaid Expenses

As of June 30, 2019, the University's prepaid expenses included items such as, advertising, software license renewal, insurance, and publication subscriptions, which include initial and renewal annual subscriptions for technical and professional publications. The University recognizes prepaids when purchased and expensed when used.

#### G. Receivables

Receivables consist of tuition and fee charges to students and auxiliary enterprises' sales and services. Receivables also include amounts due from the Federal government, state and local governments, or private sources, in connection with reimbursement of allowable expenditures made pursuant to grants and contracts. Receivables are recorded net of estimated uncollectible amounts.

#### H. Capital Assets

Capital assets include land, buildings and other improvements, library materials, equipment and infrastructure assets such as parking lots, sidewalks, campus lighting, intangible assets, and computer network cabling systems. The University generally defines capital assets as assets with an initial cost of \$5,000 or more and an estimated useful life in excess of two years. Such assets are recorded at historical cost or estimated historical cost except for land acquired prior to 1979, which is valued at appraisal value.

# NORFOLK STATE UNIVERSITY

## NOTES TO THE FINANCIAL STATEMENTS

JUNE 30, 2019

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### Note 1—SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### H. Capital Assets (Continued)

Library materials are valued using cost of the library acquisitions. Donated capital assets are recorded at the estimated fair market value at the date of contribution. Expenses for major capital assets and improvements are capitalized (construction-in-progress) as projects are constructed. The University holds a number of patents which were obtained with the sole intent of earning revenue in the future. As such, they do not meet the capitalization criteria of an intangible asset set out in GASB 51 and are not included in Capital Assets. The University also includes any software development projects in excess of \$100,000 as an intangible asset capitalizable under GASB 51. Any software purchased prior to July 1, 2009 was modified to the extent that it became internally generated software and is not required to be retroactively capitalized under GASB 51. The University has chosen not to retroactively capitalize internally generated software. The costs of normal maintenance and repairs that do not add to an asset's value or materially extend its useful life are not capitalized. The University has reviewed its capital assets for impairment using criteria set forth in GASB 42, *Impairment of Capital Assets*, and has no impaired assets at year end.

Depreciation is computed using the straight-line method over the estimated useful life of the asset and is not allocated to the functional expense categories. Useful lives by asset categories are listed below:

- Buildings - 30 years
- Other improvements and infrastructure - 8 to 25 years
- Equipment - 4 to 25 years
- Library materials - 5 years
- Intangible assets - 3 to 5 years

The University's art collections are held for public exhibition, education, and research in furtherance of public service rather than financial gain; are protected, kept unencumbered, cared for, and preserved; and are subject to University policy that requires the proceeds from sales of collection items to be used to acquire other items for the collection. Since these conditions exist and historical cost data for the collections are not available; in accordance with GASB Statement 34, no balances are reported in the accompanying financial statements.

#### I. Non-current Cash and Investments

Cash and investments that are externally restricted to make debt service payments, maintain sinking or replacement reserve funds or to purchase or construct capital and other non-current assets are classified as non-current assets in the Statement of Net Position.

#### J. Unearned Revenue

Unearned revenue represents monies received, but not earned as of June 30, 2019. This primarily includes amounts received for tuition and fees and certain auxiliary activities in advance of the academic term as well as advance payments on grants and contracts that have not been spent or earned before the end of the fiscal year.

# NORFOLK STATE UNIVERSITY

## NOTES TO THE FINANCIAL STATEMENTS

JUNE 30, 2019

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### Note 1—SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### K. Accrued Compensated Absences

The amount of leave earned, but not taken by non-faculty salaried employees is recorded as a liability on the Statement of Net Position. The amount reflects, as of June 30, 2019, all unused vacation leave, sabbatical leave, and the amount payable upon termination under the Commonwealth of Virginia's sick leave payout policy. The applicable share of employer-related taxes payable on the eventual termination payments is also included.

#### L. Non-current Liabilities

Non-current liabilities include principal amounts of bonds payable, notes payable with contractual maturities greater than one year, estimated amounts for accrued compensated absences that will not be paid within the next fiscal year, the University's proportionate share of the Virginia Retirement System (VRS) State Employee Retirement Plan and Virginia Law Officers' System (VaLORS) net pension liability, and the University's proportionate share of the VRS and Department of Human Resources Management (DHRM) OPEB obligations.

#### M. Federal Financial Assistance Programs

The University participates in federally-funded Pell Grants, Supplemental Educational Opportunity Grants, Federal Work-Study, and Perkins Loan programs. Federal programs are audited in accordance with Title 2, Part 200 of the U.S. code of Federal Regulations, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*.

#### N. Deferred Outflows of Resources

Deferred outflows of resources is defined as the consumption of net assets applicable to a future reporting period. The deferred outflows of resources has a positive effect on net position similar to assets.

#### O. Deferred Inflows of Resources

Deferred inflows of resources is defined as the acquisition of net assets applicable to future reporting period. The deferred inflows of resources has a negative effect on net position similar to liabilities.

#### P. Net Position

GASB standards require the classification of net position into three components: net investment in capital assets, amounts that are restricted and amounts that are unrestricted. These classifications are defined as follows:

Net investment in Capital Assets – component of net position consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, construction, or improvement of those assets. Deferred outflows of resources and deferred inflows of resources that are attributable to the acquisition, construction, or improvement of those assets or related debt is also included in this component of net position. If there are significant unspent related debt proceeds or deferred inflows of resources at the end of the reporting period, the portion of the debt or deferred inflows of resources attributable to the unspent amount is not included in the calculation of net investment in capital assets. Instead, that portion of the

# NORFOLK STATE UNIVERSITY

## NOTES TO THE FINANCIAL STATEMENTS

JUNE 30, 2019

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### Note 1—SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### P. Net Position (Continued)

debt or deferred inflows of resources is included in the same net position component (restricted or unrestricted) as the unspent amount.

#### Restricted Net Position:

Nonexpendable – represents endowment and similar type assets whose use is limited by donors or other outside sources and as a condition of the gift, the principal; is to be maintained in perpetuity.

Expendable – represents funds that have been received for specific purposes and the University is legally or contractually obligated to spend the resources in accordance with restrictions imposed by external parties.

Unrestricted Net Position – represents resources derived from student tuition and fees, state appropriations, unrestricted gifts, interest income, and sales and services of educational departments and auxiliary enterprises.

When an expense is incurred that can be paid using either restricted or unrestricted resources, the University's policy is to first apply the expense toward restricted resources and then toward unrestricted. Restricted funds remain classified as such until restrictions have been satisfied.

#### Q. Revenue and Expense Classifications

Operating revenues include activities that have the characteristics of exchange transactions, such as: (1) student tuition and fees, net of scholarship discounts and allowances; (2) sales and services of auxiliary enterprises, net of scholarship allowances; and (3) federal, state, and nongovernmental grants and contracts.

Non-operating revenues include activities that have the characteristics of non-exchange transactions, such as gifts, and other revenue sources that are defined as non-operating revenues by GASB Statement 9 and GASB Statement 34, such as state appropriations and investment and interest income.

Non-operating expenses include interest on debt related to the purchase of capital assets and state appropriation reversions. All other expenses are classified as operating expenses.

#### R. Scholarship Discounts and Allowances

Student tuition and fees revenues and certain other revenues from students are reported net of scholarship discounts and allowances in the Statement of Revenue, Expenses, and Changes in Net Position. Scholarship discounts and allowances are the difference between the stated charge for goods and services provided by the University and the amount that is paid by students and/or third parties making payments on the student's behalf. Certain governmental grants, such as Pell grants, and other federal, state, or nongovernmental programs are recorded as either operating or non-operating revenues in the University's financial statements. To the extent that such revenues are used to satisfy tuition and fees and other student charges, the University has recorded a scholarship discount and allowance.

# NORFOLK STATE UNIVERSITY

## NOTES TO THE FINANCIAL STATEMENTS

JUNE 30, 2019

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### Note 1—SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### S. Pension Obligation

The Virginia Retirement System (VRS) State Employee Retirement Plan and the Virginia Law Officers' System (VaLORS) Retirement Plan are single employer pension plans that are treated like cost-sharing plans. For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Virginia Retirement System (VRS) State Employee Retirement Plan and the Virginia Law Officers' System (VaLORS) Retirement Plan; and the additions to/deductions from the VRS State Employee Retirement Plan's and the VaLORS Retirement Plan's net fiduciary position have been determined on the same basis as they were reported by VRS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value. See Note 11 for general information about the pension plans and calculation of the net pension liability.

#### T. Other Postemployment Benefits (OPEB)

The University participates in postemployment benefit programs that are sponsored by the commonwealth and administered by the Virginia Retirement System. These programs include the Group Life Insurance Program, Virginia Sickness and Disability Program, Retiree Health Insurance Credit Program, and Line of Duty Act Program. The University also participates in the Pre-Medicare Retiree Healthcare Plan, sponsored by the commonwealth and administered by the Department of Human Resources Management (DHRM). See Note 12 for general information about the OPEB plans and calculation of the net OPEB liability. Descriptions of these plans are as follows:

##### Group Life Insurance

The Virginia Retirement System (VRS) Group Life Insurance Program is a multiple employer, cost-sharing plan. It provides coverage to state employees, teachers, and employees of participating political subdivisions. The Group Life Insurance Program was established pursuant to §51.1-500 et seq. of the Code of Virginia, as amended, and which provides the authority under which benefit terms are established or may be amended. The Group Life Insurance Program is a defined benefit plan that provides a basic group life insurance benefit for employees or participating employers. For purposes of measuring the net Group Life Insurance Program OPEB liability, deferred outflows of resources and deferred inflows of resources related to the Group Life Insurance Program OPEB, and Group Life Insurance Program OPEB expense, information about the fiduciary net position of the Virginia Retirement System (VRS) Group Life Insurance program OPEB and the additions to/deductions from the VRS Group Life Insurance Program OPEB's net fiduciary position have been determined on the same basis as they were reported by VRS. In addition, benefit payments are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

##### VRS Disability Insurance Program

The Virginia Retirement System (VRS) Disability Insurance Program (Virginia Sickness and Disability Program) is a single employer plan that is presented as a multiple-employer, cost-sharing plan. The Disability Insurance Program was established pursuant to §51.1-1100 et seq. of the Code of Virginia, as amended, and which provides the authority under which benefit terms are established or may be amended. The Disability Insurance Program is a managed care program that provides sick, family and personal leave and short-term and long-term disability benefits for State Police Officers, state employees, and VaLORS employees. For purposes of measuring the net Disability Insurance Program OPEB liability



# NORFOLK STATE UNIVERSITY

## NOTES TO THE FINANCIAL STATEMENTS

JUNE 30, 2019

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### Note 1—SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### VRS Disability Insurance Program (cont'd)

(asset), deferred outflows of resources and deferred inflows of resources related to the Disability Insurance Program OPEB, and Disability Insurance Program OPEB expense, information about the fiduciary net position of the Virginia Retirement System (VRS) Disability Insurance Program OPEB Plan and the additions to/deductions from the VRS Disability Insurance Program OPEB Plan's net fiduciary position have been determined on the same basis as they were reported by VRS. In addition, benefit payments are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

#### State Employee Health Insurance Credit Program

The Virginia Retirement System (VRS) State Employee Health Insurance Credit Program is a single employer plan that is presented as a multiple-employer, cost-sharing plan. The State Employee Health Insurance Credit Program was established pursuant to §51.1-1400 et seq. of the Code of Virginia, as amended, and which provides the authority under which benefit terms are established or may be amended. The State Employee Health Insurance Credit Program is a defined benefit plan that provides a credit toward the cost of health insurance coverage for retired state employees. For purposes of measuring the net State Employee Health Insurance Credit Program OPEB liability, deferred outflows of resources and deferred inflows of resources related to the State Employee Health Insurance Credit Program OPEB, and the State Employee Health Insurance Credit Program OPEB expense, information about the fiduciary net position of the Virginia Retirement System (VRS) State Employee Health Insurance Credit Program; and the additions to/deductions from the VRS State Employee Health Insurance Credit Program's net fiduciary position have been determined on the same basis as they were reported by VRS. For this purpose, benefit payments are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

#### Line of Duty Act Program

The Virginia Retirement System (VRS) Line of Duty Act Program (LODA) is a multiple-employer, cost-sharing plan. The Line of Duty Act Program was established pursuant to §9.1-400 et seq. of the Code of Virginia, as amended, and which provides the authority under which benefit terms are established or may be amended. The Line of Duty Act Program provides death and health insurance benefits to eligible state employees and local government employees, including volunteers, who die or become disabled as a result of the performance of their duties as a public safety officer. In addition, health insurance benefits are provided to eligible survivors and family members. For purposes of measuring the net Line of Duty Act Program OPEB liability, deferred outflows of resources and deferred inflows of resources related to the Line of Duty Act Program OPEB, and Line of Duty Act Program OPEB expense, information about the fiduciary net position of the Virginia Retirement System (VRS) Line of Duty Act Program OPEB Plan and the additions to/deductions from the VRS Line of Duty Act Program OPEB Plan's net fiduciary position have been determined on the same basis as they were reported by VRS. In addition, benefit payments are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

# NORFOLK STATE UNIVERSITY

## NOTES TO THE FINANCIAL STATEMENTS

JUNE 30, 2019

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### Note 1—SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### Pre-Medicare Retiree Healthcare Plan

Pre-Medicare Retiree Healthcare is a single-employer defined benefit OPEB plan that is treated like a cost-sharing plan for financial reporting purposes. This program was established by Title 2.2, Chapter 28 of the *Code of Virginia* for retirees who are not yet eligible to participate in Medicare. It is the same health insurance program offered to active employees and managed by the Virginia Department of Human Resource Management. After retirement, Norfolk State University no longer subsidizes the retiree's premium; however, since both active employees and retirees are included in the same pool for purposes of determining health insurance rates, retiree rates are effectively lower than what might otherwise be available outside of this benefit.

### Note 2—CASH AND CASH EQUIVALENTS AND INVESTMENTS

Cash deposits held by the university are maintained in accounts that are collateralized in accordance with the Virginia Security for Public Deposits Act, Section 2.2-4400, et seq., Code of Virginia. Cash and cash equivalents represent cash with the treasurer, cash on hand, certificates of deposit and temporary investments with original maturities of 90 days or less, and cash equivalents with the Virginia State Non-Arbitrage Program® (SNAP®). This program offers a professionally-managed money market mutual fund, which provides a temporary pooled investment vehicle for proceeds pending expenditure, and with record keeping, depository and arbitrage rebate calculations. SNAP® complies with all standards of GASB.

Statement 79. SNAP® investments are reported using the net asset value (NAV) per share, which is calculated on an amortized cost basis that provides an NAV that approximates fair value. Cash and cash equivalents reporting requirements are defined by GASB Statement 9, Reporting Cash Flows of Proprietary and Nonexpendable Trust Funds and Governmental Entities that Use Proprietary Fund Accounting.

Deposits with banks are covered by the FDIC and collateralized in accordance with the Virginia Security for Public Deposits Act (the "Act"). Under the Act, banks and saving institutions holding public deposits in excess of the amount insured by the FDIC must pledge collateral to the Commonwealth of Virginia Treasury Board. Financial Institutions may choose between two collateralization methodologies and depending upon that choice will pledge collateral that ranges in amounts from 50% to 130% of excess deposits. Accordingly, all deposits are considered fully collateralized.

The Virginia Security for Public Deposits Act eliminates any custodial credit risk for the University.

#### A. Securities Lending Transactions

GASB Statement 28, Accounting and Financial Reporting for Securities Lending Transactions, establishes accounting and financial reporting standards for security lending transactions. Cash equivalents held by the Treasurer of Virginia represent the University's allocated share of cash collateral received and reinvested and securities received for the State Treasury's securities lending program. Information related to the credit risk of these investments and the State Treasury's securities lending program is available on a statewide level in the Commonwealth of Virginia's Comprehensive Annual Financial Report. The Commonwealth's policy is to record unrealized gains and losses in the General Fund in the Commonwealth's basic financial statements. When gains or losses are realized, the actual gains and losses are recorded by the affected agencies. As of June 30, 2019, the University's share of the securities lending transactions held by the Treasurer of Virginia is \$240,044.

# NORFOLK STATE UNIVERSITY

## NOTES TO THE FINANCIAL STATEMENTS

JUNE 30, 2019

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### Note 2—CASH AND CASH EQUIVALENTS AND INVESTMENTS (CONTINUED)

#### B. Investments

The investment policy of the University is established by the Board of Visitors and monitored by the Board's Audit and Finance Committee. Authorized investments are set forth in the Investment of Public Funds Act of the Code of Virginia, Sections 2.2-4500 through 2.2-4516. Authorized investments include Certificates of Deposit, Commercial Paper, Bankers Acceptances, Repurchase Agreements, Agency Notes and Bonds, Treasury Bills, and Mutual Funds. The University's investments are in investment pools held by the Treasurer of Virginia and are not categorized as to levels of risk. Investments fall into two groups: short and long-term. Short-term investments have an original maturity of over 90 days but less than or equal to one year.

GASB Statement 40, *Deposit and Investment Risk Disclosures*, requires the following risk disclosures:

Concentration of Credit Risk – Concentration of credit risk requires the disclosure by amount and issuer of any investments in any one issuer that represents 5% or more of total investments. As of June 30, 2019, none of the University's investments involves concentration of credit risk.

Credit Risk – The risk that an issuer or other counterparty to an investment will not fulfill its obligations. This Statement requires the disclosure of the credit quality ratings of all investments subject to credit risk. As of June 30, 2019, none of the University's investments involves credit risk.

Custodial Credit Risk – The custodial credit risk is the risk that, in the event of failure of the counterparty, the University would not be able to recover the value of its investment or collateral securities that are in the possession of the outside party. All investments are registered and held in the name of the University and, therefore, the University does not have this risk.

Interest Rate Risk – The interest rate risk is the risk that changes in interest rates will adversely affect the fair value of an investment. The University limits its exposure to interest rate risk by limiting the maximum maturity lengths of investments and structuring the portfolio to maintain adequate liquidity to ensure the University's ability to meet its operating requirements.

Foreign Currency Risk – Foreign currency risk is the risk that changes in exchange rates will adversely affect the fair value of an investment or a deposit. The University does not have investments in foreign currency.

Norfolk State University and the Norfolk State University Foundation follows accounting standards on fair value measurements, which define fair value as the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. The accounting standards establish a three-level hierarchy for fair value measurements based upon the transparency of inputs to the valuation of an asset or liability as of the measurement date.

The three levels are defined as follows:

Level 1 - inputs to the valuation methodology are quotes prices (unadjusted) for identical assets or liabilities in active markets.

Level 2 - inputs to the valuation methodology include quoted prices for similar assets or liabilities in active markets, and inputs that are observable for the asset or liability, either directly or indirectly, for sustainably the same term of the financial statements.

# NORFOLK STATE UNIVERSITY

## NOTES TO THE FINANCIAL STATEMENTS

JUNE 30, 2019

### Note 2—CASH AND CASH EQUIVALENTS AND INVESTMENTS (CONTINUED)

Level 3 - inputs to the valuation methodology are unobservable and significant to the fair value measurement. The valuation method is determined in good faith by the investment advisors of the respective entities and may not reflect amounts that could be realized upon immediate sale, nor amount that may be ultimately realized.

	<u>Amount</u>	<u>0-3 months</u>	<u>Credit Rating</u>
<b>Cash equivalents:</b>			
Money market funds <sup>(1)</sup>	\$ 888,155	\$ 888,155	A-1
SNAP <sup>(2)</sup>	23,128,007	23,128,007	AAA
<b>Totals</b>	<u>\$ 24,016,162</u>	<u>\$ 24,016,162</u>	

<sup>(1)</sup> The University invests certain short-term cash balances held within its accounts in money market funds. The funds are reported at amortized cost, which approximates fair value.

<sup>(2)</sup> SNAP investments are reported using the net asset value per share, which is calculated on an amortized cost basis that provides a NAV per share that approximates fair value.

The Norfolk State University Foundation's investments are managed by external investment managers in compliance with investments guidelines established by the Board of Directors. Financial instruments, which potentially subject the Foundation to concentration of credit risk, consist principally of cash, investments, and promises to give receivable. The Foundation places unrestricted cash and temporary overnight investments with high credit quality financial institutions. At times the balances may exceed the FDIC insurable limit.

A financial instrument's categorization within the valuation hierarchy is based upon the lowest level of input that is significant to the fair value measurement. As of December 31, 2018, the Norfolk State University Foundation held the following investments carried at fair value and listed by the valuation hierarchy defined above:

NSU Foundation

Investments (at fair value):

	<u>Level 1</u>	<u>Level 2</u>	<u>Level 3</u>	<u>Total Fair Value</u>
Money market funds	\$ 1,024,346	\$ -	\$ -	\$ 1,024,346
Mutual funds	92,455	-	-	92,455
	<u>\$ 1,116,801</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,116,801</u>
Charitable remainder unitrusts	-	-	213,871	\$ 213,871
Promises to give, net	-	-	1,308,488	\$ 1,308,488
Split-interest agreement liability	-	-	(89,246)	\$ (89,246)
Investments in private investment companies at net asset value (a)	-	-	-	28,654,416
<b>Total Fair Value</b>	<u>\$ 1,116,801</u>	<u>\$ -</u>	<u>\$ 1,433,113</u>	<u>\$ 31,204,330</u>

(a) In accordance with ASC 820, certain investments that are measured at fair value using the net asset value per share (or its equivalent) practical expedient have not been classified in the fair value hierarchy. The fair value amounts presented in this table are intended to permit reconciliation of the fair value hierarchy to the amounts presented in the statements of net position.

**NORFOLK STATE UNIVERSITY**  
**NOTES TO THE FINANCIAL STATEMENTS**

*JUNE 30, 2019*

**Note 3—ACCOUNTS RECEIVABLE & NOTES RECEIVABLE**

Accounts receivable consisted of the following at June 30, 2019:

Student tuition and fees	\$	2,134,384
Federal, state and nongovernmental grants and contracts		1,913,700
Other receivables		270,199
Total accounts receivables		4,318,283
Less allowance for doubtful accounts		(2,168,593)
Net accounts receivable	\$	2,149,690

Notes receivable consisted of the following at June 30, 2019:

Current notes receivables:		
Federal Perkins Student loan program	\$	332,607
Virginia State Student loan program		37,326
Other short-term loans		41,083
Total current notes receivable		411,016
Less allowance for doubtful accounts		(69,847)
Net current notes receivables	\$	341,169
Noncurrent notes receivables:		
Federal Perkins Student loan program	\$	3,413,692
Federal Nursing loan program		7,043
Virginia State Student loan program		641,540
Total noncurrent notes receivable		4,062,275
Less allowance for doubtful accounts		(2,911,941)
Net noncurrent notes receivables	\$	1,150,334

Contributions Receivable – Component Units

Pledges receivable represent pledges made by individuals, corporations, and organizations for various purposes. The following details the timing of expected receipts on pledges receivable at December 31, 2018 for Norfolk State University Foundation and at June 30, 2019 for Norfolk State University Research and Innovation Foundation and Affiliates.

	Norfolk State University Foundation Inc.	University Research and Innovation Foundation and Affiliates	Total
Contributions currently due	\$ 374,945	\$ 6,498	\$ 381,443
Contributions due in one to five years	793,539	76,417	869,956
Contributions due in more than five years	294,353	-	294,353
Total contribution receivables	1,462,837	82,915	1,545,752
Less - time value discount	(98,758)		(98,758)
Less - allowance for uncollectible accounts	(55,591)	-	(55,591)
Net contributions receivable	\$ 1,308,488	\$ 82,915	\$ 1,391,403

**NORFOLK STATE UNIVERSITY**  
**NOTES TO THE FINANCIAL STATEMENTS**

*JUNE 30, 2019*

**Note 4—CAPITAL ASSETS**

A summary of changes in the various capital asset categories for the year ended June 30, 2019, is presented as follows:

	<b>Beginning Balance</b>			<b>Ending Balance</b>
	<b>July 1, 2018</b>	<b>Additions</b>	<b>Deletions</b>	<b>June 30, 2019</b>
<b>Nondepreciable capital assets:</b>				
Land	\$ 5,941,099	\$ -	\$ -	\$ 5,941,099
Construction in progress	6,293,124	49,823,254	5,011,228	51,105,150
Total nondepreciable capital assets	12,234,223	49,823,254	5,011,228	57,046,249
<b>Depreciable capital assets:</b>				
Buildings	377,826,656	2,288,621	-	380,115,277
Infrastructure	7,933,788	7,889	-	7,941,677
Equipment	43,401,625	5,224,466	1,217,792	47,408,299
Other improvements	15,779,839	272,502	-	16,052,341
Software	2,012,185	34,255	7,404	2,039,036
Library materials	5,399,732	56,954	-	5,456,686
Total depreciable capital assets	452,353,825	7,884,687	1,225,196	459,013,316
<b>Less accumulated depreciation for:</b>				
Buildings	151,401,696	12,380,933	-	163,782,629
Infrastructure	1,841,308	574,986	-	2,416,294
Equipment	26,553,727	3,100,412	1,080,300	28,573,839
Other improvements	2,452,405	979,043	-	3,431,448
Software	1,359,110	145,083	6,294	1,497,899
Library materials	5,218,553	80,343	-	5,298,896
Total accumulated depreciation	188,826,799	17,260,800	1,086,594	205,001,005
<b>Depreciable capital assets, net</b>	<b>263,527,026</b>	<b>(9,376,113)</b>	<b>138,603</b>	<b>254,012,311</b>
Total capital assets, net	\$ 275,761,249	\$ 40,447,141	\$ 5,149,831	\$ 311,058,560

**NORFOLK STATE UNIVERSITY**  
**NOTES TO THE FINANCIAL STATEMENTS**

*JUNE 30, 2019*

**Note 4—CAPITAL ASSETS (CONTINUED)**

Capital Assets – Component Units

	<b>NSU Foundation Inc.</b>	<b>The Athletics Foundation of Norfolk State University, Inc.</b>	<b>NSU Research and Innovation Foundation and Affiliates</b>	<b>Total</b>
<b>Nondepreciable capital assets:</b>				
Land	\$ 24,310	\$ -	\$ -	\$ 24,310
Development costs	-	-	546,074	546,074
Total nondepreciable capital assets	24,310	-	546,074	570,384
<b>Depreciable capital assets:</b>				
Buildings	-	-	28,991,210	28,991,210
Equipment	1,009,327	155,558	3,811,504	4,976,389
Total depreciable capital assets	1,009,327	155,558	32,802,714	33,967,599
<b>Less accumulated depreciation</b>	<u>(730,631)</u>	<u>(106,027)</u>	<u>(13,249,471)</u>	<u>(14,086,129)</u>
Total depreciable capital assets, net	278,696	49,531	19,553,243	19,881,470
Total capital assets, net	<u>\$ 303,006</u>	<u>\$ 49,531</u>	<u>\$ 20,099,317</u>	<u>\$ 20,451,854</u>

**Note 5—ACCOUNTS PAYABLE AND ACCRUED EXPENSES**

Accounts payable and accrued expenses consisted of the following at June 30, 2019:

Vendors and suppliers accounts payable	\$ 14,010,158
Employee salaries, wages, and fringe benefits payable	6,842,666
Accrued interest payable	630,069
Retainage payable	2,373,103
Spartan Suites rent and scholarships	201,551
Total accounts payable and accrued liabilities	<u>\$ 24,057,547</u>

**NORFOLK STATE UNIVERSITY**  
**NOTES TO THE FINANCIAL STATEMENTS**

*JUNE 30, 2019*

**Note 6—NON-CURRENT LIABILITIES**

The University, Norfolk State University Research and Innovation Foundation and Affiliates and Norfolk State University Foundation, Inc.'s non-current liabilities consist of long-term debt (further described in Note 7) and other non-current liabilities. A summary of changes in non-current liabilities for the year ended June 30, 2019, is presented as follows:

<b>University</b>	<b>Beginning Balance</b>	<b>Additions</b>	<b>Deletions</b>	<b>Ending Balance</b>	<b>Current Portion</b>
Long-term debt:					
Bonds payable 9c	\$ 7,270,000	\$52,185,000	\$ 410,000	\$ 59,045,000	\$ 3,105,000
Notes payable	29,617,469	-	1,512,469	28,105,000	1,560,000
Installment purchases (Direct Borrowing)	4,124,712	-	1,287,655	2,837,057	1,187,653
Unamortized bond discount	(74,798)	-	(25,519)	(49,279)	(3,002)
Unamortized bond premium	2,511,336	6,984,626	608,073	8,887,889	691,223
<b>Total long-term debt</b>	<b>43,448,719</b>	<b>59,169,626</b>	<b>3,792,678</b>	<b>98,825,667</b>	<b>6,540,874</b>
Accrued compensated absences	2,278,750	1,547,520	1,467,425	2,358,845	803,969
Federal loan capital contributions	1,526,927	-	-	1,526,927	-
<b>Total long-term liabilities</b>	<b>\$ 47,254,396</b>	<b>\$60,717,146</b>	<b>\$ 5,260,103</b>	<b>\$ 102,711,439</b>	<b>\$ 7,344,843</b>

<b>Research and Innovation Foundation and Affiliates</b>	<b>Beginning Balance</b>	<b>Additions</b>	<b>Deletions</b>	<b>Ending Balance</b>	<b>Current Portion</b>
Long-term debt:					
Bonds payable	\$ 29,465,000	\$ -	\$ 660,000	\$ 28,805,000	\$ 760,000
Unamortized debt issuance costs	(1,208,126)	75,508	-	(1,132,618)	-
<b>Total long-term debt</b>	<b>28,256,874</b>	<b>75,508</b>	<b>660,000</b>	<b>27,672,382</b>	<b>760,000</b>
Derivative - interest rate swap	557,959	938,982	-	1,496,941	-
<b>Total long-term liabilities</b>	<b>\$ 28,814,833</b>	<b>\$ 1,014,490</b>	<b>\$ 660,000</b>	<b>\$ 29,169,323</b>	<b>\$ 760,000</b>

<b>Norfolk State University Foundation, Inc. and Subsidiary</b>	<b>Beginning Balance</b>	<b>Additions</b>	<b>Deletions</b>	<b>Ending Balance</b>	<b>Current Portion</b>
Long-term liabilities:					
Split-interest agreement	\$ 110,065	\$ -	\$ 20,819	\$ 89,246	\$ -
Capital lease obligation	-	8,434	-	8,434	2,808
<b>Total long-term liabilities</b>	<b>\$ 110,065</b>	<b>\$ 8,434</b>	<b>\$ 20,819</b>	<b>\$ 97,680</b>	<b>\$ 2,808</b>



# NORFOLK STATE UNIVERSITY

## NOTES TO THE FINANCIAL STATEMENTS

JUNE 30, 2019

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### Note 7—LONG-TERM DEBT

Norfolk State University has issued two categories of bonds pursuant to Section 9 of Article X of the *Constitution of Virginia*. Section 9 (d) bonds are revenue bonds, which are limited obligations of the University payable exclusively from pledged general revenues and are not debt of the Commonwealth, legally, morally, or otherwise. Pledged general fund revenues include general fund appropriations, tuition and fees, auxiliary enterprise revenues, and other revenues not required by law to be used for another purpose. The University issued the 9(d) bond directly through underwriters and also participates in the Public Higher Education Financing Program (Pooled Bond Program) created by the Virginia General Assembly in 1996. Through the Pooled Bond Program, the Virginia College Building Authority (VCBA) also issues 9(d) bonds and uses the proceeds to purchase debt obligations (notes) of the University and various other institutions of higher education. The University's general revenue also secures these notes.

Section 9(c) bonds are general obligation bonds issued by the Commonwealth of Virginia on the behalf of the University, which are secured by the net revenues of the completed project and the full faith, credit, and taxing power of the Commonwealth of Virginia. On November 10, 2016, \$71,200,000 Commonwealth of Virginia General Obligation Bonds, Series 2016A were issued for residence hall projects authorized under Article X, Section 9(c) of the Constitution of Virginia. Bonds of \$7,875,000 were issued at a premium of \$1,389,200 to finance the costs to renovate and upgrade various residence halls on campus. Debt payments began on June 1, 2017 and will mature on June 1, 2031. The interest rates charged are from 3.00% - 5.00% and the bond proceeds were deposited in the State Non-Arbitrage Program. As of June 30, 2019, the principal balance of \$6,860,000 remains outstanding.

On August 14, 2018, the Commonwealth of Virginia closed on the sale of \$106,890,000 Commonwealth of Virginia General Obligation Bonds, Series 2018A (the "Bonds") issued for projects authorized under Article X, Section 9(c) of the Constitution of Virginia. The Bonds sold at a true interest cost of 2.8365% on July 25, 2018 and were issued to finance the cost of acquiring, construction and equipping revenue-producing capital projects at institutions of higher education of the Commonwealth. Bonds of \$52,185,000 were issued at a premium of \$6,984,626 on behalf of Norfolk State University to finance the cost to construct a new residential housing on campus. Debt payments began on December 1, 2018 and will mature on June 1, 2033. The interest rates charged are from 3.00% - 5.00% and the bond proceeds were deposited in the State Non-Arbitrage Program. As of June 30, 2019, the principal balance of \$52,185,000 remains outstanding.

At June 30, 2019, installment purchases consist of the current and long-term portions of obligations resulting from various contracts used to finance the acquisition of equipment. The lengths of the purchase agreements are for five years and the interest rates charged are from 1.175% to 4.500%. On July 24, 2019 we entered into a five year installment purchase through the Commonwealth of Virginia Master Equipment Lease Program for the synthetic turf at the William Price football stadium totaling \$1,200,895.00. As of June 30, 2019, the balance of \$2,837,057 of installment purchases from direct borrowings (from a lender) remains outstanding.

**NORFOLK STATE UNIVERSITY**  
**NOTES TO THE FINANCIAL STATEMENTS**

*JUNE 30, 2019*

**Note 7—LONG-TERM DEBT (CONTINUED)**

	<b>Interest Rates (%)</b>	<b>Maturity Fiscal Year End</b>	<b>Balance at June 30, 2019</b>
<b>Bond payable:</b>			
9C Debt Residential Halls Renovations, Series 2016A	3.00-5.00	2031	\$ 6,860,000
9C Debt New Construction - New Res Hall, Series 2018A	3.00-5.00	2033	52,185,000
<b>Net bonds payable</b>			<u>59,045,000</u>
<b>Notes payable:</b>			
Student Center 2010A & 2010B	3.75 - 5.50	2031	13,335,000
Student Center 2012A refunding 2004A	2.75 - 5.00	2028	5,700,000
Student Center 2014B refunding 2004A	3.00 - 3.25	2036	9,070,000
Total notes payable			28,105,000
Less: unamortized bond discount			(49,279)
Add: unamortized bond premium			8,887,889
<b>Net notes payable</b>			<u>36,943,610</u>
<b>Installments payable:</b>			
Master equipment lease program	1.565	2020 - 2023	971,569
Energy lease project	3.739 - 4.500	2020 - 2021	1,865,488
<b>Net installments payable</b>			<u>2,837,057</u>
<b>Total</b>			<u>\$ 98,825,667</u>

Long-term debt matures as follows:

<b>Year ending:</b>			<b>Notes from Direct Borrowings</b>	
	<b>Principal</b>	<b>Interest</b>	<b>Principal</b>	<b>Interest</b>
2020	\$ 4,665,000	\$ 3,813,547	\$ 1,187,653	\$ 75,488
2021	4,855,000	3,590,098	1,226,518	36,622
2022	5,075,000	3,354,855	280,824	5,524
2023	5,305,000	3,107,236	142,062	1,112
2024	5,550,000	2,846,011	-	-
2025-2029	31,045,000	10,036,219	-	-
2030-2034	28,185,000	2,637,000	-	-
2035-2036	2,470,000	80,925	-	-
Unamortized Premium	8,887,889	-	-	-
Unamortized Discount	(49,279)	-	-	-
<b>Total</b>	<u>\$ 95,988,610</u>	<u>\$ 29,465,891</u>	<u>\$ 2,837,057</u>	<u>\$ 118,746</u>

The accompanying notes are an integral part of these financial statements.

# NORFOLK STATE UNIVERSITY

## NOTES TO THE FINANCIAL STATEMENTS

JUNE 30, 2019

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### Note 7—LONG-TERM DEBT (CONTINUED)

#### Norfolk State University Research and Innovation Foundation and Affiliates Debt

In February 2005, the Norfolk State University Research and Innovation Foundation and Affiliates Debt entered into an agreement to finance the construction of a 620-bed student housing facility. The terms of the agreement obligate the Foundation pursuant to \$32,000,000 Tax-Exempt Variable Rate Demand Qualified 501(c)(3) Bonds Series 2017 (Refinanced in 2018-Series 2005 in 2017), interest at 70% of LIBOR due monthly beginning February 1, 2018. The terms of the indenture call for varying annual maturities through July 1, 2034, with a variable interest rate determined based on the flexible weekly rate as determined by the remarketing agent; principal payments are due semiannually starting January 1, 2018. The terms of the agreement require a debt service coverage ratio of at least 1.2:1 beginning January 1, 2017. The interest rate was 3.68% at June 30, 2019. The balance due on this loan as of June 30, 2019 was \$28,805,000.

As of June 30, 2019, the Norfolk State University Research and Innovation Foundation and Affiliates bonds mature as follows:

Future principal payments are as follows:

2020	760,000
2021	870,000
2022	985,000
2023	1,110,000
2024	1,250,000
2025-2035	23,830,000
Total	<u>\$ 28,805,000</u>

The bonds payable bear interest at a variable interest rate based on the flexible weekly rate as determined by the remarketing agent. To minimize the effect of changes in the variable rate, the Foundation entered an interest rate swap contract with a notional amount of \$32,000,000 with a term of 29 years. The contract pays interest at a fixed 3.733% rate and receives interest at 67% of LIBOR. The 2005 swap contract was terminated in January 2018 resulting in cash proceeds of \$1,125,000 and a realized gain of \$1,624,076. A new swap contract was entered into in January 2018 with an original notional amount of \$29,465,000 with term of 16 years paying interest at a fixed 3.15% rate and receiving interest at 70% of LIBOR. The unrealized loss relating to the swap as of June 30, 2019 was \$938,982; leaving a balance of \$1,496,941.

In conjunction with the bond issuance, the University signed a support agreement with the Norfolk State University Research and Innovation Foundation and Affiliates stating that the project will be an equal part of the Student Housing Program, provide preferential treatment to provide 95% occupancy if the debt service coverage ratio is less than 1.2 to 1, and limit additional housing projects.

**NORFOLK STATE UNIVERSITY**  
**NOTES TO THE FINANCIAL STATEMENTS**

*JUNE 30, 2019*

**Note 8—EXPENSES BY NATURAL CLASSIFICATIONS**

The following table shows a classification of expenses both by function as listed in the Statement of Revenues, Expenses, and Changes in Net Position and by natural classification, which is the basis for amounts shown in the Statement of Cash Flows.

	Salaries and Wages	Fringe Benefits	Services and Supplies	Scholarship and Fellowship	Utilities	Plant and Equipment	Depreciation	Total
Instruction	\$ 27,087,470	\$ 7,963,272	\$ 4,242,276	\$ -	\$ -	\$ 1,839,560	\$ -	\$ 41,132,578
Research	1,227,482	186,277	5,475,577	-	-	181	-	6,889,517
Public service	186,198	22,398	166,862	-	-	1,413	-	376,871
Academic support	6,884,706	1,698,169	3,601,655	-	-	1,416,328	-	13,600,858
Student services	3,568,162	1,096,170	1,120,469	-	-	5,782	-	5,790,583
Institutional support	10,980,363	2,796,510	223,927	-	-	48,314	-	14,049,114
Operations and maintenance-plant	4,659,077	1,723,745	1,925,739	-	2,697,096	1,562,512	-	12,568,169
Depreciation expense	-	-	-	-	-	-	17,260,800	17,260,800
Scholarship and fellowship	-	-	-	10,088,852	-	-	-	10,088,852
Auxiliary activities	6,142,716	1,780,223	25,012,783	-	1,430,625	1,117,611	-	35,483,958
Total operating expenses	<u>\$ 60,736,174</u>	<u>\$ 17,266,764</u>	<u>\$ 41,769,288</u>	<u>\$ 10,088,852</u>	<u>\$ 4,127,721</u>	<u>\$ 5,991,701</u>	<u>\$ 17,260,800</u>	<u>\$ 157,241,300</u>

# NORFOLK STATE UNIVERSITY

## NOTES TO THE FINANCIAL STATEMENTS

JUNE 30, 2019

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### Note 9—STATE APPROPRIATIONS & CAPITAL APPROPRIATIONS

The University receives state appropriations from the General Fund of the Commonwealth. The Appropriation Act specifies that such unexpended appropriations shall revert, as specifically provided by the General Assembly, at the end of the biennium. For years ending at the middle of a biennium, unexpended appropriations that have not been approved for reappropriation in the next year by the Governor become part of the General Fund of the Commonwealth and are, therefore, no longer available to the University for disbursements. The following is a summary of education and general state appropriations received by the University including all supplemental appropriations and reversions:

Original legislative state appropriation:	
Educational and general programs	\$ 46,933,360
Student financial assistance	11,869,456
Adjustments:	
VIVA ILL allocation	2,474
Virginia military survivors and dependents	57,070
Two year college transfer grant	31,376
Cybersecurity	-
Appropriation Transfer from HEOF to GF	222,101
Chapter 854; NSU interest earnings	159,134
Adjusted state appropriation	<u>\$ 59,274,971</u>

The Commonwealth has established several programs to provide state-supported institutions for higher education with bond proceeds for financing the acquisition and replacement of instructional and research equipment and facilities. During fiscal year 2019, funding was provided to the University from the 21<sup>st</sup> Century program and the Equipment Trust Fund, managed by the Virginia College Building Authority (VCBA). The VCBA issues bonds and uses the proceeds to reimburse the University for expenses incurred in the acquisition of equipment and facilities.

The following is a summary of capital appropriation and gifts recognized by the University for year ended June 30, 2019

VCBA 21 <sup>st</sup> Century program	\$6,101,999
VCBA Equipment Trust Fund program	\$1,235,105

**NORFOLK STATE UNIVERSITY**  
**NOTES TO THE FINANCIAL STATEMENTS**

*JUNE 30, 2019*

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**Note 10—COMMITMENTS**

At June 30, 2019, the University was committed to construction contracts totaling approximately \$43,257,085. Outstanding commitments on these contracts totaled \$10,829,650 as of June 30, 2019.

The University is committed under various operating leases for equipment and facilities. In general, the leases are for a one-year term and the University has renewal options on equipment and facilities for another one-year term. In most cases, the University expects that in the normal course of business, these leases will be replaced by similar leases. Rental expense for the fiscal year ended June 30, 2019, was \$1,781,635.

Norfolk State University has as of June 30, 2019, the following total future minimum rental payments due under the above leases:

<u>Year</u>	<u>Operating Lease Obligation</u>
2020	534,654
2021	221,984
2022	44,416
2023	44,416
2024	27,796
Total	<u>873,266</u>

**NORFOLK STATE UNIVERSITY**  
**NOTES TO THE FINANCIAL STATEMENTS**

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**Note 11—RETIREMENT PLANS**

Virginia Retirement System - General Information about the Pension Plan

*Plan Description*

All full-time, salaried permanent employees of state agencies are automatically covered by the VRS State Employee Retirement Plan or the VaLORS Retirement Plan upon employment. These plans are administered by the Virginia Retirement System (the System) along with plans for other employer groups in the Commonwealth of Virginia. Members earn one month of service credit for each month they are employed and for which they and their employer pay contributions to VRS. Members are eligible to purchase prior service, based on specific criteria as defined in the *Code of Virginia*, as amended. Eligible prior service that may be purchased includes prior public service, active military service, certain periods of leave, and previously refunded service.

The System administers three different benefit structures for covered employees in the VRS State Employee Retirement Plan – Plan 1, Plan 2, and, Hybrid and two different benefit structures for covered employees in the VaLORS Retirement Plan – Plan 1 and Plan 2. Each of these benefit structures has different eligibility criteria. The specific information for each plan and the eligibility for covered groups within each plan are set out in the table below:

<b>RETIREMENT PLAN PROVISIONS BY PLAN STRUCTURE</b>		
<b>PLAN 1</b>	<b>PLAN 2</b>	<b>HYBRID RETIREMENT PLAN</b>
<p><b>About Plan 1</b>  Plan 1 is a defined benefit plan. The retirement benefit is based on a member's age, creditable service and average final compensation at retirement using a formula.</p>	<p><b>About Plan 2</b>  Plan 2 is a defined benefit plan. The retirement benefit is based on a member's age, creditable service and average final compensation at retirement using a formula.</p>	<p><b>About the Hybrid Retirement Plan</b>  The Hybrid Retirement Plan combines the features of a defined benefit plan and a defined contribution plan.</p> <ul style="list-style-type: none"> <li>• The defined benefit is based on a member's age, creditable service and average final compensation at retirement using a formula.</li> <li>• The benefit from the defined contribution component of the plan depends on the member and employer contributions made to the plan and the investment performance of those contributions.</li> <li>• In addition to the monthly benefit payment payable from the defined benefit plan at retirement, a member may start receiving distributions from the balance in the defined contribution account, reflecting the contributions, investment gains or losses, and any required fees.</li> </ul>

**NORFOLK STATE UNIVERSITY**  
**NOTES TO THE FINANCIAL STATEMENTS**

JUNE 30, 2019

<b>Note 11—RETIREMENT PLANS (CONTINUED)</b>		
<i>Plan Description</i>		
<p><b>Eligible Members</b>  Employees are in Plan 1 if their membership date is before July 1, 2010, and they were vested as of January 1, 2013, and they have not taken a refund.</p> <p><b>Hybrid Opt-In Election</b>  VRS non-hazardous duty covered Plan 1 members were allowed to make an irrevocable decision to opt into the Hybrid Retirement Plan during a special election window held January 1 through April 30, 2014.</p> <p>The Hybrid Retirement Plan's effective date for eligible Plan 1 members who opted in was July 1, 2014.</p> <p>If eligible deferred members returned to work during the election window, they were also eligible to opt into the Hybrid Retirement Plan.</p> <p>Members who were eligible for an optional retirement plan (ORP) and had prior service under Plan 1 were not eligible to elect the Hybrid Retirement Plan and remain as Plan 1 or ORP.</p>	<p><b>Eligible Members</b>  Employees are in Plan 2 if their membership date is on or after July 1, 2010, or their membership date is before July 1, 2010, and they were not vested as of January 1, 2013.</p> <p><b>Hybrid Opt-In Election</b>  VRS non-hazardous duty covered Plan 2 members were allowed to make an irrevocable decision to opt into the Hybrid Retirement Plan during a special election window held January 1 through April 30, 2014.</p> <p>The Hybrid Retirement Plan's effective date for eligible Plan 2 members who opted in was July 1, 2014.</p> <p>If eligible deferred members returned to work during the election window, they were also eligible to opt into the Hybrid Retirement Plan.</p> <p>Members who were eligible for an optional retirement plan (ORP) and have prior service under Plan 2 were not eligible to elect the Hybrid Retirement Plan and remain as Plan 2 or ORP.</p>	<p><b>Eligible Members</b>  Employees are in the Hybrid Retirement Plan if their membership date is on or after January 1, 2014. This includes:</p> <ul style="list-style-type: none"> <li>• State employees*</li> <li>• Members in Plan 1 or Plan 2 who elected to opt into the plan during the election window held January 1-April 30, 2014; the plan's effective date for opt-in members was July 1, 2014</li> </ul> <p><b>*Non-Eligible Members</b>  Some employees are not eligible to participate in the Hybrid Retirement Plan. They include:</p> <ul style="list-style-type: none"> <li>• Members of the Virginia Law Officers' Retirement System (VaLORS)</li> </ul> <p>Those employees eligible for an optional retirement plan (ORP) must elect the ORP plan or the Hybrid Retirement Plan. If these members have prior service under Plan 1 or Plan 2, they are not eligible to elect the Hybrid Retirement Plan and must select Plan 1 or Plan 2 (as applicable) or ORP.</p>



**NORFOLK STATE UNIVERSITY**  
**NOTES TO THE FINANCIAL STATEMENTS**

JUNE 30, 2019

<b>Note 11—RETIREMENT PLANS (CONTINUED)</b> <i>Plan Description</i>		
<p><b>Retirement Contributions</b>  State employees, excluding state elected officials, and optional retirement plan participants, contribute 5% of their compensation each month to their member contribution account through a pre-tax salary reduction. Member contributions are tax-deferred until they are withdrawn as part of a retirement benefit or as a refund. The employer makes a separate actuarially determined contribution to VRS for all covered employees. VRS invests both member and employer contributions to provide funding for the future benefit payment.</p>	<p><b>Retirement Contributions</b>  State employees contribute 5% of their compensation each month to their member contribution account through a pre-tax salary reduction. Member contributions are tax-deferred until they are withdrawn as part of a retirement benefit or as a refund. The employer makes a separate actuarially determined contribution to VRS for all covered employees. VRS invests both member and employer contributions to provide funding for the future benefit payment.</p>	<p><b>Retirement Contributions</b>  A member's retirement benefit is funded through mandatory and voluntary contributions made by the member and the employer to both the defined benefit and the defined contribution components of the plan. Mandatory contributions are based on a percentage of the employee's creditable compensation and are required from both the member and the employer. Additionally, members may choose to make voluntary contributions to the defined contribution component of the plan, and the employer is required to match those voluntary contributions according to specified percentages.</p>
<p><b>Creditable Service</b>  Creditable service includes active service. Members earn creditable service for each month they are employed in a covered position. It also may include credit for prior service the member has purchased or additional creditable service the member was granted. A member's total creditable service is one of the factors used to determine their eligibility for retirement and to calculate their retirement benefit. It also may count toward eligibility for the health insurance credit in retirement, if the employer offers the health insurance credit.</p>	<p><b>Creditable Service</b>  Same as Plan 1.</p>	<p><b>Creditable Service</b>  <u><b>Defined Benefit Component:</b></u>  Under the defined benefit component of the plan, creditable service includes active service. Members earn creditable service for each month they are employed in a covered position. It also may include credit for prior service the member has purchased or additional creditable service the member was granted. A member's total creditable service is one of the factors used to determine their eligibility for retirement and to calculate their retirement benefit. It also may count toward eligibility for the health insurance credit in retirement, if the employer offers the health insurance credit.</p>

**NORFOLK STATE UNIVERSITY**  
**NOTES TO THE FINANCIAL STATEMENTS**

JUNE 30, 2019

<b>Note 11—RETIREMENT PLANS (CONTINUED)</b>		
<i>Plan Description</i>		
		<p><b><u>Defined Contributions Component:</u></b>  Under the defined contribution component, creditable service is used to determine vesting for the employer contribution portion of the plan.</p>
<p><b>Vesting</b>  Vesting is the minimum length of service a member needs to qualify for a future retirement benefit. Members become vested when they have at least five years (60 months) of creditable service. Vesting means members are eligible to qualify for retirement if they meet the age and service requirements for their plan. Members also must be vested to receive a full refund of their member contribution account balance if they leave employment and request a refund.</p> <p>Members are always 100% vested in the contributions that they make.</p>	<p><b>Vesting</b>  Same as Plan 1.</p>	<p><b><u>Vesting Defined Benefit Component:</u></b>  Defined benefit vesting is the minimum length of service a member needs to qualify for a future retirement benefit. Members are vested under the defined benefit component of the Hybrid Retirement Plan when they reach five years (60 months) of creditable service. Plan 1 or Plan 2 members with at least five years (60 months) of creditable service who opted into the Hybrid Retirement Plan remain vested in the defined benefit component.</p> <p><b><u>Defined Contributions Component:</u></b>  Defined contribution vesting refers to the minimum length of service a member needs to be eligible to withdraw the employer contributions from the defined contribution component of the plan.</p> <p>Members are always 100% vested in the contributions that they make.</p> <p>Upon retirement or leaving covered employment, a member is eligible to withdraw a percentage of employer contributions to the defined contribution component of the plan, based on service.</p>

**NORFOLK STATE UNIVERSITY**  
**NOTES TO THE FINANCIAL STATEMENTS**

JUNE 30, 2019

<b>Note 11—RETIREMENT PLANS (CONTINUED)</b>		
<i>Plan Description</i>		
		<ul style="list-style-type: none"> <li>• After two years, a member is 50% vested and may withdraw 50% of employer contributions.</li> <li>• After three years, a member is 75% vested and may withdraw 75% of employer contributions.</li> <li>• After four or more years, a member is 100% vested and may withdraw 100% of employer contributions.</li> </ul> <p>Distribution is not required by law until age 70½.</p>
<p><b>Calculating the Benefit</b>  The Basic Benefit is calculated based on a formula using the member's average final compensation, a retirement multiplier and total service credit at retirement. It is one of the benefit payout options available to a member at retirement.</p> <p>An early retirement reduction factor is applied to the Basic Benefit if the member retires with a reduced retirement benefit or selects a benefit payout option other than the Basic Benefit.</p>	<p><b>Calculating the Benefit</b>  See definition under Plan 1.</p>	<p><b>Calculating the Benefit</b>  <u><b>Defined Benefit Component:</b></u>  See definition under Plan 1</p> <p><u><b>Defined Contribution Component:</b></u>  The benefit is based on contributions made by the member and any matching contributions made by the employer, plus net investment earnings on those contributions.</p>
<p><b>Average Final Compensation</b>  A member's average final compensation is the average of the 36 consecutive months of highest compensation as a covered employee.</p>	<p><b>Average Final Compensation</b>  A member's average final compensation is the average of their 60 consecutive months of highest compensation as a covered employee.</p>	<p><b>Average Final Compensation</b>  Same as Plan 2. It is used in the retirement formula for the defined benefit component of the plan.</p>

**NORFOLK STATE UNIVERSITY**  
**NOTES TO THE FINANCIAL STATEMENTS**

JUNE 30, 2019

<b>Note 11—RETIREMENT PLANS (CONTINUED)</b>		
<i>Plan Description</i>		
<p><b>Service Retirement Multiplier</b>  <b>VRS:</b> The retirement multiplier is a factor used in the formula to determine a final retirement benefit. The retirement multiplier for non-hazardous duty members is 1.70%.</p> <p><b>VaLORS:</b> The retirement multiplier for VaLORS employees is 1.70% or 2.00%.</p>	<p><b>Service Retirement Multiplier</b>  <b>VRS:</b> Same as Plan 1 for service earned, purchased or granted prior to January 1, 2013. For non-hazardous duty members the retirement multiplier is 1.65% for creditable service earned, purchased or granted on or after January 1, 2013.</p> <p><b>VaLORS:</b> The retirement multiplier for VaLORS employees is 2.00%.</p>	<p><b>Service Retirement Multiplier</b>  <b>Defined Benefit Component:</b>  <b>VRS:</b> The retirement multiplier for the defined benefit component is 1.00%.</p> <p>For members who opted into the Hybrid Retirement Plan from Plan 1 or Plan 2, the applicable multipliers for those plans will be used to calculate the retirement benefit for service credited in those plans.</p> <p><b>VaLORS:</b> Not applicable.</p> <p><b>Defined Contribution Component:</b>  Not applicable.</p>
<p><b>Normal Retirement Age</b>  <b>VRS:</b> Age 65.</p> <p><b>VaLORS:</b> Age 60.</p>	<p><b>Normal Retirement Age</b>  <b>VRS:</b> Normal Social Security retirement age.</p> <p><b>VaLORS:</b> Same as Plan 1.</p>	<p><b>Normal Retirement Age</b>  <b>Defined Benefit Component:</b>  <b>VRS:</b> Same as Plan 2.</p> <p><b>VaLORS:</b> Not applicable.</p> <p><b>Defined Contribution Component:</b>  Members are eligible to receive distributions upon leaving employment, subject to restrictions.</p>
<p><b>Earliest Unreduced Retirement Eligibility</b>  <b>VRS:</b> Age 65 with at least five years (60 months) of creditable service or at age 50 with at least 30 years of creditable service.</p> <p><b>VaLORS:</b> Age 60 with at least five years of creditable service or age 50 with at least 25 years of creditable service.</p>	<p><b>Earliest Unreduced Retirement Eligibility</b>  <b>VRS:</b> Normal Social Security retirement age with at least five years (60 months) of creditable service or when their age and service equal 90.</p> <p><b>VaLORS:</b> Same as Plan 1.</p>	<p><b>Earliest Unreduced Retirement Eligibility</b>  <b>Defined Benefit Component:</b>  <b>VRS:</b> Normal Social Security retirement age and have at least five years (60 months) of creditable service or when their age and service equal 90.</p> <p><b>VaLORS:</b> Not applicable.</p> <p><b>Defined Contribution Component:</b>  Members are eligible to receive distributions upon leaving employment, subject to restrictions.</p>

The accompanying notes are an integral part of these financial statements.

**NORFOLK STATE UNIVERSITY**  
**NOTES TO THE FINANCIAL STATEMENTS**

JUNE 30, 2019

<b>Note 11—RETIREMENT PLANS (CONTINUED)</b>		
<i>Plan Description</i>		
<p><b>Earliest Reduced Retirement Eligibility</b>  <b>VRS:</b> Age 55 with at least five years (60 months) of creditable service or age 50 with at least 10 years of creditable service.</p> <p><b>VaLORS:</b> 50 with at least five years of creditable service.</p>	<p><b>Earliest Reduced Retirement Eligibility</b>  <b>VRS:</b> Age 60 with at least five years (60 months) of creditable service.</p> <p><b>VaLORS:</b> Same as Plan 1.</p>	<p><b>Earliest Reduced Retirement Eligibility</b>  <b>Defined Benefit Component:</b>  <b>VRS:</b> Age 60 with at least five years (60 months) of creditable service.</p> <p><b>VaLORS:</b> Not applicable.</p> <p><b>Defined Contribution Component:</b>  Members are eligible to receive distributions upon leaving employment, subject to restrictions.</p>
<p><b>Cost-of-Living Adjustment (COLA) in Retirement</b>  The Cost-of-Living Adjustment (COLA) matches the first 3% increase in the Consumer Price Index for all Urban Consumers (CPI-U) and half of any additional increase (up to 4%) up to a maximum COLA of 5%.</p> <p><b>Eligibility:</b>  For members who retire with an unreduced benefit or with a reduced benefit with at least 20 years of creditable service, the COLA will go into effect on July 1 after one full calendar year from the retirement date.</p> <p>For members who retire with a reduced benefit and who have less than 20 years of creditable service, the COLA will go into effect on July 1 after one calendar year following the unreduced retirement eligibility date.</p>	<p><b>Cost-of-Living Adjustment (COLA) in Retirement</b>  The Cost-of-Living Adjustment (COLA) matches the first 2% increase in the CPI-U and half of any additional increase (up to 2%), for a maximum COLA of 3%.</p> <p><b>Eligibility:</b>  Same as Plan 1</p>	<p><b>Cost-of-Living Adjustment (COLA) in Retirement</b>  <b>Defined Benefit Component:</b>  Same as Plan 2.</p> <p><b>Defined Contribution Component:</b>  Not applicable.</p> <p><b>Eligibility:</b>  Same as Plan 1 and Plan 2.</p>

**NORFOLK STATE UNIVERSITY**  
**NOTES TO THE FINANCIAL STATEMENTS**

JUNE 30, 2019

<b>Note 11—RETIREMENT PLANS (CONTINUED)</b>		
<i>Plan Description</i>		
<b><u>Exceptions to COLA Effective Dates:</u></b>	<b><u>Exceptions to COLA Effective Dates:</u></b>	<b><u>Exceptions to COLA Effective Dates:</u></b>
<p>The COLA is effective July 1 following one full calendar year (January 1 to December 31) under any of the following circumstances:</p> <ul style="list-style-type: none"> <li>• The member is within five years of qualifying for an unreduced retirement benefit as of January 1, 2013.</li> <li>• The member retires on disability.</li> <li>• The member retires directly from short-term or long-term disability under the Virginia Sickness and Disability Program (VSDP).</li> <li>• The member is involuntarily separated from employment for causes other than job performance or misconduct and is eligible to retire under the Workforce Transition Act or the Transitional Benefits Program.</li> <li>• The member dies in service and the member's survivor or beneficiary is eligible for a monthly death-in-service benefit. The COLA will go into effect on July 1 following one full calendar year (January 1 to December 31) from the date the monthly benefit begins.</li> </ul>	<p>Same as Plan 1</p>	<p>Same as Plan 1 and Plan 2.</p>
<p><b>Disability Coverage</b>  Members who are eligible to be considered for disability retirement and retire on disability, the retirement multiplier is 1.7% on all service, regardless of when it was earned, purchased or granted.</p> <p>Most state employees are covered under the Virginia Sickness and Disability Program (VSDP), and are not eligible for disability retirement.</p>	<p><b>Disability Coverage</b>  Members who are eligible to be considered for disability retirement and retire on disability, the retirement multiplier is 1.65% on all service, regardless of when it was earned, purchased or granted.</p> <p>Most state employees are covered under the Virginia Sickness and Disability Program (VSDP), and are not eligible for disability retirement.</p>	<p><b>Disability Coverage</b>  State employees (including Plan 1 and Plan 2 opt-ins) participating in the Hybrid Retirement Plan are covered under the Virginia Sickness and Disability Program (VSDP), and are not eligible for disability retirement.</p>

**NORFOLK STATE UNIVERSITY**  
**NOTES TO THE FINANCIAL STATEMENTS**

JUNE 30, 2019

<b>Note 11—RETIREMENT PLANS (CONTINUED)</b>		
<i>Plan Description</i>		
VSDP members are subject to a one-year waiting period before becoming eligible for non-work-related disability benefits.	VSDP members are subject to a one-year waiting period before becoming eligible for non-work-related disability benefits.	Hybrid members (including Plan 1 and Plan 2 opt-ins) covered under VSDP are subject to a one-year waiting period before becoming eligible for non-work-related disability benefits.
<b>Purchase of Prior Service</b> Members may be eligible to purchase service from previous public employment, active duty military service, an eligible period of leave or VRS refunded service as creditable service in their plan. Prior creditable service counts toward vesting, eligibility for retirement and the health insurance credit. Only active members are eligible to purchase prior service. Members also may be eligible to purchase periods of leave without pay.	<b>Purchase of Prior Service</b> Same as Plan 1.	<b>Purchase of Prior Service</b> <b><u>Defined Benefit Component:</u></b> Same as Plan 1, with the following exception: <ul style="list-style-type: none"> <li>Hybrid Retirement Plan members are ineligible for ported service.</li> </ul> <b><u>Defined Contribution Component:</u></b> Not applicable.

***Contributions***

The contribution requirement for active employees is governed by §51.1-145 of the *Code of Virginia*, as amended, but may be impacted as a result of funding provided to state agencies by the Virginia General Assembly. Employees are required to contribute 5.00% of their compensation toward their retirement. Each state agency's contractually required employer contribution rate for the fiscal year ended June 30, 2019 was 13.52% of covered employee compensation for employees in the VRS State Employee Retirement Plan. For employees in the VaLORS Retirement Plan, the contribution rate was 21.61% of covered employee compensation. These rates were based on an actuarially determined rates from an actuarial valuation as of June 30, 2017. The actuarially determined rate, when combined with employee contributions, was expected to finance the costs of benefits earned by employees during the year, with an additional amount to finance any unfunded accrued liability. Contributions from Norfolk State University to the VRS State Employee Retirement Plan were \$ 4,741,113 and \$ 4,567,692 for the years ended June 30, 2019 and June 30, 2018, respectively. Contributions from Norfolk State University to the VaLORS Retirement Plan were \$ 212,308 and \$ 239,413 for the years ended June 30, 2019 and June 30, 2018, respectively.

***Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions***

At June 30, 2019, Norfolk State University reported a liability of \$ 45,871,000 for its proportionate share of the VRS State Employee Retirement Plan Net Pension Liability and a liability of \$ 2,051,000 for its proportionate share of the VaLORS Retirement Plan Net Pension Liability. The Net Pension Liability was measured as of June 30, 2018 and the total pension liability used to calculate the Net Pension Liability

**NORFOLK STATE UNIVERSITY**  
**NOTES TO THE FINANCIAL STATEMENTS**

*JUNE 30, 2019*

**Note 11—RETIREMENT PLANS (CONTINUED)**

was determined by an actuarial valuation as of that date. The state agency's proportion of the Net Pension Liability was based on the state agency's actuarially determined employer contributions to the pension plan for the year ended June 30, 2018 relative to the total of the actuarially determined employer contributions for all participating employers. At June 30, 2018, Norfolk State University's proportion of the VRS State Employee Retirement Plan was .84732% as compared to .84801% at June 30, 2017. At June 30, 2018, Norfolk State University's proportion of the VaLORS Retirement Plan was .32916% as compared to .33751% at June 30, 2017.

For the year ended June 30, 2019, Norfolk State University recognized pension expense of \$ (403,000) for the VRS State Employee Retirement Plan and \$ 224,000 for the VaLORS Retirement Plan. Since there was a change in proportionate share between June 30, 2017 and June 30, 2018 a portion of the pension expense was related to deferred amounts from changes in proportion and from differences between employer contributions and the proportionate share of employer contributions.

At June 30, 2019, Norfolk State University reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

VRS Retirement Plan

	<b>Deferred Outflows of Resources</b>	<b>Deferred Inflows of Resources</b>
Differences between expected and actual experience	\$ -	\$ 2,773,000
Net difference between projected and actual earnings on pension plan investments	-	1,198,000
Change in assumptions	307,000	-
Changes in proportion and differences between Employer contributions and proportionate share of contributions	-	1,329,000
Employer contributions subsequent to the measurement date	4,741,113	
Total	<u>\$ 5,048,113</u>	<u>\$ 5,300,000</u>



**NORFOLK STATE UNIVERSITY**  
**NOTES TO THE FINANCIAL STATEMENTS**

*JUNE 30, 2019*

**Note 11—RETIREMENT PLANS (CONTINUED)**

VaLORS Retirement Plan

	<b>Deferred Outflows of Resources</b>	<b>Deferred Inflows of Resources</b>
Differences between expected and actual experience	\$ 1,000	\$ 57,000
Net difference between projected and actual earnings on pension plan investments	-	34,000
Change in assumptions	-	72,000
Changes in proportion and differences between Employer contributions and proportionate share of contributions	189,000	51,000
Employer contributions subsequent to the measurement date	212,308	
Total	<u>\$ 402,308</u>	<u>\$ 214,000</u>

Norfolk State University has \$ 4,741,113 for VRS and \$ 212,308 for VaLORS reported as deferred outflows of resources related to pensions resulting from Norfolk State University's contributions subsequent to the measurement date will be recognized as a reduction of the Net Pension Liability in the Fiscal Year ending June 30, 2020. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense in future reporting periods as follows:

**Year ended June 30**

VRS Retirement Plan

FY 2020	\$ (1,698,000)
FY 2021	\$ (1,061,000)
FY 2022	\$ (2,105,000)
FY 2023	\$ (129,000)
FY 2024	\$ -

VaLORS Retirement Plan

FY 2020	\$ 64,000
FY 2021	\$ (41,000)
FY 2022	\$ (44,000)
FY 2023	\$ (3,000)
FY 2024	\$ -

# NORFOLK STATE UNIVERSITY

## NOTES TO THE FINANCIAL STATEMENTS

JUNE 30, 2019

### Note 11—RETIREMENT PLANS (CONTINUED)

#### Actuarial Assumptions

The total pension liability for the VRS State Employee Retirement Plan was based on an actuarial valuation as of June 30, 2017, using the Entry Age Normal actuarial cost method and the following assumptions, applied to all periods included in the measurement and rolled forward to the measurement date of June 30, 2018.

Inflation	2.5 percent
Salary increases, including Inflation	3.5 percent – 5.35 percent
Investment rate of return	7.0 percent, net of pension plan investment expenses, including inflation*

\* Administrative expenses as a percent of the market value of assets for the last experience study were found to be approximately 0.06% of the market assets for all of the VRS plans. This would provide an assumed investment return rate for GASB purposes of slightly more than the assumed 7.0%. However, since the difference was minimal, and a more conservative 7.0% investment return assumption provided a projected plan net position that exceeded the projected benefit payments, the long-term expected rate of return on investments was assumed to be 7.0% to simplify preparation of pension liabilities.

#### Mortality rates:

##### Pre-Retirement:

RP-2014 Employee Rates to age 80, Healthy Annuitant Rates to 81 and older projected with Scale BB to 2020; males set back 1 year, 85% of rates; females set back 1 year.

##### Post-Retirement:

RP-2014 Employee Rates to age 49, Healthy Annuitant Rates at ages 50 and older projected with Scale BB to 2020; males set forward 1 year; females set back 1 year with 1.5% increase compounded from ages 70 to 85.

##### Post-Disablement:

RP-2014 Disability Life Mortality Table projected with Scale BB to 2020; males 115% of rates; females 130% of rates.

The actuarial assumptions used in the June 30, 2017 valuation were based on the results of an actuarial experience study for the period from July 1, 2012 through June 30, 2016. Changes to the actuarial assumptions as a result of the experience study are as follows:

Mortality Rates (Pre-retirement, post-retirement healthy, and disabled)	Update to a more current mortality table – RP-2014 projected to 2020
Retirement Rates	Lowered rates at older ages and changed final retirement from 70 to 75
Withdrawal Rates	Adjusted rates to better fit experience at each year age and service through 9 years of service
Disability Rates	Adjusted rates to better match experience
Salary Scale	No change
Line of Duty Disability	Increase rate from 14% to 25%

# NORFOLK STATE UNIVERSITY

## NOTES TO THE FINANCIAL STATEMENTS

JUNE 30, 2019

### Note 11—RETIREMENT PLANS (CONTINUED)

The total pension liability for the VaLORS Retirement Plan was based on an actuarial valuation as of June 30, 2017, using the Entry Age Normal actuarial cost method and the following assumptions, applied to all periods included in the measurement and rolled forward to the measurement date of June 30, 2018.

Inflation	2.5 percent
Salary increases, including Inflation	3.5 percent – 4.75 percent
Investment rate of return	7.0 percent, net of pension plan investment expenses, including inflation*

\* Administrative expenses as a percent of the market value of assets for the last experience study were found to be approximately 0.06% of the market assets for all of the VRS plans. This would provide an assumed investment return rate for GASB purposes of slightly more than the assumed 7.0%. However, since the difference was minimal, and a more conservative 7.0% investment return assumption provided a projected plan net position that exceeded the projected benefit payments, the long-term expected rate of return on investments was assumed to be 7.0% to simplify preparation of pension liabilities.

Mortality rates:

Pre-Retirement:

RP-2014 Employee Rates to age 80, Healthy Annuitant Rates to 81 and older projected with Scale BB to 2020; males 90% of rates; females set forward 1 year.

Post-Retirement:

RP-2014 Employee Rates to age 49, Healthy Annuitant Rates at ages 50 and older projected with Scale BB to 2020; males set forward 1 year with 1.0% increase compounded from ages 70 to 90; females set forward 1 year.

Post-Disablement:

RP-2014 Disability Life Mortality Table projected with Scale BB to 2020; males set forward 2 years; unisex using 100% male.

The actuarial assumptions used in the June 30, 2017 valuation were based on the results of an actuarial experience study for the period from July 1, 2012 through June 30, 2016. Changes to the actuarial assumptions as a result of the experience study are as follows:

Mortality Rates (Pre-retirement, post-retirement healthy, and disabled)	Update to a more current mortality table – RP-2014 projected to 2020 and reduced margin for future improvement in accordance with experience
Retirement Rates	Increased age 50 rates and lowered rates at older ages
Withdrawal Rates	Adjusted rates to better fit experience at each year age and service through 9 years of service
Disability Rates	Adjusted rates to better match experience
Salary Scale	No change
Line of Duty Disability	Decrease rate from 50% to 35%

**NORFOLK STATE UNIVERSITY**  
**NOTES TO THE FINANCIAL STATEMENTS**

JUNE 30, 2019

**Note 11—RETIREMENT PLANS (CONTINUED)**

***Net Pension Liability***

The net pension liability (NPL) is calculated separately for each system and represents that particular system's total pension liability determined in accordance with GASB Statement No. 67, less that system's fiduciary net position. As of June 30, 2018, NPL amounts for the VRS State Employee Retirement Plan and the VaLORS Retirement Plan are as follows (amounts expressed in thousands):

	<b>State Employee Retirement Plan</b>	<b>VaLORS Retirement Plan</b>
Total Pension Liability	\$ 23,945,821	\$ 2,047,161
Plan Fiduciary Net Position	<u>18,532,189</u>	<u>1,423,980</u>
Employers' Net Pension Liability (Asset)	<u>\$ 5,413,632</u>	<u>\$ 623,181</u>
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	77.39%	69.56%

The total pension liability is calculated by the System's actuary, and each plan's fiduciary net position is reported in the System's financial statements. The net pension liability is disclosed in accordance with the requirements of GASB Statement No. 67 in the System's notes to the financial statements and required supplementary information.

***Long-Term Expected Rate of Return***

The long-term expected rate of return on pension System investments was determined using a log-normal distribution analysis in which best-estimate ranges of expected future real rates of return (expected returns, net of pension System investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target asset allocation and best estimate of arithmetic real rates of return for each major asset class are summarized in the following table:

Asset Class (Strategy)	Target Allocation	Arithmetic Long-Term Expected Rate of Return	Weighted Average Long-Term Expected Rate of Return
Public Equity	40.00%	4.54%	1.82%
Fixed Income	15.00%	0.69%	0.10%
Credit Strategies	15.00%	3.96%	0.59%
Real Assets	15.00%	5.76%	0.86%
Private Equity	15.00%	9.53%	1.43%
Total	<u>100.00%</u>		<u>4.80%</u>
		Inflation	<u>2.50%</u>
		* Expected arithmetic nominal return	<u>7.30%</u>

# NORFOLK STATE UNIVERSITY

## NOTES TO THE FINANCIAL STATEMENTS

JUNE 30, 2019

### Note 11—RETIREMENT PLANS (CONTINUED)

\* The above allocation provides a one-year return of 7.30%. However, one-year returns do not take into account the volatility present in each of the asset classes. In setting the long-term expected return for the system, stochastic projections are employed to model future returns under various economic conditions. The results provide a range of returns over various time periods that ultimately provide a median return of 6.83%, including expected inflation of 2.50%.

#### **Discount Rate**

The discount rate used to measure the total pension liability was 7.00%. The projection of cash flows used to determine the discount rate assumed that System member contributions will be made per the VRS Statutes and the employer contributions will be made in accordance with the VRS funding policy at rates equal to the difference between actuarially determined contribution rates adopted by the VRS Board of Trustees and the member rate. Through the fiscal year ending June 30, 2018, the rate contributed by the state agency for the VRS State Employee Retirement Plan and the VaLORS Retirement Plan will be subject to the portion of the VRS Board-certified rates that are funded by the Virginia General Assembly which was 100% of the actuarially determined contribution rate. From July 1, 2018 on, all agencies are assumed to continue to contribute 100% of the actuarially determined contribution rates. Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current active and inactive employees. Therefore the long-term expected rate of return was applied to all periods of projected benefit payments to determine the total pension liability.

#### **Sensitivity of Norfolk State University's Proportionate Share of the Net Pension Liability to Changes in the Discount Rate**

The following presents Norfolk State University's proportionate share of the VRS State Employee Retirement Plan net pension liability using the discount rate of 7.00%, as well as what the Norfolk State University's proportionate share of the net pension liability would be if it were calculated using a discount rate that is one percentage point lower (6.00%) or one percentage point higher (8.00%) than the current rate:

	<b>1.00% Decrease (6.00%)</b>	<b>Current Discount Rate (7.00%)</b>	<b>1.00% Increase (8.00%)</b>
Norfolk State proportionate share of the VRS State Employee Retirement Plan	\$ 69,451,000	\$ 45,871,000	\$ 26,022,000
Net Pension Liability			

The following presents Norfolk State University's proportionate share of the VaLORS Retirement Plan net pension liability using the discount rate of 7.00%, as well as what Norfolk State University's proportionate share of the net pension liability would be if it were calculated using a discount rate that is one percentage point lower (6.00%) or one percentage point higher (8.00%) than the current rate:

	<b>1.00% Decrease (6.00%)</b>	<b>Current Discount Rate (7.00%)</b>	<b>1.00% Increase (8.00%)</b>
Norfolk State University's proportionate share of the VaLORS VaLORS Retirement Plan	\$ 2,911,000	\$ 2,051,000	\$ 1,340,000
Net Pension Liability			

# NORFOLK STATE UNIVERSITY

## NOTES TO THE FINANCIAL STATEMENTS

JUNE 30, 2019

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### Note 11—RETIREMENT PLANS (CONTINUED)

#### *Pension Plan Fiduciary Net Position*

Detailed information about the VRS State Employee Retirement Plan's Fiduciary Net Position or the VaLORS Retirement Plan's Fiduciary Net Position is available in the separately issued VRS 2018 Comprehensive Annual Financial Report (CAFR). A copy of the 2018 VRS CAFR may be downloaded from the VRS website at <http://www.varetire.org/Pdf/Publications/2018-annual-report.pdf>, or by writing to the System's Chief Financial Officer at P.O. Box 2500, Richmond, VA, 23218-2500.

#### *Payables to the Pension Plan*

At June 30, 2019, the university had accrued retirement contributions payable to the pension plan of \$ 420,772, payable to the VRS State employee Retirement Plan and \$ 21,652 payable to the VaLORS Retirement Plan. The payable is based on retirement contributions earned by University employees through June 30, 2019 but not yet paid to the plan.

#### Optional Retirement Plans

The Commonwealth's colleges and universities participate in the retirement plans administered by VRS. In addition, full-time faculty and certain administrative staff of the Commonwealth's colleges and universities may participate in optional retirement plans as authorized by the Code of Virginia rather than the VRS retirement plans. These optional retirement plans are defined contributions plans offered through Teachers Insurance and Annuity Association – college Retirement Equities Fund (TIAA-CREF), and Fidelity Investments Tax-Exempt Services Company. There are two defined contributions plans. Plan 1 is for employees hired prior to July 1, 2010, and retirement benefits received are based upon the employer's 10.4 percent contributions, plus net investment gains. Plan 2 is for employees hired on or after July 1, 2010, and retirement benefits received are based upon the employer's 8.5 percent not to exceed 8.9 percent contribution and the employee's 5.0 percent contribution, plus net investment gains. For Plan 2, the employer contributions for fiscal year 2019 were 8.5 percent. Vesting is full and immediate for both employer and employee contributions. For fiscal year 2019, total pension expense recognized was \$1,762,648. For fiscal year 2019, contributions were calculated using the base salary amount of \$14,848,128.

#### Deferred Compensation Plan

Most employees of the Commonwealth's colleges and universities may participate in the Commonwealth's deferred compensation plan in accordance with Internal Revenue Code Section 457(b) and/or the institution's deferred compensation plan in accordance with Internal Revenue Code Sections 403(b). Under either plan, the institution's cash match under the Internal Revenue Code Sections 401(a) during fiscal year 2019 was a maximum match up to \$20 per pay period or \$40 per month. This employer match is for either plan but not both plans. Employer contributions under these plans were approximately \$164,303 for fiscal year 2019.

# NORFOLK STATE UNIVERSITY

## NOTES TO THE FINANCIAL STATEMENTS

JUNE 30, 2019

### Note 12—POSTEMPLOYMENT BENEFITS

The University participates in postemployment benefit programs that are sponsored by the commonwealth and administered by the Virginia Retirement System. These programs include the Group Life Insurance Program, Virginia Sickness and Disability Program, Retiree Health Insurance Credit Program, and Line of Duty Act Program. The University also participates in the Pre-Medicare Retiree Healthcare Plan, sponsored by the commonwealth and administered by the Department of Human Resources Management. Below are the detailed descriptions for each program.

#### **General Information about the Group Life Insurance Program**

##### ***Plan Description***

All full-time, salaried permanent employees of the state agencies, teachers and employees of participating political subdivisions are automatically covered by the VRS Group Life Insurance Program upon employment. This plan is administered by the Virginia Retirement System (the System), along with pensions and other OPEB plans, for public employer groups in the Commonwealth of Virginia.

In addition to the Basic Group Life Insurance benefit, members are also eligible to elect additional coverage for themselves as well as a spouse or dependent children through the Optional Group Life Insurance Program. For members who elect the optional group life insurance coverage, the insurer bills employers directly for the premiums. Employers deduct these premiums from members' paychecks and pay the premiums to the insurer. Since this is a separate and fully insured program, it is not included as part of the Group Life Insurance Program OPEB.

The specific information for Group Life Insurance Program OPEB, including eligibility, coverage and benefits is set out in the table below:

GROUP LIFE INSURANCE PROGRAM PLAN PROVISIONS
<p><b>Eligible Employees</b></p> <p>The Group Life Insurance Program was established July 1, 1960, for state employees, teachers and employees of political subdivisions that elect the program, including the following employers that do not participate in VRS for retirement:</p> <ul style="list-style-type: none"> <li>• City of Richmond</li> <li>• City of Portsmouth</li> <li>• City of Roanoke</li> <li>• City of Norfolk</li> <li>• Roanoke City School Board</li> </ul> <p>Basic group life insurance coverage is automatic upon employment. Coverage ends for employees who leave their position before retirement eligibility or who take a refund of their accumulated retirement member contributions and accrued interest.</p>
<p><b>Benefit Amounts</b></p> <p>The benefits payable under the Group Life Insurance Program have several components.</p> <ul style="list-style-type: none"> <li>• <b><u>Natural Death Benefit</u></b> – The natural death benefit is equal to the employee's covered compensation rounded to the next highest thousand and then doubled.</li> <li>• <b><u>Accidental Death Benefit</u></b> – The accidental death benefit is double the natural death benefit.</li> </ul>

**NORFOLK STATE UNIVERSITY**  
**NOTES TO THE FINANCIAL STATEMENTS**

JUNE 30, 2019

<b>Note 12—POSTEMPLOYMENT BENEFITS (CONTINUED)</b> <b><u>Group Life Insurance Program</u></b>
<ul style="list-style-type: none"> <li>• <b><u>Other Benefit Provisions</u></b> – In addition to the basic natural and accidental death benefits, the program provides additional benefits provided under specific circumstances. These include: <ul style="list-style-type: none"> <li>○ Accidental dismemberment benefit</li> <li>○ Safety belt benefit</li> <li>○ Repatriation benefit</li> <li>○ Felonious assault benefit</li> <li>○ Accelerated death benefit option</li> </ul> </li> </ul>
<b>Reduction in benefit Amounts</b> The benefit amounts provided to members covered under the Group Life Insurance Program are subject to a reduction factor. The benefit amount reduces by 25% on January 1 following one calendar year of separation. The benefit amount reduces by an additional 25% on each subsequent January 1 until it reaches 25% of its original value.
<b>Minimum Benefit Amount and Cost-of-Living Adjustment (COLA)</b> For covered members with at least 30 years of creditable service, there is a minimum benefit payable under the Group Life Insurance Program. The minimum benefit was set at \$8,000 by statute. This amount is increased annually based on the VRS Plan 2 cost-of-living adjustment and was increased to \$8,279 effective July 1, 2018.

***Contributions***

The contribution requirements for the Group Life Insurance Program are governed by §51.1-506 and §51.1-508 of the *Code of Virginia*, as amended, but may be impacted as a result of funding provided to state agencies and school divisions by the Virginia General Assembly. The total rate for the Group Life Insurance Program was 1.31% of covered employee compensation. This was allocated into an employee and an employer component using a 60/40 split. The employee component was 0.79% (1.31% X 60%) and the employer component was 0.52% (1.31% X 40%). Employers may elect to pay all or part of the employee contribution, however the employer must pay all of the employer contribution. Each employer's contractually required employer contribution rate for the year ended June 30, 2019 was 0.52% of covered employee compensation. This rate was based on an actuarially determined rate from an actuarial valuation as of June 30, 2017. The actuarially determined rate, when combined with employee contributions, was expected to finance the costs of benefits payable during the year, with an additional amount to finance any unfunded accrued liability. Contributions to the Group Life Insurance Program from Norfolk State University were \$ 270,027 and \$267,465 for the years ended June 30, 2019 and June 30, 2018, respectively.

***GLI OPEB Liabilities, GLI OPEB Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to the Group Life Insurance Program OPEB***

At June 30, 2019, Norfolk State University reported a liability of \$ 4,108,000 for its proportionate share of the Net GLI OPEB Liability. The Net GLI OPEB Liability was measured as of June 30, 2018 and the total GLI OPEB liability used to calculate the Net GLI OPEB Liability was determined by an actuarial valuation as of that date. The covered employer's proportion of the Net GLI OPEB Liability was based on the covered employer's actuarially determined employer contributions to the Group Life Insurance



**NORFOLK STATE UNIVERSITY**  
**NOTES TO THE FINANCIAL STATEMENTS**

*JUNE 30, 2019*

**Note 12—POSTEMPLOYMENT BENEFITS (CONTINUED)**

**Group Life Insurance Program**

Program for the year ended June 30, 2018 relative to the total of the actuarially determined employer contributions for all participating employers. At June 30, 2018, the participating employer's proportion was .27050% as compared to .26616%. For the year ended June 30, 2019, the participating employer recognized GLI OPEB expense of \$24,000. Since there was a change in proportionate share between measurement dates, a portion of the GLI OPEB expense was related to deferred amounts from changes in proportion.

At June 30, 2019, Norfolk State University reported deferred outflows of resources and deferred inflows of resources related to the GLI OPEB from the following sources:

	<b>Deferred Outflows of Resources</b>	<b>Deferred Inflows of Resources</b>
Differences between expected and actual experience	\$ 200,000	\$ 73,000
Net difference between projected and actual earnings on GLI OPEB program investments	-	134,000
Change in assumptions	-	171,000
Changes in proportion	82,000	87,000
Employer contributions subsequent to the measurement date	270,027	-
Total	\$ 552,027	\$ 465,000

\$270,027 reported as deferred outflows of resources related to the GLI OPEB resulting from Norfolk State University's contributions subsequent to the measurement date will be recognized as a reduction of the Net GLI OPEB Liability in the Fiscal Year ending June 30, 2020. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to the GLI OPEB will be recognized in the GLI OPEB expense in future reporting periods as follows:

**Year ended June 30**

FY 2020	\$	(65,000)
FY 2021	\$	(65,000)
FY 2022	\$	(65,000)
FY 2023	\$	(26,000)
FY 2024	\$	19,000
Thereafter	\$	19,000

# NORFOLK STATE UNIVERSITY

## NOTES TO THE FINANCIAL STATEMENTS

JUNE 30, 2019

### Note 12—POSTEMPLOYMENT BENEFITS (CONTINUED)

#### Group Life Insurance Program

##### **Actuarial Assumptions**

The total GLI OPEB liability was based on an actuarial valuation as of June 30, 2017, using the Entry Age Normal actuarial cost method and the following assumptions, applied to all periods included in the measurement and rolled forward to the measurement date of June 30, 2018.

Inflation	2.5 percent
Salary increases, including inflation –	
General state employees	3.5 percent – 5.35 percent
Teachers	3.5 percent – 5.95 percent
SPORS employees	3.5 percent – 4.75 percent
VaLORS employees	3.5 percent – 4.75 percent
JRS employees	4.5 percent
Locality – General employees	3.5 percent – 5.35 percent
Locality – Hazardous Duty employees	3.5 percent – 4.75 percent
Investment rate of return	7.0 Percent, net of investment expenses, including inflation*

\* Administrative expenses as a percent of the market value of assets for the last experience study were found to be approximately 0.06% of the market assets for all of the VRS plans. This would provide an assumed investment return rate for GASB purposes of slightly more than the assumed 7.0%. However, since the difference was minimal, and a more conservative 7.0% investment return assumption provided a projected plan net position that exceeded the projected benefit payments, the long-term expected rate of return on investments was assumed to be 7.0% to simplify preparation of the OPEB liabilities.

##### **Mortality rates – General State Employees**

###### Pre-Retirement:

RP-2014 Employee Rates to age 80, Healthy Annuitant Rates to 81 and older projected with Scale BB to 2020; males set back 1 year, 85% of rates; females set back 1 year.

###### Post-Retirement:

RP-2014 Employee Rates to age 49, Healthy Annuitant Rates at ages 50 and older projected with Scale BB to 2020; males set forward 1 year; females set back 1 year with 1.5% increase compounded from ages 70 to 85.

###### Post-Disablement:

RP-2014 Disability Life Mortality Table projected with scale BB to 2020; males 115% of rates; females 130% of rates.

The actuarial assumptions used in the June 30, 2017 valuation were based on the results of an actuarial experience study for the period from July 1, 2012 through June 30, 2016. Changes to the actuarial assumptions as a result of the experience study are as follows:

**NORFOLK STATE UNIVERSITY**  
**NOTES TO THE FINANCIAL STATEMENTS**

JUNE 30, 2019

**Note 12—POSTEMPLOYMENT BENEFITS (CONTINUED)**

**Group Life Insurance Program**

Mortality Rates (Pre-retirement, post-retirement healthy, and disabled)	Updated to a more current mortality table – RP-2014 projected to 2020
Retirement Rates	Lowered rates at older ages and changed final retirement from 70 to 75
Withdrawal Rates	Adjusted rates to better fit experience at each year age and service through 9 years of service
Disability Rates	Adjusted rates to better match experience
Salary Scale	No change
Line of Duty Disability	Increased rate from 14% to 25%

**Mortality rates – Teachers**

**Pre-Retirement:**

RP-2014 White Collar Employee Rates to age 80, White Collar Healthy Annuitant Rates at ages 81 and older projected with scale BB to 2020.

**Post-Retirement:**

RP-2014 White Collar Employee Rates to age 49, White Collar Health Annuitant Rates at ages 50 and older projected with scale BB to 2020; males 1% increase compounded from ages 70 to 90; females set back 3 years with 1.5% increase compounded from ages 65 to 70 and 2.0% increase compounded from ages 75 to 90.

**Post-Disablement:**

RP-2014 Disability Mortality Rates projected with Scale BB to 2020; 115% of rates for males and females. The actuarial assumptions used in the June 30, 2017 valuation were based on the results of an actuarial experience study for the four-year period from July 1, 2012 through June 30, 2016. Changes to the actuarial assumptions as a result of the experience study are as follows:

Mortality Rates (Pre-retirement, post-retirement healthy, and disabled)	Updated to a more current mortality table – RP-2014 projected to 2020
Retirement Rates	Lowered rates at older ages and changed final retirement from 70 to 75
Withdrawal Rates	Adjusted rates to better fit experience at each year age and service through 9 years of service
Disability Rates	Adjusted rates to better match experience
Salary Scale	No change

**Mortality rates – SPORS Employees**

**Pre-Retirement:**

RP-2014 Employee Rates to age 80, Healthy Annuitant Rates to 81 and older projected with Scale BB to 2020; males 90% of rates; females set forward 1 year.

**Post-Retirement:**

RP-2014 Employee Rates to age 49, Healthy Annuitant Rates at ages 50 and older projected with Scale BB to 2020; males set forward 1 year with 1.0% increase compounded from ages 70 to 90; females set forward 3 years.

# NORFOLK STATE UNIVERSITY

## NOTES TO THE FINANCIAL STATEMENTS

JUNE 30, 2019

### Note 12—POSTEMPLOYMENT BENEFITS (CONTINUED)

#### Group Life Insurance Program

Post-Disablement:

RP-2014 Disability Life Mortality Table projected with scale BB to 2020; males set forward 2 years; unisex using 100% male.

The actuarial assumptions used in the June 30, 2017 valuation were based on the results of an actuarial experience study for the period from July 1, 2012 through June 30, 2016. Changes to the actuarial assumptions as a result of the experience study are as follows:

Mortality Rates (Pre-retirement, post-retirement healthy, and disabled)	Updated to a more current mortality table – RP-2014 projected to 2020 and reduced margin for future improvement in accordance with experience
Retirement Rates	Increased age 50 rates and lowered rates at older ages
Withdrawal Rates	Adjusted rates to better fit experience
Disability Rates	Adjusted rates to better match experience
Salary Scale	No change
Line of Duty Disability	Increased rate from 60% to 85%

#### **Mortality rates – VaLORS Employees**

Pre-Retirement:

RP-2014 Employee Rates to age 80, Healthy Annuitant Rates to 81 and older projected with Scale BB to 2020; males 90% of rates; females set forward 1 year.

Post-Retirement:

RP-2014 Employee Rates to age 49, Healthy Annuitant Rates at ages 50 and older projected with Scale BB to 2020; males set forward 1 year with 1.0% increase compounded from ages 70 to 90; females set forward 3 years.

Post-Disablement:

RP-2014 Disability Life Mortality Table projected with scale BB to 2020; males set forward 2 years; unisex using 100% male.

The actuarial assumptions used in the June 30, 2017 valuation were based on the results of an actuarial experience study for the period from July 1, 2012 through June 30, 2016. Changes to the actuarial assumptions as a result of the experience study are as follows:

Mortality Rates (Pre-retirement, post-retirement healthy, and disabled)	Updated to a more current mortality table – RP-2014 projected to 2020 and reduced margin for future improvement in accordance with experience
Retirement Rates	Increased age 50 rates and lowered rates at older ages
Withdrawal Rates	Adjusted rates to better fit experience at each year age and service through 9 years of service
Disability Rates	Adjusted rates to better match experience
Salary Scale	No change
Line of Duty Disability	Decreased rate from 50% to 35%

**NORFOLK STATE UNIVERSITY**  
**NOTES TO THE FINANCIAL STATEMENTS**

*JUNE 30, 2019*

**Note 12—POSTEMPLOYMENT BENEFITS (CONTINUED)**

**Group Life Insurance Program**

**Mortality rates – JRS Employees**

Pre-Retirement:

RP-2014 Employee Rates to age 80, Healthy Annuitant Rates at ages 81 and older projected with scale BB to 2020; males set back 1 year, 85% of rates; females set back 1 year.

Post-Retirement:

RP-2014 Employee Rates to age 49, Healthy Annuitant Rates at ages 50 and older projected with scale BB to 2020; males set forward 1 year; females set back 1 year with 1.5% compounding increase from ages 70 to 85.

Post-Disablement:

RP-2014 Disability Mortality Rates projected with Scale BB to 2020; males 115% of rates; females 130% of rates.

The actuarial assumptions used in the June 30, 2017 valuation were based on the results of an actuarial experience study for the four-year period from July 1, 2012 through June 30, 2016. Changes to the actuarial assumptions as a result of the experience study are as follows:

Mortality Rates (Pre-retirement, post-retirement healthy, and disabled)	Updated to a more current mortality table – RP-2014 projected to 2020
Retirement Rates	Decreased rates at first retirement eligibility
Withdrawal Rates	No change
Disability Rates	Removed disability rates
Salary Scale	No change

**Mortality rates – Largest Ten Locality Employers - General Employees**

Pre-Retirement:

RP-2014 Employee Rates to age 80, Healthy Annuitant Rates to 81 and older projected with Scale BB to 2020; males 95% of rates; females 105% of rates.

Post-Retirement:

RP-2014 Employee Rates to age 49, Healthy Annuitant Rates at ages 50 and older projected with Scale BB to 2020; males set forward 3 years; females 1.0% increase compounded from ages 70 to 90.

Post-Disablement:

RP-2014 Disability Life Mortality Table projected with scale BB to 2020; males set forward 2 years, 110% of rates; females 125% of rates.

The actuarial assumptions used in the June 30, 2017 valuation were based on the results of an actuarial experience study for the period from July 1, 2012 through June 30, 2016. Changes to the actuarial assumptions as a result of the experience study are as follows:

**NORFOLK STATE UNIVERSITY**  
**NOTES TO THE FINANCIAL STATEMENTS**

*JUNE 30, 2019*

**Note 12—POSTEMPLOYMENT BENEFITS (CONTINUED)**

**Group Life Insurance Program**

Mortality Rates (Pre-retirement, post-retirement healthy, and disabled)	Updated to a more current mortality table – RP-2014 projected to 2020
Retirement Rates	Lowered retirement rates at older ages and extended final retirement age from 70 to 75
Withdrawal Rates	Adjusted termination rates to better fit experience at each age and service year
Disability Rates	Lowered disability rates
Salary Scale	No change
Line of Duty Disability	Increased rate from 14% to 20%

**Mortality rates – Non-Largest Ten Locality Employers - General Employees**

Pre-Retirement:

RP-2014 Employee Rates to age 80, Healthy Annuitant Rates to 81 and older projected with Scale BB to 2020; males 95% of rates; females 105% of rates.

Post-Retirement:

RP-2014 Employee Rates to age 49, Healthy Annuitant Rates at ages 50 and older projected with Scale BB to 2020; males set forward 3 years; females 1.0% increase compounded from ages 70 to 90.

Post-Disablement:

RP-2014 Disability Life Mortality Table projected with scale BB to 2020; males set forward 2 years, 110% of rates; females 125% of rates.

The actuarial assumptions used in the June 30, 2017 valuation were based on the results of an actuarial experience study for the period from July 1, 2012 through June 30, 2016. Changes to the actuarial assumptions as a result of the experience study are as follows:

Mortality Rates (Pre-retirement, post-retirement healthy, and disabled)	Updated to a more current mortality table – RP-2014 projected to 2020
Retirement Rates	Lowered retirement rates at older ages and extended final retirement age from 70 to 75.
Withdrawal Rates	Adjusted termination rates to better fit experience at each age and service year
Disability Rates	Lowered disability rates
Salary Scale	No change
Line of Duty Disability	Increased rate from 14% to 15%

**Mortality rates – Largest Ten Locality Employers – Hazardous Duty Employees**

Pre-Retirement:

RP-2014 Employee Rates to age 80, Healthy Annuitant Rates to 81 and older projected with Scale BB to 2020; males 90% of rates; females set forward 1 year.

**NORFOLK STATE UNIVERSITY**  
**NOTES TO THE FINANCIAL STATEMENTS**

*JUNE 30, 2019*

**Note 12—POSTEMPLOYMENT BENEFITS (CONTINUED)**

**Group Life Insurance Program**

Post-Retirement:

RP-2014 Employee Rates to age 49, Healthy Annuitant Rates at ages 50 and older projected with Scale BB to 2020; males set forward 1 year with 1.0% increase compounded from ages 70 to 90; females set forward 3 years.

Post-Disablement:

RP-2014 Disability Life Mortality Table projected with scale BB to 2020; males set forward 2 years; unisex using 100% male.

The actuarial assumptions used in the June 30, 2017 valuation were based on the results of an actuarial experience study for the period from July 1, 2012 through June 30, 2016. Changes to the actuarial assumptions as a result of the experience study are as follows:

Mortality Rates (Pre-retirement, post-retirement healthy, and disabled)	Updated to a more current mortality table – RP-2014 projected to 2020
Retirement Rates	Lowered retirement rates at older ages
Withdrawal Rates	Adjusted termination rates to better fit experience at each age and service year
Disability Rates	Increased disability rates
Salary Scale	No change
Line of Duty Disability	Increased rate from 60% to 70%

**Mortality rates – Non-Largest Ten Locality Employers – Hazardous Duty Employees**

Pre-Retirement:

RP-2014 Employee Rates to age 80, Healthy Annuitant Rates to 81 and older projected with Scale BB to 2020; males 90% of rates; females set forward 1 year.

Post-Retirement:

RP-2014 Employee Rates to age 49, Healthy Annuitant Rates at ages 50 and older projected with Scale BB to 2020; males set forward 1 year with 1.0% increase compounded from ages 70 to 90; females set forward 3 years.

Post-Disablement:

RP-2014 Disability Life Mortality Table projected with scale BB to 2020; males set forward 2 years; unisex using 100% male.

The actuarial assumptions used in the June 30, 2017 valuation were based on the results of an actuarial experience study for the period from July 1, 2012 through June 30, 2016. Changes to the actuarial assumptions as a result of the experience study are as follows:

Mortality Rates (Pre-retirement, post-retirement healthy, and disabled)	Updated to a more current mortality table – RP-2014 projected to 2020
Retirement Rates	Increased age 50 rates and lowered rates at older ages
Withdrawal Rates	Adjusted termination rates to better fit experience at each age and service year
Disability Rates	Adjusted rates to better match experience
Salary Scale	No change
Line of Duty Disability	Decreased rate from 60% to 45%

**NORFOLK STATE UNIVERSITY**  
**NOTES TO THE FINANCIAL STATEMENTS**

JUNE 30, 2019

**Note 12—POSTEMPLOYMENT BENEFITS (CONTINUED)**  
**Group Life Insurance Program**

***Net GLI OPEB Liability***

The net OPEB liability (NOL) for the Group Life Insurance Program represents the program's total OPEB liability determined in accordance with GASB Statement No. 74, less the associated fiduciary net position. As of the Measurement Date of June 30, 2018, NOL amounts for the Group Life Insurance Program are as follows (amounts expressed in thousands):

	<b>Group Life Insurance OPEB Program</b>
Total GLI OPEB Liability	\$ 3,113,508
Plan Fiduciary Net Position	<u>1,594,773</u>
Employers' Net GLI OPEB Liability (Asset)	<u>\$ 1,518,735</u>
Plan Fiduciary Net Position as a Percentage of the Total GLI OPEB Liability	51.22%

The total GLI OPEB liability is calculated by the System's actuary, and each plan's fiduciary net position is reported in the System's financial statements. The net GLI OPEB liability is disclosed in accordance with the requirements of GASB Statement No. 74 in the System's notes to the financial statements and required supplementary information.

***Long-Term Expected Rate of Return***

The long-term expected rate of return on the System's investments was determined using a log-normal distribution analysis in which best-estimate ranges of expected future real rates of return (expected returns, net of System's investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target asset allocation and best estimate of arithmetic real rates of return for each major asset class are summarized in the following table:

<b>Asset Class (Strategy)</b>	<b>Target Allocation</b>	<b>Arithmetic Long-Term Expected Rate of Return</b>	<b>Weighted Average Long-Term Expected Rate of Return</b>
Public Equity	40.00%	4.54%	1.82%
Fixed Income	15.00%	0.69%	0.10%
Credit Strategies	15.00%	3.96%	0.59%
Real Assets	15.00%	5.76%	0.86%
Private Equity	15.00%	9.53%	1.43%
Total	<u>100.00%</u>		<u>4.80%</u>
		Inflation	<u>2.50%</u>
		* Expected arithmetic nominal return	<u>7.30%</u>



# NORFOLK STATE UNIVERSITY

## NOTES TO THE FINANCIAL STATEMENTS

JUNE 30, 2019

### Note 12—POSTEMPLOYMENT BENEFITS (CONTINUED)

#### Group Life Insurance Program

\* The above allocation provides a one-year return of 7.30%. However, one-year returns do not take into account the volatility present in each of the asset classes. In setting the long-term expected return for the system, stochastic projections are employed to model future returns under various economic conditions. The results provide a range of returns over various time periods that ultimately provide a median return of 6.83%, including expected inflation of 2.50%.

#### **Discount Rate**

The discount rate used to measure the total GLI OPEB liability was 7.00%. The projection of cash flows used to determine the discount rate assumed that member contributions will be made per the VRS guidance and the employer contributions will be made in accordance with the VRS funding policy at rates equal to the difference between actuarially determined contribution rates adopted by the VRS Board of Trustees and the member rate. Through the fiscal year ending June 30, 2018, the rate contributed by the entity for the GLI OPEB will be subject to the portion of the VRS Board-certified rates that are funded by the Virginia General Assembly which was 100% of the actuarially determined contribution rate. From July 1, 2018 on, employers are assumed to continue to contribute 100% of the actuarially determined contribution rates. Based on those assumptions, the GLI OPEB's fiduciary net position was projected to be available to make all projected future benefit payments of eligible employees. Therefore the long-term expected rate of return was applied to all periods of projected benefit payments to determine the total GLI OPEB liability.

#### ***Sensitivity of the Norfolk State University's Proportionate Share of the Net GLI OPEB Liability to Changes in the Discount Rate***

The following presents the employer's proportionate share of the net GLI OPEB liability using the discount rate of 7.00%, as well as what the employer's proportionate share of the net GLI OPEB liability would be if it were calculated using a discount rate that is one percentage point lower (6.00%) or one percentage point higher (8.00%) than the current rate:

	<b>1.00% Decrease (6.00%)</b>	<b>Current Discount Rate (7.00%)</b>	<b>1.00% Increase (8.00%)</b>
Norfolk State University's proportionate share of the Group Life Insurance Program	\$ 5,369,000	\$ 4,108,000	\$ 3,084,000
Net OPEB Liability			

#### **Group Life Insurance Program Fiduciary Net Position**

Detailed information about the Group Life Insurance Program's Fiduciary Net Position is available in the separately issued VRS 2018 Comprehensive Annual Financial Report (CAFR). A copy of the 2018 VRS CAFR may be downloaded from the VRS website at <http://www.varetire.org/Pdf/Publications/2018-annual-report.pdf>, or by writing to the System's Chief Financial Officer at P.O. Box 2500, Richmond, VA, 23218-2500.

# NORFOLK STATE UNIVERSITY

## NOTES TO THE FINANCIAL STATEMENTS

JUNE 30, 2019

### Note 12—POSTEMPLOYMENT BENEFITS (CONTINUED)

#### Group Life Insurance Program

##### *Payables VRS Group Life Insurance OPEB Plan*

At June 30, 2019, the University had accrued group life insurance contributions payable of \$40,506 including \$39,440 payable for General State employees and \$1,066 payable for VaLORS employees. The payable is based on group life insurance contributions earned by University employees through June 30, 2019, but not yet paid to the plan.

#### General Information about the VRS Disability Insurance Program

##### *Plan Description*

All full-time and part-time permanent salaried state employees who are covered under the Virginia Retirement System (VRS), the State Police Officers' Retirement System (SPORS), or the Virginia Law Officers' Retirement System (VaLORS) hired on or after January 1, 1999 are automatically covered by the Disability Insurance Program (VSDP) upon employment. The Disability Insurance Program also covers state employees hired before January 1, 1999 who elected to transfer to VSDP rather than retain their eligibility to be considered for disability retirement. This plan is administered by the Virginia Retirement System (the System), along with pensions and other OBEB plans, for public employer groups in the Commonwealth of Virginia.

The specific information for Disability Insurance Program OPEB, including eligibility, coverage and benefits is set out in the table below:

DISABILITY INSURANCE PROGRAM (VSDP) PLAN PROVISIONS
<p><b>Eligible Employees</b></p> <p>The Virginia Sickness and Disability Program (VSDP), also known as the Disability Insurance Trust Fund was established January 1, 1999 to provide short-term and long-term disability benefits for non-work-related and work-related disabilities.</p> <p>Eligible employees are enrolled automatically upon employment. They include:</p> <ul style="list-style-type: none"> <li>• Full-time and part-time permanent salaried state employees covered under VRS, SPORS and VaLORS (members new to VaLORS following its creation on October 1, 1999, have been enrolled since the inception of VSDP).</li> <li>• State employees hired before January 1, 1999, who elected to transfer to VSDP rather than retain their eligibility to be considered for VRS disability retirement.</li> <li>• Public college and university faculty members who elect the VRS defined benefit plan. They may participate in VSDP or their institution's disability program, if offered. If the institution does not offer the program or the faculty member does not make an election, he or she is enrolled in VSDP.</li> </ul>

**NORFOLK STATE UNIVERSITY**  
**NOTES TO THE FINANCIAL STATEMENTS**

JUNE 30, 2019

**Note 12—POSTEMPLOYMENT BENEFITS (CONTINUED)**

**VRS Disability Insurance Program**

**Benefit Amounts**

The Virginia Sickness and Disability Program (VSDP) provides the following benefits for eligible employees:

- **Leave** – Sick, family and personal leave. Eligible leave benefits are paid by the employer.
- **Short-Term Disability** – The program provides a short-term disability benefit beginning after a seven-calendar-day waiting period from the first day of disability. The benefit provides income replacement beginning at 100% of the employee's pre-disability income, reducing to 80% and then 60% based on the period of the disability and the length of service of the employee. Short-term disability benefits are paid by the employer.
- **Long-Term Disability (LTD)** – The program provides a long-term disability benefit beginning after 125 workdays of short-term disability and continuing until the employee reaches his or her normal retirement age. The benefit provides income replacement of 60% of the employee's pre-disability income. If an employee becomes disabled within five years of his or her normal retirement age, the employee will receive up to five years of VSDP benefits, provided he or she remains medically eligible. Long-term disability benefits are paid for by the Virginia Disability Insurance Program (VSDP) OPEB Plan.
- **Income Replacement Adjustment** – The program provides for an income replacement adjustment to 80% for catastrophic conditions.
- **VSDP Long-Term Care Plan** – The program also includes a self-funded long-term care plan that assists with the cost of covered long-term care services.

**Disability Insurance Program (VSDP) Plan Notes:**

- Employees hired or rehired on or after July 1, 2009, must satisfy eligibility periods before becoming eligible for non-work-related short-term disability benefits and certain income-replacement levels.
- A state employee who is approved for VSDP benefits on or after the date that is five years prior to his or her normal retirement date is eligible for up five years of VSDP benefits.
- Employees on work-related short-term disability receiving only a workers' compensation payment may be eligible to purchase service credit for this period if retirement contributions are not being withheld from the workers' compensation payment. The rate will be based on 5.00% of the employee's compensation.

**Cost-of-Living Adjustment (COLA)**

- During periods an employee receives long-term disability benefits, the LTD benefit may be increased annually by an amount recommended by the actuary and approved by the Board.
  - Plan 1 employees vested as of 1/1/2013 – 100% of the VRS Plan 1 COLA (The first 3% increase in the Consumer Price Index for all Urban Consumers (CPI-U) and half of any additional increase (up to 4%) up to a maximum COLA of 5%).
  - Plan 1 employee non-vested as of 1/1/2013, Plan 2 and Hybrid Plan employees – 100% of the VRS Plan 2 and Hybrid COLA (The first 2% increase in the Consumer Price Index for all Urban Consumers (CPI-U) and half of any additional increase (up to 2%) up to a maximum COLA of 3%).

**NORFOLK STATE UNIVERSITY**  
**NOTES TO THE FINANCIAL STATEMENTS**

*JUNE 30, 2019*

**Note 12—POSTEMPLOYMENT BENEFITS (CONTINUED)**

**VRS Disability Insurance Program**

- For participating full-time employees taking service retirement, the creditable compensation may be increased annually by an amount recommended by the actuary and approved by the Board, from the date of the commencement of the disability to the date of retirement.
  - 100% of the increase in the pay over the previous plan year for continuing VSDP members in the State, SPORS and VaLORS Plans, with a maximum COLA of 4.00%.
- For participating full-time employees receiving supplemental (work-related) disability benefits, the creditable compensation may be increased annually by an amount recommended by the actuary and approved by the Board, from the date of the commencement of the disability to the date of retirement.
  - 100% of the increase in the pay over the previous plan year for continuing VSDP members in the State, SPORS and VaLORS Plans, with a maximum COLA of 4.00%.

***Contributions***

The contribution requirements for the Disability Insurance Program (VSDP) are governed by §51.1-1140 of the *Code of Virginia*, as amended, but may be impacted as a result of funding provided to state agencies by the Virginia General Assembly. Each employer's contractually required employer contribution rate for the Disability Insurance Program (VSDP) for the year ended June 30, 2019 was 0.62% of covered employee compensation. This rate was based on an actuarially determined rate from an actuarial valuation as of June 30, 2017. The actuarially determined rate was expected to finance the costs of benefits payable during the year, with an adjustment to amortize the accrued OPEB assets. Contributions to the Disability Insurance Program (VSDP) from Norfolk State University were \$212,980 and \$215,546 for the years ended June 30, 2019 and June 30, 2018, respectively.

***Disability Insurance Program (VSDP) OPEB Assets, VSDP OPEB Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to the VSDP OPEB***

At June 30, 2019, Norfolk State University reported an asset of \$1,865,000 for its proportionate share of the Net VSDP OPEB Asset. The Net VSDP OPEB Asset was measured as of June 30, 2018 and the total VSDP OPEB liability used to calculate the Net VSDP OPEB Asset was determined by an actuarial valuation as of that date. Norfolk State University's proportion of the Net VSDP OPEB Asset was based on the agency's actuarially determined employer contributions to the VSDP OPEB plan for the year ended June 30, 2018 relative to the total of the actuarially determined employer contributions for all participating employers. At June 30, 2018, Norfolk State University's proportion was .82814 % as compared to . 83714 % at June 30, 2017.

For the year ended June 30, 2019, Norfolk State University recognized VSDP OPEB expense of \$107,000. Since there was a change in proportionate share between measurement dates, a portion of the VSDP OPEB expense was related to deferred amounts from changes in proportion.

**NORFOLK STATE UNIVERSITY**  
**NOTES TO THE FINANCIAL STATEMENTS**

*JUNE 30, 2019*

**Note 12—POSTEMPLOYMENT BENEFITS (CONTINUED)**

**VRS Disability Insurance Program**

At June 30, 2019, Norfolk State University reported deferred outflows of resources and deferred inflows of resources related to the VSDP OPEB from the following sources:

	<b>Deferred Outflows of Resources</b>	<b>Deferred Inflows of Resources</b>
Differences between expected and actual experience	\$ -	\$ 79,000
Net difference between projected and actual earnings on VSDP OPEB plan investments	\$ -	\$ 110,000
Change in assumptions	-	110,000
Changes in proportion	32,000	8,000
Employer contributions subsequent to the measurement date	212,980	-
Total	<u>\$ 244,980</u>	<u>\$ 307,000</u>

\$212,980 reported as deferred outflows of resources related to the VSDP OPEB resulting from Norfolk State University contributions subsequent to the measurement date will be recognized as an adjustment of the Net VSDP OPEB Asset in the Fiscal Year ending June 30, 2020. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to the VSDP OPEB will be recognized in VSDP OPEB expense in future reporting periods as follows:

**Year ended June 30**

FY 2020	\$ (62,000)
FY 2021	\$ (62,000)
FY 2022	\$ (62,000)
FY 2023	\$ (29,000)
FY 2024	\$ (26,000)
Thereafter	\$ (34,000)

***Actuarial Assumptions***

The total VSDP OPEB liability was based on an actuarial valuation as of June 30, 2017, using the Entry Age Normal actuarial cost method and the following assumptions, applied to all periods included in the measurement and rolled forward to the measurement date of June 30, 2018.

Inflation	2.5 percent
Salary increases, including	
Inflation – General state employees	3.5 percent – 5.35 percent
SPORS employees	3.5 percent – 4.75 percent
VaLORS employees	3.5 percent – 4.75 percent
Investment rate of return	7.0 Percent, net of OPEB plan investment expenses, including inflation*

**NORFOLK STATE UNIVERSITY**  
**NOTES TO THE FINANCIAL STATEMENTS**

JUNE 30, 2019

**Note 12—POSTEMPLOYMENT BENEFITS (CONTINUED)**

**VRS Disability Insurance Program**

\* Administrative expenses as a percent of the market value of assets for the last experience study were found to be approximately 0.06% of the market assets for all of the VRS plans. This would provide an assumed investment return rate for GASB purposes of slightly more than the assumed 7.0%. However, since the difference was minimal, and a more conservative 7.0% investment return assumption provided a projected plan net position that exceeded the projected benefit payments, the long-term expected rate of return on investments was assumed to be 7.0% to simplify preparation of OPEB liabilities.

**Mortality rates – General State Employees**

Pre-Retirement:

RP-2014 Employee Rates to age 80, Healthy Annuitant Rates to 81 and older projected with Scale BB to 2020; males set back 1 year, 85% of rates; females set back 1 year.

Post-Retirement:

RP-2014 Employee Rates to age 49, Healthy Annuitant Rates at ages 50 and older projected with Scale BB to 2020; males set forward 1 year; females set back 1 year with 1.5% increase compounded from ages 70 to 85.

Post-Disablement:

RP-2014 Disability Life Mortality Table projected with scale BB to 2020; males 115% of rates; females 130% of rates.

The actuarial assumptions used in the June 30, 2017 valuation were based on the results of an actuarial experience study for the period from July 1, 2012 through June 30, 2016. Changes to the actuarial assumptions as a result of the experience study are as follows:

Mortality Rates (Pre-retirement, post-retirement healthy, and disabled)	Updated to a more current mortality table – RP-2014 projected to 2020
Retirement Rates	Lowered rates at older ages and changed final retirement from 70 to 75
Withdrawal Rates	Adjusted rates to better fit experience at each year age and service through 9 years of service
Disability Rates	Adjusted rates to better match experience
Salary Scale	No change
Line of Duty Disability	Increased rate from 14% to 25%

**Mortality rates – SPORS Employees**

Pre-Retirement:

RP-2014 Employee Rates to age 80, Healthy Annuitant Rates to 81 and older projected with Scale BB to 2020; males 90% of rates; females set forward 1 year.

Post-Retirement:

RP-2014 Employee Rates to age 49, Healthy Annuitant Rates at ages 50 and older projected with Scale BB to 2020; males set forward 1 year with 1.0% increase compounded from ages 70 to 90; females set forward 3 years.

**NORFOLK STATE UNIVERSITY**  
**NOTES TO THE FINANCIAL STATEMENTS**

JUNE 30, 2019

**Note 12—POSTEMPLOYMENT BENEFITS (CONTINUED)**

**VRS Disability Insurance Program**

Post-Disablement:

RP-2014 Disability Life Mortality Table projected with scale BB to 2020; males set forward 2 years; unisex using 100% male.

The actuarial assumptions used in the June 30, 2017 valuation were based on the results of an actuarial experience study for the period from July 1, 2012 through June 30, 2016. Changes to the actuarial assumptions as a result of the experience study are as follows:

Mortality Rates (Pre-retirement, post-retirement healthy, and disabled)	Updated to a more current mortality table – RP-2014 projected to 2020 and reduced margin for future improvement in accordance with experience
Retirement Rates	Increased age 50 rates and lowered rates at older ages
Withdrawal Rates	Adjusted rates to better fit experience
Disability Rates	Adjusted rates to better match experience
Salary Scale	No change
Line of Duty Disability	Increased rate from 60% to 85%

**Mortality rates – VaLORS Employees**

Pre-Retirement:

RP-2014 Employee Rates to age 80, Healthy Annuitant Rates to 81 and older projected with Scale BB to 2020; males 90% of rates; females set forward 1 year.

Post-Retirement:

RP-2014 Employee Rates to age 49, Healthy Annuitant Rates at ages 50 and older projected with Scale BB to 2020; males set forward 1 year with 1.0% increase compounded from ages 70 to 90; females set forward 3 years.

Post-Disablement:

RP-2014 Disability Life Mortality Table projected with scale BB to 2020; males set forward 2 years; unisex using 100% male.

The actuarial assumptions used in the June 30, 2017 valuation were based on the results of an actuarial experience study for the period from July 1, 2012 through June 30, 2016. Changes to the actuarial assumptions as a result of the experience study are as follows:

Mortality Rates (Pre-retirement, post-retirement healthy, and disabled)	Updated to a more current mortality table – RP-2014 projected to 2020 and reduced margin for future improvement in accordance with experience
Retirement Rates	Increased age 50 rates and lowered rates at older ages
Withdrawal Rates	Adjusted rates to better fit experience at each year age and service through 9 years of service
Disability Rates	Adjusted rates to better match experience
Salary Scale	No change
Line of Duty Disability	Decreased rate from 50% to 35%

**NORFOLK STATE UNIVERSITY**  
**NOTES TO THE FINANCIAL STATEMENTS**

JUNE 30, 2019

**Note 12—POSTEMPLOYMENT BENEFITS (CONTINUED)**

**VRS Disability Insurance Program**

***Net VSDP OPEB Asset***

The net OPEB asset (NOA) for the Disability Insurance Program (VSDP) represents the program's total OPEB liability determined in accordance with GASB Statement No. 74, less the associated fiduciary net position. As of the Measurement Date of June 30, 2018, NOA amounts for the Disability Insurance Program (VSDP) are as follows (amounts expressed in thousands):

	<b><u>Disability Insurance Program</u></b>
Total VSDP OPEB Liability	\$ 237,733
Plan Fiduciary Net Position	<u>462,961</u>
Employers' Net OPEB Liability (Asset)	<u>(\$ 225,228)</u>
Plan Fiduciary Net Position as a Percentage of the Total VSDP OPEB Liability	194.74%

The total VSDP OPEB liability is calculated by the System's actuary, and each plan's fiduciary net position is reported in the System's financial statements. The net OPEB asset is disclosed in accordance with the requirements of GASB Statement No. 74 in the System's notes to the financial statements and required supplementary information.

***Long-Term Expected Rate of Return***

The long-term expected rate of return on System investments was determined using a log-normal distribution analysis in which best-estimate ranges of expected future real rates of return (expected returns, net of VRS System investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target asset allocation and best estimate of arithmetic real rates of return for each major asset class are summarized in the following table:

<b>Asset Class (Strategy)</b>	<b>Target Allocation</b>	<b>Arithmetic Long-Term Expected Rate of Return</b>	<b>Weighted Average Long-Term Expected Rate of Return</b>
Public Equity	40.00%	4.54%	1.82%
Fixed Income	15.00%	0.69%	0.10%
Credit Strategies	15.00%	3.96%	0.59%
Real Assets	15.00%	5.76%	0.86%
Private Equity	15.00%	9.53%	1.43%
Total	<u>100.00%</u>		<u>4.80%</u>
	Inflation		<u>2.50%</u>
	* Expected arithmetic nominal return		<u>7.30%</u>



# NORFOLK STATE UNIVERSITY

## NOTES TO THE FINANCIAL STATEMENTS

JUNE 30, 2019

### Note 12—POSTEMPLOYMENT BENEFITS (CONTINUED)

#### VRS Disability Insurance Program

\* The above allocation provides a one-year return of 7.30%. However, one-year returns do not take into account the volatility present in each of the asset classes. In setting the long-term expected return for the system, stochastic projections are employed to model future returns under various economic conditions. The results provide a range of returns over various time periods that ultimately provide a median return of 6.83%, including expected inflation of 2.50%.

#### **Discount Rate**

The discount rate used to measure the total VSDP OPEB liability was 7.00%. The projection of cash flows used to determine the discount rate assumed that employer contributions will be made per the VRS Statutes and that they will be made in accordance with the VRS funding policy and at rates equal to the actuarially determined contribution rates adopted by the VRS Board of Trustees. Through the fiscal year ending June 30, 2018, the rate contributed by participating employers to the VSDP OPEB Program will be subject to the portion of the VRS Board-certified rates that are funded by the Virginia General Assembly which was 100% of the actuarially determined contribution rate. From July 1, 2018 on, participating employers are assumed to continue to contribute 100% of the actuarially determined contribution rates. Based on those assumptions, the VSDP OPEB Program's fiduciary net position was projected to be available to make all projected future benefit payments of current active and inactive employees. Therefore the long-term expected rate of return was applied to all periods of projected benefit payments to determine the total VSDP OPEB liability.

#### **Sensitivity of Norfolk State University's Proportionate Share of the Net VSDP OPEB Asset to Changes in the Discount Rate**

The following presents Norfolk State University's proportionate share of the net VSDP OPEB asset using the discount rate of 7.00%, as well as what Norfolk State University's proportionate share of the net VSDP OPEB asset would be if it were calculated using a discount rate that is one percentage point lower (6.00%) or one percentage point higher (8.00%) than the current rate:

	<b>1.00% Decrease (6.00%)</b>	<b>Current Discount Rate (7.00%)</b>	<b>1.00% Increase (8.00%)</b>
Norfolk State University's proportionate share of the total VSDP Net OPEB Asset	\$ 1,798,000	\$ 1,865,000	\$ 1,923,000

#### **VSDP OPEB Fiduciary Net Position**

Detailed information about the Disability Insurance Program (VSDP) Fiduciary Net Position is available in the separately issued VRS 2018 Comprehensive Annual Financial Report (CAFR). A copy of the 2018 VRS CAFR may be downloaded from the VRS website at <http://www.varetire.org/Pdf/Publications/2018-annual-report.pdf>, or by writing to the System's Chief Financial Officer at P.O. Box 2500, Richmond, VA, 23218-2500.

# NORFOLK STATE UNIVERSITY

## NOTES TO THE FINANCIAL STATEMENTS

JUNE 30, 2019

### Note 12—POSTEMPLOYMENT BENEFITS (CONTINUED)

#### VRS Disability Insurance Program

##### *Payables to the Disability Insurance Program (VSDP) OPEB Plan*

At June 30, 2019, the University had accrued VSDP contributions payable of \$13,803 including \$13,322 payable to the VRS State employee Retirement Plan and \$481 payable to the VaLORS Retirement Plan. The payable is based on VSDP contributions earned by University employees through June 30, 2019, but not yet paid to the plan.

#### General Information about the State Employee Health Insurance Credit Program

##### *Plan Description*

All full-time, salaried permanent employees of state agencies are automatically covered by the VRS State Employee Health Insurance Credit Program. This plan is administered by the Virginia Retirement System (the System), along with pension and other OPEB plans, for public employer groups in the Commonwealth of Virginia. Members earn one month of service credit toward the benefit for each month they are employed and for which their employer pays contributions to VRS. The health insurance credit is a tax-free reimbursement in an amount set by the General Assembly for each year of service credit against qualified health insurance premiums retirees pay for single coverage, excluding any portion covering the spouse or dependents. The credit cannot exceed the amount of the premiums and ends upon the retiree's death. The specific information about the State Health Insurance Credit Program OPEB, including eligibility, coverage and benefits is set out in the table below:

<b>STATE EMPLOYEE HEALTH INSURANCE CREDIT PROGRAM (HIC) PLAN PROVISIONS</b>
<p><b>Eligible Employees</b></p> <p>The State Employee Retiree Health Insurance Credit Program was established January 1, 1990 for retired state employees covered under VRS, SPORS, VaLORS and JRS who retire with at least 15 years of service credit.</p> <p>Eligible employees are enrolled automatically upon employment. They include:</p> <ul style="list-style-type: none"> <li>• Full-time and part-time permanent salaried state employees covered under VRS, SPORS, VaLORS and JRS.</li> </ul>
<p><b>Benefit Amounts</b></p> <p>The State Employee Retiree Health Insurance Credit Program provides the following benefits for eligible employees:</p> <ul style="list-style-type: none"> <li>• <b>At Retirement</b> – For State employees who retire with at least 15 years of service credit, the monthly benefit is \$4.00 per year of service per month with no cap on the benefit amount.</li> <li>• <b>Disability Retirement</b> – For State employees, other than state police officers, who retire on disability or go on long-term disability under the Virginia Sickness and Disability Program (VSDP), the monthly benefit is \$120.00 or \$4.00 per year of service, whichever is higher.</li> </ul> <p>For State police officers employees with a non-work-related disability who retire on disability or go on long-term disability under the Virginia Sickness and Disability Program (VSDP) the monthly benefit is \$120.00 or \$4.00 per year of service, whichever is higher.</p> <p>For State police officers with a work-related disability, there is no benefit provided under the State Employee Retiree Health Insurance Credit Program if the premiums are being paid under the Virginia Line of Duty Act. However, they may receive the credit for premiums paid for other qualified health plans.</p>

**NORFOLK STATE UNIVERSITY**  
**NOTES TO THE FINANCIAL STATEMENTS**

*JUNE 30, 2019*

**Note 12—POSTEMPLOYMENT BENEFITS (CONTINUED)**

**Health Insurance Credit Program**

**Health Insurance Credit Program Notes:**

- The monthly Health Insurance Credit benefit cannot exceed the individual's premium amount.
- Employees who retire after being on long-term disability under VSDP must have at least 15 years of service credit to qualify for the health insurance credit as a retiree.

***Contributions***

The contribution requirement for active employees is governed by §51.1-1400(D) of the *Code of Virginia*, as amended, but may be impacted as a result of funding provided to state agencies by the Virginia General Assembly. Each state agency's contractually required employer contribution rate for the year ended June 30, 2019 was 1.17% of covered employee compensation for employees in the VRS State Employee Health Insurance Credit Program. This rate was based on an actuarially determined rate from an actuarial valuation as of June 30, 2017. The actuarially determined rate was expected to finance the costs of benefits earned by employees during the year, with an additional amount to finance any unfunded accrued liability. Contributions from Norfolk State University to the VRS State Employee Health Insurance Credit Program were \$ 606,676 and \$ 603,073 for the years ended June 30, 2019 and June 30, 2018, respectively.

***State Employee Health Insurance Credit Program OPEB Liabilities, State Employee Health Insurance Credit Program OPEB Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to State Employee Health Insurance Credit Program OPEB***

At June 30, 2019, Norfolk State University reported a liability of \$6,924,000 for its proportionate share of the VRS State Employee Health Insurance Credit Program Net OPEB Liability. The Net VRS State Employee Health Insurance Credit Program OPEB Liability was measured as of June 30, 2018 and the total VRS State Employee Health Insurance Credit Program OPEB liability used to calculate the Net VRS State Employee Health Insurance Credit Program OPEB Liability was determined by an actuarial valuation as of that date. The state agency's proportion of the Net VRS State Employee Health Insurance Credit Program OPEB Liability was based on the state agency's actuarially determined employer contributions to the VRS State Employee Health Insurance Credit Program OPEB plan for the year ended June 30, 2018 relative to the total of the actuarially determined employer contributions for all participating state employers. At June 30, 2018, Norfolk State University's proportion of the VRS State Employee Health Insurance Credit Program was .75904 % as compared to .75765% at June 30, 2017.

For the year ended June 30, 2019, Norfolk State University recognized VRS State Employee Health Insurance Credit Program OPEB expense of \$ 571,000. Since there was a change in proportionate share between measurement dates, a portion of the VRS State Employee Health Insurance Credit Program Net OPEB expense was related to deferred amounts from changes in proportion.

**NORFOLK STATE UNIVERSITY**  
**NOTES TO THE FINANCIAL STATEMENTS**

*JUNE 30, 2019*

**Note 12—POSTEMPLOYMENT BENEFITS (CONTINUED)**

**Health Insurance Credit Program**

At June 30, 2019, Norfolk State University reported deferred outflows of resources and deferred inflows of resources related to the VRS State Employee Health Insurance Credit Program OPEB from the following sources:

	<b>Deferred Outflows of Resources</b>	<b>Deferred Inflows of Resources</b>
Differences between expected and actual experience	\$ 4,000	\$ -
Net difference between projected and actual earnings on State HIC OPEB plan investments	\$ -	\$ 11,000
Change in assumptions	-	63,000
Changes in proportionate share	42,000	124,000
Employer contributions subsequent to the measurement date	606,676	-
Total	<u>\$ 652,676</u>	<u>\$ 198,000</u>

\$ 606,676 reported as deferred outflows of resources related to the State Employee HIC OPEB resulting from Norfolk State University's contributions subsequent to the measurement date will be recognized as a reduction of the Net State Employee HIC OPEB Liability in the Fiscal Year ending June 30, 2020. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to the State Employee HIC OPEB will be recognized in the State Employee HIC OPEB expense in future reporting periods as follows:

**Year ended June 30**

FY 2020	\$ (38,000)
FY 2021	\$ (38,000)
FY 2022	\$ (37,000)
FY 2023	\$ (33,000)
FY 2024	\$ (6,000)
Thereafter	\$ -

# NORFOLK STATE UNIVERSITY

## NOTES TO THE FINANCIAL STATEMENTS

JUNE 30, 2019

### Note 12—POSTEMPLOYMENT BENEFITS (CONTINUED)

#### Health Insurance Credit Program

##### Actuarial Assumptions

The total State Employee HIC OPEB liability for the VRS State Employee Health Insurance Credit Program was based on an actuarial valuation as of June 30, 2017, using the Entry Age Normal actuarial cost method and the following assumptions, applied to all periods included in the measurement and rolled forward to the measurement date of June 30, 2018.

Inflation	2.5 percent
Salary increases, including inflation –	
General state employees	3.5 percent – 5.35 percent
SPORS employees	3.5 percent – 4.75 percent
VaLORS employees	3.5 percent – 4.75 percent
JRS employees	4.5 percent
Investment rate of return	7.0 percent, net of plan investment expenses, including inflation*

\* Administrative expenses as a percent of the market value of assets for the last experience study were found to be approximately 0.06% of the assets for all of the VRS plans. This would provide an assumed investment return rate for GASB purposes of slightly more than the assumed 7.0%. However, since the difference was minimal, and a more conservative 7.0% investment return assumption provided a projected plan net position that exceeded the projected benefit payments, the long-term expected rate of return on investments was assumed to be 7.0% to simplify preparation of the OPEB liabilities.

#### Mortality rates – General State Employees

##### Pre-Retirement:

RP-2014 Employee Rates to age 80, Healthy Annuitant Rates to 81 and older projected with Scale BB to 2020; males set back 1 year, 85% of rates; females set back 1 year.

##### Post-Retirement:

RP-2014 Employee Rates to age 49, Healthy Annuitant Rates at ages 50 and older projected with Scale BB to 2020; males set forward 1 year; females set back 1 year with 1.5% increase compounded from ages 70 to 85.

##### Post-Disablement:

RP-2014 Disability Life Mortality Table projected with scale BB to 2020; males 115% of rates; females 130% of rates.

The actuarial assumptions used in the June 30, 2017 valuation were based on the results of an actuarial experience study for the period from July 1, 2012 through June 30, 2016. Changes to the actuarial assumptions as a result of the experience study are as follows:

Mortality Rates (Pre-retirement, post-retirement healthy, and disabled)	Updated to a more current mortality table – RP-2014 projected to 2020
Retirement Rates	Lowered rates at older ages and changed final retirement from 70 to 75
Withdrawal Rates	Adjusted rates to better fit experience at each year age and service through 9 years of service
Disability Rates	Adjusted rates to better match experience
Salary Scale	No change
Line of Duty Disability	Increased rate from 14% to 25%

# NORFOLK STATE UNIVERSITY

## NOTES TO THE FINANCIAL STATEMENTS

JUNE 30, 2019

### Note 12—POSTEMPLOYMENT BENEFITS (CONTINUED)

#### Health Insurance Credit Program

#### **Mortality rates – SPORS Employees**

##### Pre-Retirement:

RP-2014 Employee Rates to age 80, Healthy Annuitant Rates to 81 and older projected with Scale BB to 2020; males 90% of rates; females set forward 1 year.

##### Post-Retirement:

RP-2014 Employee Rates to age 49, Healthy Annuitant Rates at ages 50 and older projected with Scale BB to 2020; males set forward 1 year with 1.0% increase compounded from ages 70 to 90; females set forward 3 years.

##### Post-Disablement:

RP-2014 Disability Life Mortality Table projected with scale BB to 2020; males set forward 2 years; unisex using 100% male.

The actuarial assumptions used in the June 30, 2017 valuation were based on the results of an actuarial experience study for the period from July 1, 2012 through June 30, 2016. Changes to the actuarial assumptions as a result of the experience study are as follows:

Mortality Rates (Pre-retirement, post-retirement healthy, and disabled)	Updated to a more current mortality table – RP-2014 projected to 2020 and reduced margin for future improvement in accordance with experience
Retirement Rates	Increased age 50 rates and lowered rates at older ages
Withdrawal Rates	Adjusted rates to better fit experience
Disability Rates	Adjusted rates to better match experience
Salary Scale	No change
Line of Duty Disability	Increased rate from 60% to 85%

#### **Mortality rates – VaLORS Employees**

##### Pre-Retirement:

RP-2014 Employee Rates to age 80, Healthy Annuitant Rates to 81 and older projected with Scale BB to 2020; males 90% of rates; females set forward 1 year.

##### Post-Retirement:

RP-2014 Employee Rates to age 49, Healthy Annuitant Rates at ages 50 and older projected with Scale BB to 2020; males set forward 1 year with 1.0% increase compounded from ages 70 to 90; females set forward 3 years.

##### Post-Disablement:

RP-2014 Disability Life Mortality Table projected with scale BB to 2020; males set forward 2 years; unisex using 100% male.

The actuarial assumptions used in the June 30, 2017 valuation were based on the results of an actuarial experience study for the period from July 1, 2012 through June 30, 2016. Changes to the actuarial assumptions as a result of the experience study are as follows:

**NORFOLK STATE UNIVERSITY**  
**NOTES TO THE FINANCIAL STATEMENTS**

JUNE 30, 2019

**Note 12—POSTEMPLOYMENT BENEFITS (CONTINUED)**

**Health Insurance Credit Program**

Mortality Rates (Pre-retirement, post-retirement healthy, and disabled)	Updated to a more current mortality table – RP-2014 projected to 2020 and reduced margin for future improvement in accordance with experience
Retirement Rates	Increased age 50 rates and lowered rates at older ages
Withdrawal Rates	Adjusted rates to better fit experience at each year age and service through 9 years of service
Disability Rates	Adjusted rates to better match experience
Salary Scale	No change
Line of Duty Disability	Decreased rate from 50% to 35%

**Mortality rates – JRS Employees**

Pre-Retirement:

RP-2014 Employee Rates to age 80, Healthy Annuitant Rates at ages 81 and older projected with scale BB to 2020; males set back 1 year, 85% of rates; females set back 1 year.

Post-Retirement:

RP-2014 Employee Rates to age 49, Healthy Annuitant Rates at ages 50 and older projected with scale BB to 2020; males set forward 1 year; females set back 1 year with 1.5% compounding increase from ages 70 to 85.

Post-Disablement:

RP-2014 Disability Mortality Rates projected with Scale BB to 2020; males 115% of rates; females 130% of rates.

The actuarial assumptions used in the June 30, 2017 valuation were based on the results of an actuarial experience study for the four-year period from July 1, 2012 through June 30, 2016. Changes to the actuarial assumptions as a result of the experience study are as follows:

Mortality Rates (Pre-retirement, post-retirement healthy, and disabled)	Updated to a more current mortality table – RP-2014 projected to 2020
Retirement Rates	Decreased rates at first retirement eligibility
Withdrawal Rates	No change
Disability Rates	Removed disability rates
Salary Scale	No change

**Net State Employee HIC OPEB Liability**

The net OPEB liability (NOL) for the State Employee Health Insurance Credit Program represents the program's total OPEB liability determined in accordance with GASB Statement No. 74, less the associated fiduciary net position. As of June 30, 2018, NOL amounts for the VRS State Employee Health Insurance Credit Program is as follows (amounts expressed in thousands):

	<b>State Employee HIC OPEB Plan</b>
Total State Employee HIC OPEB Liability	\$ 1,008,184
Plan Fiduciary Net Position	95,908
State Employee net HIC OPEB Liability (Asset)	<u>\$ 912,276</u>
Plan Fiduciary Net Position as a Percentage of the Total State Employee HIC OPEB Liability	9.51%

**NORFOLK STATE UNIVERSITY**  
**NOTES TO THE FINANCIAL STATEMENTS**

*JUNE 30, 2019*

**Note 12—POSTEMPLOYMENT BENEFITS (CONTINUED)**

**Health Insurance Credit Program**

The total State Employee HIC OPEB liability is calculated by the System's actuary, and the plan's fiduciary net position is reported in the System's financial statements. The net State Employee HIC OPEB liability is disclosed in accordance with the requirements of GASB Statement No. 74 in the System's notes to the financial statements and required supplementary information.

***Long-Term Expected Rate of Return***

The long-term expected rate of return on VRS System investments was determined using a log-normal distribution analysis in which best-estimate ranges of expected future real rates of return (expected returns, net of VRS System investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target asset allocation and best estimate of arithmetic real rates of return for each major asset class are summarized in the following table:

<b>Asset Class (Strategy)</b>	<b>Target Allocation</b>	<b>Arithmetic Long-Term Expected Rate of Return</b>	<b>Weighted Average Long-Term Expected Rate of Return</b>
Public Equity	40.00%	4.54%	1.82%
Fixed Income	15.00%	0.69%	0.10%
Credit Strategies	15.00%	3.96%	0.59%
Real Assets	15.00%	5.76%	0.86%
Private Equity	15.00%	9.53%	1.43%
Total	<u>100.00%</u>		<u>4.80%</u>
	Inflation		<u>2.50%</u>
	* Expected arithmetic nominal return		<u>7.30%</u>

\* The above allocation provides a one-year return of 7.30%. However, one-year returns do not take into account the volatility present in each of the asset classes. In setting the long-term expected return for the system, stochastic projections are employed to model future returns under various economic conditions. The results provide a range of returns over various time periods that ultimately provide a median return of 6.83%, including expected inflation of 2.50%.



**NORFOLK STATE UNIVERSITY**  
**NOTES TO THE FINANCIAL STATEMENTS**

JUNE 30, 2019

**Note 12—POSTEMPLOYMENT BENEFITS (CONTINUED)**

**Health Insurance Credit Program**

***Discount Rate***

The discount rate used to measure the total State Employee HIC OPEB was 7.00%. The projection of cash flows used to determine the discount rate assumed that employer contributions will be made in accordance with the VRS funding policy at rates equal to the actuarially determined contribution rates adopted by the VRS Board of Trustees. Through the fiscal year ending June 30, 2018, the rate contributed by the state agency for the VRS State Employee Health Insurance Credit Program will be subject to the portion of the VRS Board-certified rates that are funded by the Virginia General Assembly, which was 100% of the actuarially determined contribution rate. From July 1, 2018 on, all agencies are assumed to continue to contribute 100% of the actuarially determined contribution rates. Based on those assumptions, the State Employee HIC OPEB plan's fiduciary net position was projected to be available to make all projected future benefit payments of current active and inactive employees. Therefore the long-term expected rate of return was applied to all periods of projected benefit payments to determine the total State Employee HIC OPEB liability.

***Sensitivity of Norfolk State University's Proportionate Share of the State Employee HIC Net OPEB Liability to Changes in the Discount Rate***

The following presents Norfolk State University's proportionate share of the VRS State Employee Health Insurance Credit Program net HIC OPEB liability using the discount rate of 7.00%, as well as what the Norfolk State University's proportionate share of the net HIC OPEB liability would be if it were calculated using a discount rate that is one percentage point lower (6.00%) or one percentage point higher (8.00%) than the current rate:

	<b>1.00% Decrease (6.00%)</b>	<b>Current Discount Rate (7.00%)</b>	<b>1.00% Increase (8.00%)</b>
Norfolk State University's proportionate share of the VRS State Employee HIC OPEB Plan	\$ 7,658,000	\$ 6,924,000	\$ 6,293,000
Net HIC OPEB Liability			

***State Employee HIC OPEB Fiduciary Net Position***

Detailed information about the VRS State Employee Health Insurance Credit Program's Fiduciary Net Position is available in the separately issued VRS 2018 Comprehensive Annual Financial Report (CAFR). A copy of the 2018 VRS CAFR may be downloaded from the VRS website at <http://www.varetire.org/Pdf/Publications/2018-annual-report.pdf>, or by writing to the System's Chief Financial Officer at P.O. Box 2500, Richmond, VA, 23218-2500.

***Payables to the State Employee Health Insurance Credit Program OPEB Plan***

At June 30, 2019, the University had accrued health insurance credit contributions payable of \$36,132 including \$35,180 payable to the VRS State employee Retirement Plan and \$952 payable to the VaLORS Retirement Plan. The payable is based on health insurance credit contributions earned by University employees through June 30, 2019, but not yet paid to the plan.

**NORFOLK STATE UNIVERSITY**  
**NOTES TO THE FINANCIAL STATEMENTS**

*JUNE 30, 2019*

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**Note 12—POSTEMPLOYMENT BENEFITS (CONTINUED)**

**Line of Duty Act Program**

**General Information about the Line of Duty Act Program**

Plan Description

All paid employees and volunteers in hazardous duty positions in Virginia localities and hazardous duty employees who are covered under the Virginia Retirement System (VRS), the State Police Officers' Retirement System (SPORS), or the Virginia Law Officers' Retirement System (VaLORS) are automatically covered by the Line of Duty Act Program (LODA). As required by statute, the Virginia Retirement System (the System) is responsible for managing the assets of the program. Participating employers made contributions to the program beginning in FY 2012. The employer contributions are determined by the System's actuary using anticipated program costs and the number of covered individuals associated with all participating employers.

The specific information for Line of Duty Act Program OPEB, including eligibility, coverage and benefits is set out in the table below:

LINE OF DUTY ACT PROGRAM (LODA) PLAN PROVISIONS	
<b>Eligible Employees</b>	The eligible employees of the Line of Duty Act Program (LODA) are paid employees and volunteers in hazardous duty positions in Virginia localities and hazardous duty employees who are covered under the Virginia Retirement System (VRS), the State Police Officers' Retirement System (SPORS), or the Virginia Law Officers' Retirement System (VaLORS).

**NORFOLK STATE UNIVERSITY**  
**NOTES TO THE FINANCIAL STATEMENTS**

JUNE 30, 2019

**Note 12—POSTEMPLOYMENT BENEFITS (CONTINUED)**

**Line of Duty Act Program**

**Benefit Amounts**

The Line of Duty Act Program (LODA) provides death and health insurance benefits for eligible individuals:

- **Death**— The Line of Duty Act program death benefit is a one-time payment made to the beneficiary or beneficiaries of a covered individual. Amounts vary as follows:
  - \$100,000 when a death occurs as the direct or proximate result of performing duty as of January 1, 2006, or after.
  - \$25,000 when the cause of death is attributed to one of the applicable presumptions and occurred earlier than five years after the retirement date.
  - An additional \$20,000 benefit is payable when certain members of the National Guard and U.S. military reserves are killed in action in any armed conflict on or after October 7, 2001.
- **Health Insurance**— The Line of Duty Act program provides health insurance benefits.
  - Prior to July 1, 2017, these benefits were managed through the various employer plans and maintained the benefits that existed prior to the employee's death or disability. These premiums were reimbursed to the employer by the LODA program.
  - Beginning July 1, 2017, the health insurance benefits are managed through the Virginia Department of Human Resource Management (DHRM). The health benefits are modeled after the State Employee Health benefits Program plans and provide consistent, premium-free continued health plan coverage for LODA-eligible disabled individuals, survivors and family members. Individuals receiving the health insurance benefits must continue to meet eligibility requirements as defined by the Line of Duty Act.

**Contributions**

The contribution requirements for the Line of Duty Act Program (LODA) are governed by §9.1-400.1 of the *Code of Virginia*, as amended, but may be impacted as a result of funding provided to state agencies by the Virginia General Assembly. Each employer's contractually required employer contribution rate for the Line of Duty Act Program (LODA) for the year ended June 30, 2019 was \$705.77 per covered full-time-equivalent employee. This rate was based on an actuarially determined rate from an actuarial valuation as of June 30, 2017 and represents the pay-as-you-go funding rate and not the full actuarial cost of the benefits under the program. The actuarially determined pay-as-you-go rate was expected to finance the costs and related expenses of benefits payable during the year. Contributions to the Line of Duty Act Program (LODA) from Norfolk State University were \$15,527 and \$14,184 for the years ended June 30, 2019 and June 30, 2018, respectively.

**NORFOLK STATE UNIVERSITY**  
**NOTES TO THE FINANCIAL STATEMENTS**

*JUNE 30, 2019*

**Note 12—POSTEMPLOYMENT BENEFITS (CONTINUED)**

**Line of Duty Act Program**

**Line of Duty Act Program (LODA) OPEB Liabilities, LODA OPEB Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to the LODA OPEB**

At June 30, 2019, Norfolk State University reported a liability of \$417,000 for its proportionate share of the Net LODA OPEB Liability. The Net LODA OPEB Liability was measured as of June 30, 2018 and the total LODA OPEB liability used to calculate the Net LODA OPEB Liability was determined by an actuarial valuation as of that date. The entity's proportion of the Net LODA OPEB Liability was based on the entity's actuarially determined pay-as-you-go employer contributions to the LODA OPEB plan for the year ended June 30, 2018 relative to the total of the actuarially determined pay-as-you-go employer contributions for all participating employers. At June 30, 2018, the entity's proportion was .13316 % as compared to .11048 % at June 30, 2017.

For the year ended June 30, 2019, Norfolk State University recognized LODA OPEB expense of \$ 42,000. Since there was a change in proportionate share between measurement dates, a portion of the LODA OPEB expense was related to deferred amounts from changes in proportion.

At June 30, 2019, Norfolk State University reported deferred outflows of resources and deferred inflows of resources related to the LODA OPEB from the following sources:

	<b>Deferred Outflows of Resources</b>	<b>Deferred Inflows of Resources</b>
Differences between expected and actual experience	\$ 60,000	\$ -
Net difference between projected and actual earnings on LODA OPEB plan investments	-	1,000
Change in assumptions	-	48,000
Changes in proportion	67,000	-
Employer contributions subsequent to the measurement date	15,527	-
Total	<u>\$ 142,527</u>	<u>\$ 49,000</u>

\$15,527 reported as deferred outflows of resources related to the LODA OPEB resulting from Norfolk State University's contributions subsequent to the measurement date will be recognized as a reduction of the Net LODA OPEB Liability in the Fiscal Year ending June 30, 2020. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to the LODA OPEB will be recognized in LODA OPEB expense in future reporting periods as follows:

**NORFOLK STATE UNIVERSITY**  
**NOTES TO THE FINANCIAL STATEMENTS**

*JUNE 30, 2019*

**Note 12—POSTEMPLOYMENT BENEFITS (CONTINUED)**

**Line of Duty Act Program**

**Year ended June 30**

FY 2020	\$	10,000
FY 2021	\$	10,000
FY 2022	\$	10,000
FY 2023	\$	10,000
FY 2024	\$	10,000
Thereafter	\$	28,000

***Actuarial Assumptions***

The total LODA OPEB liability was based on an actuarial valuation as of June 30, 2017, using the Entry Age Normal actuarial cost method and the following assumptions, applied to all periods included in the measurement and rolled forward to the measurement date of June 30, 2018.

Inflation	2.50 percent
Salary increases, including Inflation –	
General state employees	3.50 percent – 5.35 percent
SPORS employees	3.50 percent – 4.75 percent
VaLORS employees	3.50 percent – 4.75 percent
Locality employees	3.50 percent – 4.75 percent
Medical cost trend rates assumption –	
Under age 65	7.75 percent – 5.00 percent
Ages 65 and older	5.75 percent – 5.00 percent
Year of ultimate trend rate	Fiscal year ended 2024
Investment rate of return	3.89 Percent, net of OPEB plan Investment expenses, including inflation*

\* Administrative expenses as a percent of the market value of assets for the last experience study were found to be approximately 0.06% of the market assets for all of the VRS plans. This would provide an assumed investment return rate for GASB purposes of slightly more than the assumed 3.89%. However, since the difference was minimal, a more conservative 3.89% investment return assumption has been used. Since LODA is funded on a current-disbursement basis, the assumed annual rate of return of 3.89% was used since it approximates the risk-free rate of return.

**Mortality rates – General State Employees**

**Pre-Retirement:**

RP-2014 Employee Rates to age 80, Healthy Annuitant Rates to 81 and older projected with Scale BB to 2020; males set back 1 year, 85% of rates; females set back 1 year.

**NORFOLK STATE UNIVERSITY**  
**NOTES TO THE FINANCIAL STATEMENTS**

*JUNE 30, 2019*

**Note 12—POSTEMPLOYMENT BENEFITS (CONTINUED)**

**Line of Duty Act Program**

Post-Retirement:

RP-2014 Employee Rates to age 49, Healthy Annuitant Rates at ages 50 and older projected with Scale BB to 2020; males set forward 1 year; females set back 1 year with 1.5% increase compounded from ages 70 to 85.

Post-Disablement:

RP-2014 Disability Life Mortality Table projected with scale BB to 2020; males 115% of rates; females 130% of rates.

The actuarial assumptions used in the June 30, 2017 valuation were based on the results of an actuarial experience study for the period from July 1, 2012 through June 30, 2016. Changes to the actuarial assumptions as a result of the experience study are as follows:

Mortality Rates (Pre-retirement, post-retirement healthy, and disabled)	Updated to a more current mortality table – RP-2014 projected to 2020
Retirement Rates	Lowered rates at older ages and changed final retirement from 70 to 75
Withdrawal Rates	Adjusted rates to better fit experience at each year age and service through 9 years of service
Disability Rates	Adjusted rates to better match experience
Salary Scale	No change
Line of Duty Disability	Increased rate from 14% to 25%

**Mortality rates – SPORS Employees**

Pre-Retirement:

RP-2014 Employee Rates to age 80, Healthy Annuitant Rates to 81 and older projected with Scale BB to 2020; males 90% of rates; females set forward 1 year.

Post-Retirement:

RP-2014 Employee Rates to age 49, Healthy Annuitant Rates at ages 50 and older projected with Scale BB to 2020; males set forward 1 year with 1.0% increase compounded from ages 70 to 90; females set forward 3 years.

Post-Disablement:

RP-2014 Disability Life Mortality Table projected with scale BB to 2020; males set forward 2 years; unisex using 100% male.

The actuarial assumptions used in the June 30, 2017 valuation were based on the results of an actuarial experience study for the period from July 1, 2012 through June 30, 2016. Changes to the actuarial assumptions as a result of the experience study are as follows:

Mortality Rates (Pre-retirement, post-retirement healthy, and disabled)	Updated to a more current mortality table – RP-2014 projected to 2020 and reduced margin for future improvement in accordance with experience
Retirement Rates	Increased age 50 rates and lowered rates at older ages
Withdrawal Rates	Adjusted rates to better fit experience
Disability Rates	Adjusted rates to better match experience
Salary Scale	No change
Line of Duty Disability	Increased rate from 60% to 85%

**NORFOLK STATE UNIVERSITY**  
**NOTES TO THE FINANCIAL STATEMENTS**

*JUNE 30, 2019*

**Note 12—POSTEMPLOYMENT BENEFITS (CONTINUED)**

**Line of Duty Act Program**

**Mortality rates – VaLORS Employees**

Pre-Retirement:

RP-2014 Employee Rates to age 80, Healthy Annuitant Rates to 81 and older projected with Scale BB to 2020; males 90% of rates; females set forward 1 year.

Post-Retirement:

RP-2014 Employee Rates to age 49, Healthy Annuitant Rates at ages 50 and older projected with Scale BB to 2020; males set forward 1 year with 1.0% increase compounded from ages 70 to 90; females set forward 3 years.

Post-Disablement:

RP-2014 Disability Life Mortality Table projected with scale BB to 2020; males set forward 2 years; unisex using 100% male.

The actuarial assumptions used in the June 30, 2017 valuation were based on the results of an actuarial experience study for the period from July 1, 2012 through June 30, 2016. Changes to the actuarial assumptions as a result of the experience study are as follows:

Mortality Rates (Pre-retirement, post-retirement healthy, and disabled)	Updated to a more current mortality table – RP-2014 projected to 2020 and reduced margin for future improvement in accordance with experience
Retirement Rates	Increased age 50 rates and lowered rates at older ages
Withdrawal Rates	Adjusted rates to better fit experience at each year age and service through 9 years of service
Disability Rates	Adjusted rates to better match experience
Salary Scale	No change
Line of Duty Disability	Decreased rate from 50% to 35%

**Mortality rates – Largest Ten Locality Employers With Public Safety Employees**

Pre-Retirement:

RP-2014 Employee Rates to age 80, Healthy Annuitant Rates to 81 and older projected with Scale BB to 2020; males 90% of rates; females set forward 1 year.

Post-Retirement:

RP-2014 Employee Rates to age 49, Healthy Annuitant Rates at ages 50 and older projected with Scale BB to 2020; males set forward 1 year with 1.0% increase compounded from ages 70 to 90; females set forward 3 years.

Post-Disablement:

RP-2014 Disability Life Mortality Table projected with scale BB to 2020; males set forward 2 years; unisex using 100% male.

The actuarial assumptions used in the June 30, 2017 valuation were based on the results of an actuarial experience study for the period from July 1, 2012 through June 30, 2016. Changes to the actuarial assumptions as a result of the experience study are as follows:

**NORFOLK STATE UNIVERSITY**  
**NOTES TO THE FINANCIAL STATEMENTS**

*JUNE 30, 2019*

**Note 12—POSTEMPLOYMENT BENEFITS (CONTINUED)**

**Line of Duty Act Program**

Mortality Rates (Pre-retirement, post-retirement healthy, and disabled)	Updated to a more current mortality table – RP-2014 projected to 2020
Retirement Rates	Lowered retirement rates at older ages
Withdrawal Rates	Adjusted termination rates to better fit experience at each age and service year
Disability Rates	Increased disability rates
Salary Scale	No change
Line of Duty Disability	Increased rate from 60% to 70%

**Mortality rates – Non- Largest Ten Locality Employers With Public Safety Employees**

**Pre-Retirement:**

RP-2014 Employee Rates to age 80, Healthy Annuitant Rates to 81 and older projected with Scale BB to 2020; males 90% of rates; females set forward 1 year.

**Post-Retirement:**

RP-2014 Employee Rates to age 49, Healthy Annuitant Rates at ages 50 and older projected with Scale BB to 2020; males set forward 1 year with 1.0% increase compounded from ages 70 to 90; females set forward 3 years.

**Post-Disablement:**

RP-2014 Disability Life Mortality Table projected with scale BB to 2020; males set forward 2 years; unisex using 100% male.

The actuarial assumptions used in the June 30, 2017 valuation were based on the results of an actuarial experience study for the period from July 1, 2012 through June 30, 2016. Changes to the actuarial assumptions as a result of the experience study are as follows:

Mortality Rates (Pre-retirement, post-retirement healthy, and disabled)	Updated to a more current mortality table – RP-2014 projected to 2020
Retirement Rates	Increased age 50 rates and lowered rates at older ages
Withdrawal Rates	Adjusted rates to better fit experience at each age and service year
Disability Rates	Adjusted rates to better match experience
Salary Scale	No change
Line of Duty Disability	Decreased rate from 60% to 45%

***Changes to the LODA Program Associated with HB 1345 (2016) and HB 2243 (2017)***

The following changes were made to the LODA Program as a result of legislation in 2016 and 2017, but were specifically not considered in the June 30, 2017 actuarial valuation results which were rolled forward to the measurement date of June 30, 2018. There is limited actuarial experience on which to base the adjustments and the combined impact of the changes was not considered to be material to the final results. These changes will be monitored and factored into future actuarial valuations for the LODA Program if and when sufficient experience develops.



# NORFOLK STATE UNIVERSITY

## NOTES TO THE FINANCIAL STATEMENTS

JUNE 30, 2019

### Note 12—POSTEMPLOYMENT BENEFITS (CONTINUED)

#### Line of Duty Act Program

- The discontinuance of spouse health care coverage, if a covered spouse divorces a disabled employee or a covered surviving spouse remarries.
- The potential for the periodic review of the disability status of a disabled employee.
- For those beneficiaries who become eligible for health care benefits as the result of a disability occurring after June 30, 2017, the suspension of health care benefits in years when the System certifies current income exceeds salary at the time of the disability, indexed for inflation.

#### **Net LODA OPEB Liability**

The net OPEB liability (NOL) for the Line of Duty Act Program (LODA) represents the program's total OPEB liability determined in accordance with GASB Statement No. 74, less the associated fiduciary net position. As of the Measurement Date of June 30, 2018, NOL amounts for the Line of Duty Act Program (LODA) are as follows (amounts expressed in thousands):

	<b><u>Line of Duty Act Program</u></b>
Total LODA OPEB Liability	\$ 315,395
Plan Fiduciary Net Position	1,889
Employers' Net OPEB Liability (Asset)	<u>\$ 313,506</u>
Plan Fiduciary Net Position as a Percentage of the Total LODA OPEB Liability	0.60%

The total LODA OPEB liability is calculated by the System's actuary, and each plan's fiduciary net position is reported in the System's financial statements. The net OPEB liability is disclosed in accordance with the requirements of GASB Statement No. 74 in the System's notes to the financial statements and required supplementary information.

#### **Long-Term Expected Rate of Return**

The long-term expected rate of return on LODA OPEB Program's investments was set at 3.89% for this valuation. Since LODA is funded on a current-disbursement basis, it is not able to use the VRS Pooled Investments 7.00% assumption. Instead, the assumed annual rate of return of 3.89% was used since it approximates the risk-free rate of return. This Single Equivalent Interest Rate (SEIR) is the applicable municipal bond index rate based on the Bond Buyer General Obligation 20-year Municipal Bond Index as of the measurement date of June 30, 2018.

#### **Discount Rate**

The discount rate used to measure the total LODA OPEB liability was 3.89%. The projection of cash flows used to determine the discount rate assumed that employer contributions will be made per the VRS Statutes and that they will be made in accordance with the VRS funding policy and at rates equal to the actuarially determined contribution rates adopted by the VRS Board of Trustees. Through the fiscal year ending June 30, 2018, the rate contributed by participating employers to the LODA OPEB Program will be subject to the portion of the VRS Board-certified rates that are funded by the Virginia General Assembly.

**NORFOLK STATE UNIVERSITY**  
**NOTES TO THE FINANCIAL STATEMENTS**

JUNE 30, 2019

**Note 12—POSTEMPLOYMENT BENEFITS (CONTINUED)**

**Line of Duty Act Program**

***Sensitivity of the Covered Employer's Proportionate Share of the Net LODA OPEB Liability to Changes in the Discount Rate***

The following presents the covered employer's proportionate share of the net LODA OPEB liability using the discount rate of 3.89%, as well as what the covered employer's proportionate share of the net LODA OPEB liability would be if it were calculated using a discount rate that is one percentage point lower (2.89%) or one percentage point higher (4.89%) than the current rate:

	<b>1.00% Decrease (2.89%)</b>	<b>Current Discount Rate (3.89%)</b>	<b>1.00% Increase (4.89%)</b>
Covered employer's proportionate share of the total LODA	\$ 478,000	\$ 417,000	\$ 368,000
Net OPEB Liability			

***Sensitivity of the Covered Employer's Proportionate Share of the Net LODA OPEB Liability to Changes in the Health Care Trend Rate***

Because the Line of Duty Act Program (LODA) contains a provisions for the payment of health insurance premiums, the liabilities are also impacted by the health care trend rates. The following presents the covered employer's proportionate share of the net LODA OPEB liability using health care trend rate of 7.75% decreasing to 5.00%, as well as what the covered employer's proportionate share of the net LODA OPEB liability would be if it were calculated using a health care trend rate that is one percentage point lower (6.75% decreasing to 4.00%) or one percentage point higher (8.75% decreasing to 6.00%) than the current rate:

	<b>1.00% Decrease (6.75% decreasing to 4.00%)</b>	<b>Health Care Trend Rates (7.75% decreasing to 5.00%)</b>	<b>1.0% Increase (8.75% decreasing to 6.00%)</b>
Covered employer's proportionate share of the total LODA	\$ 355,000	\$ 417,000	\$ 494,000
Net OPEB Liability			

# NORFOLK STATE UNIVERSITY

## NOTES TO THE FINANCIAL STATEMENTS

JUNE 30, 2019

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### Note 12—POSTEMPLOYMENT BENEFITS (CONTINUED)

#### Line of Duty Act Program

##### **LODA OPEB Plan Fiduciary Net Position**

Detailed information about the Line of Duty Act Program (LODA) Fiduciary Net Position is available in the separately issued VRS 2018 Comprehensive Annual Financial Report (CAFR). A copy of the 2018 VRS CAFR may be downloaded from the VRS website at <http://www.varetire.org/Pdf/Publications/2018-annual-report.pdf>, or by writing to the System's Chief Financial Officer at P.O. Box 2500, Richmond, VA, 23218-2500.

#### Pre-Medicare Retiree Healthcare

The Commonwealth provides a healthcare plan established by Title 2.2, Chapter 28 of the *Code of Virginia* for retirees who are not yet eligible to participate in Medicare.

Following are eligibility requirements for Virginia Retirement System retirees:

- You are a retiring state employee who is eligible for a monthly retirement benefit from the Virginia Retirement System (VRS), and
- You start receiving (do not defer) your retirement benefit immediately upon retirement\*, and
- Your last employer before retirement was the Commonwealth of Virginia, and
- You were eligible for (even if you were not enrolled) coverage as an active employee in the State Health Benefits Program until your retirement date (not including Extended Coverage/COBRA), and
- You enroll no later than 31 days from your retirement date.

\*For VRS retirees, this means that your employing agency reported a retirement contribution or leave without pay status for retirement in the month immediately prior to your retirement date. Some faculty members may also be eligible if they are paid on an alternate pay cycle but maintain eligibility for active coverage until their retirement date.

Effective January 1, 2017\*\*, following are eligibility requirements for Optional Retirement Plan retirees:

- You are a terminating state employee who participates in one of the qualified Optional Retirement Plans, and
- Your last employer before termination was the Commonwealth of Virginia, and
- You were eligible for (even if you were not enrolled) coverage in the State Employee Health Benefits Program for active employees at the time of your termination, and
- You meet the age and service requirements for an immediate retirement benefit under the non-ORP Virginia Retirement System plan that you would have been eligible for on your date of hire had you not elected the ORP, and
- You enroll in the State Retiree Health Benefits Program no later than 31 days from the date you lose coverage (or lose eligibility for coverage) in the State Health Benefits Program for active employees due to your termination of employment.

\*\*This change applies to ORP terminations effective January 1, 2017, or later. Eligibility for those who terminated employment prior to January 1 should be determined based on the policy in place at the time of their termination.

The employer does not pay a portion of the retirees' healthcare premium; however, since both active employees and retirees are included in the same pool for purposes of determining health insurance rates, this generally results in a higher rate for active employees. Therefore, the employer effectively subsidizes

# NORFOLK STATE UNIVERSITY

## NOTES TO THE FINANCIAL STATEMENTS

JUNE 30, 2019

### Note 12—POSTEMPLOYMENT BENEFITS (CONTINUED)

#### Pre-Medicare Retiree Healthcare

the costs of the participating retirees' healthcare through payment of the employer's portion of the premiums for active employees.

This fund is reported as part of the Commonwealth's Healthcare Internal Service Fund. Benefit payments are recognized when due and payable in accordance with the benefit terms. Pre-Medicare Retiree Healthcare is a single-employer defined benefit OPEB plan that is treated like a cost-sharing plan for financial reporting purposes, and is administered by the Department of Human Resource Management. There were approximately 5,200 retirees and 91,800 active employees in the program in fiscal year 2018. There are no inactive employees entitled to future benefits who are not currently receiving benefits. There are no assets accumulated in a trust to pay benefits.

#### Actuarial Assumptions and Methods

The total Pre-Medicare Retiree Healthcare OPEB liability was based on an actuarial valuation with a valuation date of June 30, 2018. The Department of Human Resource Management selected the economic, demographic and healthcare claim cost assumptions. The actuary provided guidance with respect to these assumptions. Initial healthcare costs trend rates used were 8.21 percent for medical and pharmacy and 4.0 percent for dental. The ultimate trend rates used were 5.0 percent for medical and pharmacy and 4.0 percent for dental.

Valuation Date	Actuarially determined contribution rates are calculated as of June 30, one year prior to the end of the fiscal year in which contributions are reported.
Measurement Date	June 30, 2018 (one year prior to the end of the fiscal year)
Actuarial Cost Method	Entry Age Normal
Amortization Method	Level dollar, Closed
Effective Amortization Period	6.19 years
Discount Rate	3.87%
Projected Salary Increases	4.0%
Medical Trend Under 65	Medical & Rx: 8.21% to 5.00% Dental: 4.00% Before reflecting Excise tax
Year of Ultimate Trend	2025
Mortality	Mortality rates vary by participant status
Pre-Retirement:	RP-2014 Employee Rates projected with Scale BB to 2020; males setback 1 year, 85% of rates; females setback 1 year
Post-Retirement	RP-2014 Employee Rates to age 49, Healthy Annuitant Rates at ages 50 and older projected with Scale BB to 2020; males and females setback 1 year.
Post-Disablement:	RP-2014 Disabled Mortality Rates projected with Scale BB to 2020; males 115% of rates; females 130% of rates

The discount rate was based on the Bond Buyers GO 20 Municipal Bond Index as of the measurement date which is June 30, 2018.

*Changes of Assumptions:* The following actuarial assumptions were updated since the June 30, 2017 valuation based on recent experience:

- Spousal Coverage – reduced the rate from 50% to 35%
- Retiree Participation - reduced the rate from 70% to 60%

**NORFOLK STATE UNIVERSITY**  
**NOTES TO THE FINANCIAL STATEMENTS**

*JUNE 30, 2019*

**Note 12—POSTEMPLOYMENT BENEFITS (CONTINUED)**

**Pre-Medicare Retiree Healthcare**

Spousal coverage and retiree participation were both reduced based on a blend of recent experience and the prior year assumptions. The mortality assumption was modified slightly to reflect mortality improvement projection scale BB to 2020. Additionally, the discount rate was increased from 3.58% to 3.87% based on the Bond Buyers GO 20 Municipal Bond Index.

**Pre-Medicare Retiree Healthcare OPEB Liabilities, OPEB Expense, and Deferred Outflow of Resources and Deferred Inflows of Resources**

At June 30, 2019 Norfolk State University reported a liability of \$8,368,704 for its proportionate share of the collective total Pre-Medicare Retiree Healthcare OPEB liability of \$1.0 billion. The Pre-Medicare Retiree Healthcare OPEB liability was measured as of June 30, 2018 and was determined by an actuarial valuation as of June 30, 2018. The covered employer's proportion of the Pre-Medicare Retiree Healthcare OPEB liability was based on each employer's healthcare premium contributions as a percentage of the total employer's healthcare premium contributions for all participating employers. At June 30, 2018, the participating employer's proportion was .83218% as compared to .83953% at June 30, 2017. For the year ended June 30, 2019, the participating employer recognized Pre-Medicare Retiree Healthcare OPEB expense of \$122,516.

At June 30, 2019, Norfolk State University reported deferred outflows or resources and deferred inflows of resources related to Pre-Medicare Retiree Healthcare from the following sources:

	<u>Deferred Outflows</u>	<u>Deferred Inflows</u>
Differences between expected and actual experience	\$ -	\$ 1,687,371
Change in assumptions	-	3,347,080
Changes in proportion	-	155,526
Sub Total	-	5,189,977
Amounts associated with transactions subsequent to the measurement date	344,071	-
Total	\$ 344,071	\$ 5,189,977

\$344,071 reported as deferred outflows of resources related to the Pre-Medicare Retiree Healthcare OPEB resulting from amounts associated with transactions subsequent to the measurement date will be recognized as a reduction of the total OPEB Liability in the fiscal year ending June 30, 2020. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to the Pre-Medicare Retiree Healthcare OPEB will be recognized in the Pre-Medicare Retiree Healthcare OPEB expense as follows:

<b>Year ended June 30</b>		
FY 2020	\$	(1,075,346)
FY 2021	\$	(1,075,346)
FY 2022	\$	(1,075,346)
FY 2023	\$	(1,075,346)
FY 2024	\$	(782,045)
Thereafter	\$	(106,548)

**NORFOLK STATE UNIVERSITY**  
**NOTES TO THE FINANCIAL STATEMENTS**

JUNE 30, 2019

**Note 12—POSTEMPLOYMENT BENEFITS (CONTINUED)**

**Pre-Medicare Retiree Healthcare**

***Sensitivity of the Employer's Proportionate Share of the OPEB Liability to Changes in the Discount Rate***

The following presents the employer's proportionate share of the Pre-Medicare Retiree Healthcare OPEB liability using the discount rate of 3.87%, as well as what the employer's proportionate share of the Pre-Medicare Retiree Healthcare OPEB liability would be if it were calculated using a discount rate that is one percentage point lower (2.87%) or one percentage point higher (4.87%) than the current rate.

	<b>1.00% Decrease (2.87%)</b>	<b>Current Rate (3.87%)</b>	<b>1.00% Increase (4.87%)</b>
OPEB Liability	\$ 8,954,280	\$ 8,368,704	\$ 7,811,872

***Sensitivity of the Employer's Proportionate Share of the OPEB Liability to Changes in the Healthcare Cost Trend Rates***

The following presents the employer's proportionate share of the Pre-Medicare Retiree Healthcare OPEB liability using healthcare cost trend rate of 8.21% decreasing to 5%, as well as what the employer's proportionate share of the Pre-Medicare Retiree Healthcare OPEB liability would be if it were calculated using a healthcare cost trend rate that is one percentage point lower (7.21% decreasing to 4.0%) or one percentage point higher (9.21% decreasing to 6.0%) than the current rate:

	<b>1.00% Decrease (7.21% decreasing to 4.00%)</b>	<b>Trend Rate (8.21% decreasing to 5.00%)</b>	<b>1.00% Increase (9.21% decreasing to 6.00%)</b>
OPEB Liability	\$ 7,464,346	\$ 8,368,704	\$ 9,431,723

**Note 13—CONTINGENCIES**

**Grants and Contracts**

The University has received grants for specific purposes that are subject to review and audit by the grantor agencies. Claims against these resources are generally conditional upon compliance with the terms and conditions of grant agreements and applicable federal regulations, including the expenditures of resources for allowable purposes. Any disallowance resulting from a federal audit may become a liability of the University.

In addition, the University is required to comply with the various federal regulations issued by the Office of Management and Budget. Failure to comply with certain requirements of these regulations may result in questions concerning the allowability of related direct and indirect charges pursuant to such agreements. As of June 30, 2019, the University estimates that no material liabilities will result from such audits or questions.

# NORFOLK STATE UNIVERSITY

## NOTES TO THE FINANCIAL STATEMENTS

JUNE 30, 2019

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### **Note 13—CONTINGENCIES (CONTINUED)**

#### Contingent Liability

In May 2016, the University entered into a five-year renewable food service contract with Thompson Hospitality. In the event the renewals are exercised, the full contract term will be 15 years. As part of the contract, Thompson will invest \$3.6 million of capital improvement to the University's dining facilities. These improvements will be amortized straight-line over 15 years. The University is contingently liable for an early termination under this contract through fiscal year end June 30, 2031. The University will be responsible to reimburse Thompson Hospitality for the unamortized portion of the capital investments within 30 days of the contract termination. Capital improvements began July 2016. Thompson Hospitality has completed the \$3.6 million in capital improvements investments.

#### Litigation

The University has been named a defendant in a number of grievances and lawsuits. The final outcome of these grievances and lawsuits cannot be determined at this time. However, management is of the opinion that any ultimate liability to which the University may be exposed will not have a material effect upon the University's financial position.

### **Note 14—RISK MANAGEMENT AND EMPLOYEE HEALTH CARE PLANS**

The University is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; non-performance of duty; injuries to employees; and natural disasters. The University participates in insurance plans maintained by the Commonwealth of Virginia. The state employee health care and worker's compensation plans are administered by the Department of Human Resource Management and the risk management insurance plans are administered by the Department of Treasury, Division of Risk Management. Risk management insurance includes property, general liability, medical malpractice, faithful performance of duty bond, automobile, and air and watercraft plans. The University pays premiums to each of these Departments for its insurance coverage. Information relating to the Commonwealth's insurance plans is available at the statewide level in the Commonwealth's *Comprehensive Annual Financial Report*.

**NORFOLK STATE UNIVERSITY**  
**NOTES TO THE FINANCIAL STATEMENTS**

*JUNE 30, 2019*

**Note 15—COMPONENT UNITS**

	NSU Foundation Inc. as of December 31, 2018	The Athletics Foundation of Norfolk State University, Inc. as of June 30, 2019	Norfolk State University Research and Innovation Foundation and Affiliates as of June 30, 2019	Total
<b>Current assets:</b>				
Cash and cash equivalents	\$ 2,658,025	\$ 33,987	\$ 2,741,448	\$ 5,433,460
Restricted cash and cash equivalents	-	-	1,249,150	1,249,150
Short-term investments	-	50,000	-	50,000
Accounts Receivable	669,205	-	-	669,205
Contributions receivable, net	374,945	-	6,498	381,443
Prepaid expenses	-	-	36,404	36,404
Other assets	234,755	-	-	234,755
Total current assets	3,936,930	83,987	4,033,500	8,054,417
Restricted cash and cash equivalents	-	-	2,320,627	2,320,627
Investments	29,771,217	-	-	29,771,217
Contributions receivable, net	933,543	-	76,417	1,009,960
Nondepreciable capital assets	24,310	-	546,074	570,384
Depreciable capital assets, net	278,696	49,531	19,553,243	19,881,470
Total noncurrent assets	31,007,766	49,531	22,496,361	53,553,658
<b>Total Assets</b>	<b>\$ 34,944,696</b>	<b>\$ 133,518</b>	<b>\$ 26,529,861</b>	<b>\$ 61,608,075</b>
Accounts payable and accrued expenses	125,485	5,201	391,907	\$ 522,593
Unearned revenue	-	66,919	2,683	69,602
Long-term liabilities - current portion	2,808	-	760,000	762,808
Total current liabilities	128,293	72,120	1,154,590	1,355,003
Noncurrent liabilities	94,872	-	28,409,323	28,504,195
<b>Total Liabilities</b>	<b>223,165</b>	<b>72,120</b>	<b>29,563,913</b>	<b>29,859,198</b>
<b>Net position:</b>				
Net investment in capital assets	294,572	49,531	(7,573,065)	(7,228,962)
Restricted for:				
Nonexpendable	11,400,071	50,000	-	11,450,071
Expendable	19,554,761	49,254	76,417	19,680,432
Unrestricted	3,472,127	(87,387)	4,462,596	7,847,336
<b>Total Net Position</b>	<b>\$ 34,721,531</b>	<b>\$ 61,398</b>	<b>\$ (3,034,052)</b>	<b>\$ 31,748,877</b>

The accompanying notes are an integral part of these financial statements.



**NORFOLK STATE UNIVERSITY**  
**NOTES TO THE FINANCIAL STATEMENTS**

*JUNE 30, 2019*

**Note 15—COMPONENT UNITS (CONTINUED)**

	NSU Foundation Inc. as of December 31, 2018	The Athletics Foundation of Norfolk State University, Inc. as of June 30, 2019	Norfolk State University Research and Innovation Foundation and Affiliates as of June 30, 2019	Total
<b>Operating revenues:</b>				
Other operating revenues	\$ -	\$ 157,529	\$ 5,708,509	\$ 5,866,038
Total operating revenues	-	157,529	5,708,509	5,866,038
<b>Operating expenses:</b>				
Institutional support	1,712,316	329,557	3,622,529	5,664,402
Operation and maintenance - plant	-	6,650	751,642	758,292
Depreciation expense	28,528	21,604	937,176	987,308
Student Aid	1,299,499	16,550	-	1,316,049
Total operating expenses	3,040,343	374,361	5,311,347	8,726,051
Operating loss	(3,040,343)	(216,832)	397,162	(2,860,013)
<b>Non-operating revenues:</b>				
Investment income net of investment expense	495,977	-	-	495,977
Realized/unrealized gain (loss) on investments	(1,803,334)	-	-	(1,803,334)
Unrealized gain on interest rate swap	-	-	(938,982)	(938,982)
Loss on disposal of assets	-	-	-	-
Gifts	2,705,022	199,447	-	2,904,469
Other non-operating revenues	-	-	76,417	76,417
Net non-operating revenues	1,397,665	199,447	(862,565)	734,547
Increase before other revenues, expenses, gains or losses	(1,642,678)	(17,385)	(465,403)	(2,125,466)
Contributions to permanently restricted endowments	1,876,878	-	-	1,876,878
Net other revenues	1,876,878	-	-	1,876,878
Increase in net position	234,200	(17,385)	(465,403)	(248,588)
Net position - beginning of the year	34,487,331	78,783	(2,568,649)	31,997,465
Net position - end of year	\$ 34,721,531	\$ 61,398	\$ (3,034,052)	\$ 31,748,877

The accompanying notes are an integral part of these financial statements.

**NORFOLK STATE UNIVERSITY**  
**REQUIRED SUPPLEMENTARY INFORMATION (RSI)**

*JUNE 30, 2019*

**RETIREMENT PLANS**

<b>Schedule of Employer's Share of Net Pension Liability</b>					
<b>VRS State Employee Retirement Plan</b>					
<b>For the Years Ended June 30, 2019, 2018, 2017, 2016 and 2015*</b>					
	<b>2019</b>	<b>2018</b>	<b>2017</b>	<b>2016</b>	<b>2015</b>
Employer's Proportion of the Net Pension Liability	0.85%	0.85%	0.86%	0.93%	0.98%
Employer's Proportionate Share of the Net Pension Liability	\$45,871,000	\$49,418,000	\$56,926,000	\$56,950,000	\$54,796,000
Employer's Covered Payroll	\$34,590,188	\$33,615,222	\$34,046,270	\$35,843,667	\$37,797,709
Employer's Proportionate Share of the Net Pension Liability as a Percentage of its Covered Payroll	132.61%	147.01%	167.20%	158.88%	144.97%
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	77.39%	75.33%	71.29%	72.81%	74.28%
<i>Schedule is intended to show information for 10 years. Since 2019 is the fifth year for this presentation, there are only five years available. However, additional years will be included as they become available.</i>					
<i>*The amounts presented have a measurement date of the previous fiscal year end.</i>					

<b>Schedule of Employer's Share of Net Pension Liability</b>					
<b>VaLORS Retirement Plan</b>					
<b>For the Years Ended June 30, 2019, 2018, 2017, 2016, and 2015*</b>					
	<b>2019</b>	<b>2018</b>	<b>2017</b>	<b>2016</b>	<b>2015</b>
Employer's Proportion of the Net Pension Liability	0.33%	0.34%	0.26%	0.29%	0.27%
Employer's Proportionate Share of the Net Pension Liability	\$2,051,000	\$2,215,000	\$2,039,000	\$2,026,000	\$1,802,000
Employer's Covered Payroll	\$1,137,353	\$1,162,617	\$909,368	\$965,553	\$942,647
Employer's Proportionate Share of the Net Pension Liability as a Percentage of its Covered Payroll	180.33%	190.52%	224.22%	209.83%	191.16%
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	69.56%	67.22%	61.01%	62.64%	63.05%
<i>Schedule is intended to show information for 10 years. Since 2019 is the fifth year for this presentation, there are only five years available. However, additional years will be included as they become available.</i>					
<i>*The amounts presented have a measurement date of the previous fiscal year end.</i>					

**NORFOLK STATE UNIVERSITY**  
**REQUIRED SUPPLEMENTARY INFORMATION (RSI)**

*JUNE 30, 2019*

**RETIREMENT PLANS (CONTINUED)**

<b>Schedule of Employer Contributions</b> <b>VRS State Employee Retirement Plan</b> <b>For the Years Ended June 30, 2010 through 2019</b>						
<b>Date</b>	<b>Contractually Required Contribution</b>	<b>Contributions in Relation to Contractually Required Contribution</b>	<b>Contribution Deficiency (Excess)</b>	<b>Employer's Covered Payroll</b>	<b>Contributions as a % of Covered Payroll</b>	
2019	\$ 4,875,141	\$ 4,875,141	\$ -	\$ 36,058,735	13.52%	
2018	\$ 4,666,216	\$ 4,666,216	\$ -	\$ 34,590,188	13.49%	
2017	\$ 4,534,693	\$ 4,534,693	\$ -	\$ 33,615,222	13.49%	
2016	\$ 4,780,212	\$ 4,780,212	\$ -	\$ 34,046,270	14.04%	
2015	\$ 4,419,524	\$ 4,419,524	\$ -	\$ 35,843,667	12.33%	
2014	\$ 3,311,079	\$ 3,311,079	\$ -	\$ 37,797,709	8.76%	
2013	\$ 3,194,466	\$ 3,194,466	\$ -	\$ 36,466,507	8.76%	
2012	\$ 1,147,030	\$ 1,147,030	\$ -	\$ 35,513,407	3.23%	
2011	\$ 748,320	\$ 748,320	\$ -	\$ 35,132,384	2.13%	
2010	\$ 1,742,606	\$ 1,742,606	\$ -	\$ 35,230,612	4.95%	

<b>Schedule of Employer Contributions</b> <b>VaLORS Retirement Plan</b> <b>For the Years Ended June 30, 2010 through 2019</b>						
<b>Date</b>	<b>Contractually Required Contribution</b>	<b>Contributions in Relation to Contractually Required Contribution</b>	<b>Contribution Deficiency (Excess)</b>	<b>Employer's Covered Payroll</b>	<b>Contributions as a % of Covered Payroll</b>	
2019	\$ 212,308	\$ 212,308	\$ -	\$ 982,451	21.61%	
2018	\$ 239,413	\$ 239,413	\$ -	\$ 1,137,353	21.05%	
2017	\$ 244,731	\$ 244,731	\$ -	\$ 1,162,617	21.05%	
2016	\$ 171,435	\$ 171,435	\$ -	\$ 909,368	18.85%	
2015	\$ 170,613	\$ 170,613	\$ -	\$ 965,553	17.67%	
2014	\$ 139,512	\$ 139,512	\$ -	\$ 942,647	14.80%	
2013	\$ 138,277	\$ 138,277	\$ -	\$ 934,307	14.80%	
2012	\$ 66,371	\$ 66,371	\$ -	\$ 935,293	7.10%	
2011	\$ 50,504	\$ 50,504	\$ -	\$ 986,397	5.12%	
2010	\$ 110,275	\$ 110,275	\$ -	\$ 981,610	11.23%	

The accompanying notes are an integral part of these financial statements.

**NORFOLK STATE UNIVERSITY**  
**REQUIRED SUPPLEMENTARY INFORMATION (RSI)**

*JUNE 30, 2019*

**RETIREMENT PLANS (CONTINUED)**  
**NOTES TO REQUIRED SUPPLEMENTARY INFORMATION**

**Changes of benefit terms** – There have been no actuarially material changes to the System benefit provisions since the prior actuarial valuation.

**Changes of assumptions** – The following changes in actuarial assumptions were made for the VRS - State Employee Retirement Plan effective June 30, 2016 based on the most recent experience study of the System for the four-year period ending June 30, 2016:

Mortality Rates (Pre-retirement, post-retirement healthy, and disabled)	Update to a more current mortality table – RP-2014 projected to 2020
Retirement Rates	Lowered rates at older ages and changed final retirement from 70 to 75
Withdrawal Rates	Adjusted rates to better fit experience at each year age and service through 9 years of service
Disability Rates	Adjusted rates to better match experience
Salary Scale	No change
Line of Duty Disability	Increase rate from 14% to 25%

The following changes in actuarial assumptions were made for the VaLORS Retirement Plan effective June 30, 2016 based on the most recent experience study of the System for the four-year period ending June 30, 2016:

Mortality Rates (Pre-retirement, post-retirement healthy, and disabled)	Update to a more current mortality table – RP-2014 projected to 2020 and reduced margin for future improvement in accordance with experience
Retirement Rates	Increased age 50 rates and lowered rates at older ages
Withdrawal Rates	Adjusted rates to better fit experience at each year age and service through 9 years of service
Disability Rates	Adjusted rates to better match experience
Salary Scale	No change
Line of Duty Disability	Decrease rate from 50% to 35%

**NORFOLK STATE UNIVERSITY**  
**REQUIRED SUPPLEMENTARY INFORMATION (RSI)**

JUNE 30, 2019

**POSTEMPLOYMENT BENEFITS**

**Schedule of Employer's Share of Net OPEB Liability**  
**Group Life Insurance Program (GLI)**  
**For the Years Ended June 30, 2019 and 2018\***

	<b>2019</b>	<b>2018</b>
Employer's Proportion of the Net GLI OPEB Liability	0.2705%	0.2662%
Employer's Proportionate Share of the Net GLI OPEB Liability	\$ 4,108,000	\$ 4,004,000
Employer's Covered Payroll	\$ 51,435,728	\$ 49,095,318
Employer's Proportionate Share of the Net GLI OPEB Liability as a Percentage of its Covered Payroll	7.99%	8.16%
Plan Fiduciary Net Position as a Percentage of the Total GLI OPEB Liability	51.22%	48.86%

*Schedule is intended to show information for 10 years. Since 2019 is the second year for this presentation, only two years of data is available. However, additional years will be included as they become available.*

*\*The amounts presented have a measurement date of the previous fiscal year end.*

**Schedule of Employer's Share of Net OPEB Asset**  
**Disability Insurance Program (VSDP)**  
**For the Years Ended June 30, 2019 and 2018\***

	<b>2019</b>	<b>2018</b>
Employer's Proportion of the Net VSDP OPEB Asset	0.8281%	0.8371%
Employer's Proportionate Share of the Net VSDP OPEB Asset	\$ 1,865,000	\$ 1,719,000
Employer's Covered Payroll	\$ 32,658,716	\$ 31,581,754
Employer's Proportionate Share of the Net VSDP OPEB Asset as a Percentage of its Covered Payroll	5.71%	5.44%
Plan Fiduciary Net Position as a Percentage of the Total VSDP OPEB Liability	194.74%	186.63%

*Schedule is intended to show information for 10 years. Since 2019 is the second year for this presentation, only two years of data is available. However, additional years will be included as they become available.*

*\*The amounts presented have a measurement date of the previous fiscal year end.*

**NORFOLK STATE UNIVERSITY**  
**REQUIRED SUPPLEMENTARY INFORMATION (RSI)**

JUNE 30, 2019

**POSTEMPLOYMENT BENEFITS (CONTINUED)**

**Schedule of Employer's Share of Net OPEB Liability**

**Health Insurance Credit Program (HIC)**

**For the Years Ended June 30, 2019 and 2018\***

		<b>2019</b>	<b>2018</b>
Employer's Proportion of the Net HIC OPEB Liability		0.7590%	0.7577%
Employer's Proportionate Share of the Net HIC OPEB Liability	\$	6,924,000	\$ 6,899,000
Employer's Covered Payroll	\$	51,108,515	\$ 48,954,780
Employer's Proportionate Share of the Net HIC OPEB Liability as a Percentage of its Covered Payroll		13.55%	14.09%
Plan Fiduciary Net Position as a Percentage of the Total HIC OPEB Liability		9.51%	8.03%

*Schedule is intended to show information for 10 years. Since 2019 is the second year for this presentation, only two years of data is available. However, additional years will be included as they become available.*

*\*The amounts presented have a measurement date of the previous fiscal year end.*

**Schedule of Employer's Share of Net OPEB Liability**

**Line of Duty Act Program (LODA)**

**For the Years Ended June 30, 2019 and 2018\***

		<b>2019</b>	<b>2018</b>
Employer's Proportion of the Net LODA OPEB Liability		0.1332%	0.1105%
Employer's Proportionate Share of the Net LODA OPEB Liability	\$	417,000	\$ 290,000
Covered-Employee Payroll	\$	1,075,985	\$ 1,070,900
Employer's Proportionate Share of the Net LODA OPEB Liability as a Percentage of its Covered Payroll		38.76%	27.08%
Plan Fiduciary Net Position as a Percentage of the Total LODA OPEB Liability		0.60%	1.30%

*Schedule is intended to show information for 10 years. Since 2019 is the second year for this presentation, only two years of data is available. However, additional years will be included as they become available.*

*\*The amounts presented have a measurement date of the previous fiscal year end.*

\* The contributions for the Line of Duty Act Program are based on the number of participants in the Program using a per capita-based contribution versus a payroll-based contribution. Therefore, covered-employee payroll is the relevant measurement, which is the total payroll of the employees in the OPEB plan.

**NORFOLK STATE UNIVERSITY**  
**REQUIRED SUPPLEMENTARY INFORMATION (RSI)**

*JUNE 30, 2019*

**POSTEMPLOYMENT BENEFITS (CONTINUED)**

**Schedule of Employer's Share of Total OPEB Liability**

**Pre-Medicare Retirees**

**For the Years Ended June 30, 2019 and 2018\***

	<b>2019</b>	<b>2018</b>
Employer's Proportion of the collective total OPEB Liability	0.8322%	0.8395%
Employer's Proportionate Share of the collective total OPEB Liability	\$ 8,368,704	\$ 10,904,664
Employer's Covered-employee Payroll	\$ 46,529,555	\$ 44,715,974
Employer's Proportionate Share of the collective total OPEB Liability as a Percentage of its Covered-employee Payroll	17.99%	24.39%

*Schedule is intended to show information for 10 years. Since 2018 is the first year for this presentation, only two years of data is available. However, additional years will be included as they become available.*

\* The amounts presented have a measurement date of the previous fiscal year end.

**NORFOLK STATE UNIVERSITY**  
**REQUIRED SUPPLEMENTARY INFORMATION (RSI)**

*JUNE 30, 2019*

**POSTEMPLOYMENT BENEFITS (CONTINUED)**

<b>Schedule of Employer Contributions</b> <b>Group Life Insurance Program (GLI)</b> <b>For the Years Ended June 30, 2019 and 2018*</b>						
<b>Date</b>	<b>Contractually Required Contribution</b>	<b>Contributions in Relation to Contractually Required Contribution</b>	<b>Contribution Deficiency (Excess)</b>	<b>Employer's Covered Payroll</b>	<b>Contributions as a % of Covered Payroll</b>	
2019	\$ 269,696	\$ 269,696	\$ -	\$ 51,864,538	0.52%	
2018	\$ 267,466	\$ 267,466	\$ -	\$ 51,435,728	0.52%	

\*Schedule is intended to show information for 10 years. Since 2019 is the second year for this presentation, only two years of data are available. However, additional years will be included as they become available.

<b>Schedule of Employer Contributions</b> <b>Disability Insurance Program (VSDP)</b> <b>For the Years Ended June 30, 2019 and 2018*</b>						
<b>Date</b>	<b>Contractually Required Contribution</b>	<b>Contributions in Relation to Contractually Required Contribution</b>	<b>Contribution Deficiency (Excess)</b>	<b>Employer's Covered Payroll</b>	<b>Contributions as a % of Covered Payroll</b>	
2019	\$ 212,980	\$ 212,980	\$ -	\$ 34,287,150	0.62%	
2018	\$ 215,548	\$ 215,548	\$ -	\$ 32,658,716	0.66%	

\*Schedule is intended to show information for 10 years. Since 2019 is the second year for this presentation, only two years of data are available. However, additional years will be included as they become available.



**NORFOLK STATE UNIVERSITY**  
**REQUIRED SUPPLEMENTARY INFORMATION (RSI)**

*JUNE 30, 2019*

**POSTEMPLOYMENT BENEFITS (CONTINUED)**

**Schedule of Employer Contributions**  
**Health Insurance Credit Program (HIC)**  
**For the Years Ended June 30, 2019 and 2018\***

<b>Date</b>	<b>Contractually Required Contribution</b>	<b>Contributions in Relation to Contractually Required Contribution</b>	<b>Contribution Deficiency (Excess)</b>	<b>Employer's Covered Payroll</b>	<b>Contributions as a % of Covered Payroll</b>
2019	\$ 605,973	\$ 605,973	\$ -	\$ 51,792,526	1.17%
2018	\$ 603,080	\$ 603,080	\$ -	\$ 51,108,515	1.18%

\*Schedule is intended to show information for 10 years. Since 2019 is the second year for this presentation, only two years of data are available. However, additional years will be included as they become available.

**Schedule of Employer Contributions**  
**Line of Duty Act Program (LODA)**  
**For the Years Ended June 30, 2019 and 2018\***

<b>Date</b>	<b>Contractually Required Contribution</b>	<b>Contributions in Relation to Contractually Required Contribution</b>	<b>Contribution Deficiency (Excess)</b>	<b>Covered- Employee Payroll</b>	<b>Contributions as a % of Covered- Employee Payroll</b>
2019	\$ 15,526	\$ 15,526	\$ -	\$ 977,828	1.59%
2018	\$ 14,184	\$ 14,184	\$ -	\$ 1,075,985	1.32%

\*The contributions for the Line of Duty Act Program are based on the number of participants in the Program using a per capita-based contribution versus a payroll-based contribution. Therefore, covered-employee payroll is the relevant measurement, which is the total payroll of employees in the OPEB plan.

\*Schedule is intended to show information for 10 years. Since 2019 is the second year for this presentation, only two years of data are available. However, additional years will be included as they become available.

**NORFOLK STATE UNIVERSITY**  
**REQUIRED SUPPLEMENTARY INFORMATION (RSI)**

*JUNE 30, 2019*

**POSTEMPLOYMENT BENEFITS (CONTINUED)**

**NOTES TO REQUIRED SUPPLEMENTARY INFORMATION**

**Group Life Insurance, Disability Insurance, Health Insurance Credit and Line of Duty Act Programs:**

**Changes of benefit terms** – There have been no actuarially material changes to the System benefit provisions since the prior actuarial valuation.

**Changes of assumptions** – The following changes in actuarial assumptions were made effective June 30, 2016 based on the most recent experience study of the System for the four-year period ending June 30, 2016:

**General State Employees**

**Group Life Insurance Program, Disability Insurance Program, Health Insurance Credit Program and Line of Duty Act Program**

Mortality Rates (Pre-retirement, post-retirement healthy, and disabled)	Updated to a more current mortality table – RP-2014 projected to 2020
Retirement Rates	Lowered rates at older ages and changed final retirement from 70 to 75
Withdrawal Rates	Adjusted rates to better fit experience at each year age and service through 9 years of service
Disability Rates	Adjusted rates to better match experience
Salary Scale	No change
Line of Duty Disability	Increased rate from 14% to 25%

**Teachers**

**Group Life Insurance Program**

Mortality Rates (Pre-retirement, post-retirement healthy, and disabled)	Updated to a more current mortality table – RP-2014 projected to 2020
Retirement Rates	Lowered rates at older ages and changed final retirement from 70 to 75
Withdrawal Rates	Adjusted rates to better fit experience at each year age and service through 9 years of service
Disability Rates	Adjusted rates to better match experience
Salary Scale	No change

**SPORS Employees**

**Group Life Insurance Program, Disability Insurance Program, Health Insurance Credit Program and Line of Duty Act Program**

Mortality Rates (Pre-retirement, post-retirement healthy, and disabled)	Updated to a more current mortality table – RP-2014 projected to 2020 and reduced margin for future improvement in accordance with experience
Retirement Rates	Increased age 50 rates and lowered rates at older ages
Withdrawal Rates	Adjusted rates to better fit experience
Disability Rates	Adjusted rates to better match experience
Salary Scale	No change
Line of Duty Disability	Increased rate from 60% to 85%

**NORFOLK STATE UNIVERSITY**  
**REQUIRED SUPPLEMENTARY INFORMATION (RSI)**

*JUNE 30, 2019*

**POSTEMPLOYMENT BENEFITS (CONTINUED)**  
**NOTES TO REQUIRED SUPPLEMENTARY INFORMATION (CONTINUED)**

**VaLORS Employees**

**Group Life Insurance Program, Disability Insurance Program, Health Insurance Credit Program  
and Line of Duty Act Program**

Mortality Rates (Pre-retirement, post-retirement healthy, and disabled)	Updated to a more current mortality table – RP-2014 projected to 2020 and reduced margin for future improvement in accordance with experience
Retirement Rates	Increased age 50 rates and lowered rates at older ages
Withdrawal Rates	Adjusted rates to better fit experience at each year age and service through 9 years of service
Disability Rates	Adjusted rates to better match experience
Salary Scale	No change
Line of Duty Disability	Decreased rate from 50% to 35%

**JRS Employees**

**Group Life Insurance Program and Health Insurance Credit Program**

Mortality Rates (Pre-retirement, post-retirement healthy, and disabled)	Updated to a more current mortality table – RP-2014 projected to 2020
Retirement Rates	Decreased rates at first retirement eligibility
Withdrawal Rates	No change
Disability Rates	Removed disability rates
Salary Scale	No change

**Largest Ten Locality Employers - General Employees**  
**Group Life Insurance Program**

Mortality Rates (Pre-retirement, post-retirement healthy, and disabled)	Updated to a more current mortality table – RP-2014 projected to 2020
Retirement Rates	Lowered retirement rates at older ages and extended final retirement age from 70 to 75
Withdrawal Rates	Adjusted termination rates to better fit experience at each age and service year
Disability Rates	Lowered disability rates
Salary Scale	No change
Line of Duty Disability	Increased rate from 14% to 20%

**NORFOLK STATE UNIVERSITY**  
**REQUIRED SUPPLEMENTARY INFORMATION (RSI)**

*JUNE 30, 2019*

**POSTEMPLOYMENT BENEFITS (CONTINUED)**  
**NOTES TO REQUIRED SUPPLEMENTARY INFORMATION (CONTINUED)**

**Non-Largest Ten Locality Employers - General Employees**  
**Group Life Insurance Program**

Mortality Rates (Pre-retirement, post-retirement healthy, and disabled)	Updated to a more current mortality table – RP-2014 projected to 2020
Retirement Rates	Lowered retirement rates at older ages and extended final retirement age from 70 to 75.
Withdrawal Rates	Adjusted termination rates to better fit experience at each age and service year
Disability Rates	Lowered disability rates
Salary Scale	No change
Line of Duty Disability	Increased rate from 14 to 15%

**Largest Ten Locality Employers – Hazardous Duty Employees**  
**Group Life Insurance Program**

Mortality Rates (Pre-retirement, post-retirement healthy, and disabled)	Updated to a more current mortality table – RP-2014 projected to 2020
Retirement Rates	Lowered retirement rates at older ages
Withdrawal Rates	Adjusted termination rates to better fit experience at each age and service year
Disability Rates	Increased disability rates
Salary Scale	No change
Line of Duty Disability	Increased rate from 60% to 70%

**Non-Largest Ten Locality Employers – Hazardous Duty Employees**  
**Group Life Insurance Program**

Mortality Rates (Pre-retirement, post-retirement healthy, and disabled)	Updated to a more current mortality table – RP-2014 projected to 2020
Retirement Rates	Increased age 50 rates and lowered rates at older ages
Withdrawal Rates	Adjusted termination rates to better fit experience at each age and service year
Disability Rates	Adjusted rates to better match experience
Salary Scale	No change
Line of Duty Disability	Decreased rate from 60% to 45%

**NORFOLK STATE UNIVERSITY**  
**REQUIRED SUPPLEMENTARY INFORMATION (RSI)**

*JUNE 30, 2019*

**POSTEMPLOYMENT BENEFITS (CONTINUED)**  
**NOTES TO REQUIRED SUPPLEMENTARY INFORMATION (CONTINUED)**

**Employees In The Largest Ten Locality Employers With Public Safety Employees**  
**Line of Duty Act Program**

Mortality Rates (Pre-retirement, post-retirement healthy, and disabled)	Updated to a more current mortality table – RP-2014 projected to 2020
Retirement Rates	Lowered retirement rates at older ages
Withdrawal Rates	Adjusted termination rates to better fit experience at each age and service year
Disability Rates	Increased disability rates
Salary Scale	No change
Line of Duty Disability	Increased rate from 60% to 70%

**Employees In The Non- Largest Ten Locality Employers With Public Safety Employees**  
**Line of Duty Act Program**

Mortality Rates (Pre-retirement, post-retirement healthy, and disabled)	Updated to a more current mortality table – RP-2014 projected to 2020
Retirement Rates	Increased age 50 rates and lowered rates at older ages
Withdrawal Rates	Adjusted rates to better fit experience at each year age and service
Disability Rates	Adjusted rates to better match experience
Salary Scale	No change
Line of Duty Disability	Decreased rate from 60 to 45%

**DEPARTMENT OF HUMAN RESOURCES MANAGEMENT PRE-MEDICARE RETIREE HEALTHCARE PLAN:**

There are no assets accumulated in a trust to pay related benefits.

***Changes of benefit terms***

There have been no changes to the benefit provisions since the prior actuarial valuation.

***Changes of assumptions***

The following assumptions were updated since the June 30, 2017 valuation based on recent experience.

- Spousal Coverage – reduced the rate from 50% to 35%
- Retiree Participation - reduced the rate from 70% to 60%

Spousal coverage and retiree participation were both reduced based on a blend of recent experience and the prior year assumptions. The mortality assumption was modified slightly to reflect mortality improvement projection scale BB to 2020. Additionally, the discount rate was increased from 3.58% to 3.87% based on the Bond Buyers GO 20 Municipal Bond Index.

# NORFOLK STATE UNIVERSITY

## HIGHLIGHTS

### FIVE YEARS IN REVIEW

FALL SEMESTER	2014-15	2015-16	2016-17	2017-18	2018-19
<b>ENROLLMENT</b>					
<b>Total</b>	<b>6,027</b>	<b>5,107</b>	<b>5,421</b>	<b>5,305</b>	<b>5,204</b>
In-state	5,191	4,403	4,499	4,289	4,032
Out-of-state	836	704	922	1,016	1,172
<b>FRESHMAN APPLICATIONS</b>					
<b>Number of Applications Received</b>	<b>2,817</b>	<b>2,445</b>	<b>4,439</b>	<b>6,008</b>	<b>7,442</b>
In-state	1,509	1,346	1,901	1,924	2,334
Out-of-state	1,308	1,099	2,538	4,084	5,108
<b>Number of Applications Accepted</b>	<b>1,850</b>	<b>1,930</b>	<b>3,795</b>	<b>5,415</b>	<b>6,675</b>
In-state	1,007	1,078	1,625	1,735	2,086
Out-of-state	843	852	2,170	3,680	4,589
<b>Number of Accepted Enrolled</b>	<b>572</b>	<b>475</b>	<b>1,039</b>	<b>1,036</b>	<b>1,098</b>
In-state	440	354	706	734	740
Out-of-state	132	121	333	302	358
<b>TRANSFER APPLICATIONS</b>					
<b>Number of Applications Received</b>	<b>884</b>	<b>641</b>	<b>1,039</b>	<b>956</b>	<b>812</b>
In-state	628	443	746	662	563
Out-of-state	256	198	293	294	249
<b>Number of Applications Accepted</b>	<b>687</b>	<b>577</b>	<b>893</b>	<b>856</b>	<b>730</b>
In-state	483	393	636	590	504
Out-of-state	204	184	257	266	226
<b>Number of Accepted Enrolled</b>	<b>446</b>	<b>352</b>	<b>491</b>	<b>445</b>	<b>381</b>
In-state	379	290	413	368	305
Out-of-state	67	62	78	77	76
<b>GRADUATE APPLICATIONS</b>					
<b>Number of Applications Received</b>	<b>293</b>	<b>256</b>	<b>387</b>	<b>304</b>	<b>279</b>
In-state	211	176	284	213	136
Out-of-state	82	80	103	91	143
<b>Number of Applications Accepted</b>	<b>239</b>	<b>202</b>	<b>325</b>	<b>255</b>	<b>219</b>
In-state	176	145	239	182	110
Out-of-state	63	57	86	73	109
<b>Number of Accepted Enrolled</b>	<b>183</b>	<b>167</b>	<b>263</b>	<b>182</b>	<b>171</b>
In-state	154	144	221	150	138
Out-of-state	29	23	42	32	33
<b>TUITION AND FEES</b>					
<b>Undergraduate</b>					
In-state	\$7,552	\$8,366	\$8,738	\$9,036	\$9,490
Out-of-state	\$20,696	\$20,884	\$21,100	\$21,238	\$21,418
<b>Graduate</b>					
In-state	\$8,692	\$9,506	\$10,568	\$11,556	\$12,136
Out-of-state	\$21,560	\$21,748	\$21,964	\$23,712	\$24,668
<b>ROOM AND BOARD</b>					
<b>Total Room and Board</b>	<b>\$8,658</b>	<b>\$8,970</b>	<b>\$9,490</b>	<b>\$9,866</b>	<b>\$10,360</b>
Room rates	\$5,574	\$5,798	\$6,222	\$6,534	\$6,862
Board rates	\$3,050	\$3,172	\$3,268	\$3,332	\$3,498



Martha S. Mavredes, CPA  
Auditor of Public Accounts

# Commonwealth of Virginia

*Auditor of Public Accounts*

P.O. Box 1295  
Richmond, Virginia 23218

June 12, 2020

The Honorable Ralph S. Northam  
Governor of Virginia

The Honorable Kenneth R. Plum  
Chairman, Joint Legislative Audit  
and Review Commission

Board of Visitors  
Norfolk State University

## INDEPENDENT AUDITOR'S REPORT

### **Report on Financial Statements**

We have audited the accompanying financial statements of the business-type activities and aggregate discretely presented component units of Norfolk State University, a component unit of the Commonwealth of Virginia, as of and for the year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise the Norfolk State University's basic financial statements as listed in the table of contents.

#### *Management's Responsibility for the Financial Statements*

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### *Auditor's Responsibility*

Our responsibility is to express opinions on these financial statements based on our audit. We did not audit the financial statements of the aggregate discretely presented component units of the University, which are discussed in Notes 1 and 15. Those financial statements were audited by other

auditors whose reports thereon have been furnished to us, and our opinion, insofar as it relates to the amounts included for the component units of the University, is based on the reports of the other auditors.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. The financial statements of the component units of the University that were audited by other auditors upon whose reports we are relying were audited in accordance with auditing standards generally accepted in the United States of America, but not in accordance with Government Auditing Standards.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall financial statement presentation.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a reasonable basis for our audit opinions.

### *Opinion*

In our opinion, based on our audit and the reports of other auditors, the financial statements referred to above present fairly, in all material respects, the financial position of the business-type activities and aggregate discretely presented component units of the University as of June 30, 2019, and the respective changes in financial position and cash flows, where applicable, thereof for the year then ended, in accordance with accounting principles generally accepted in the United States of America.

### *Other Matters*

#### Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the following be presented to supplement the basic financial statements: Management's Discussion and Analysis on pages 2 through 9; the Schedules of Employer's Share of Net Pension Liability, the Schedules of Employer Contributions for Retirement Plans, and the Notes to the Required Supplementary Information for Retirement Plans on pages 94 through 96; the Schedules of Employer's Share of OPEB



Liability/Asset, the Schedules of Employer Contributions for Postemployment Benefits, and the Notes to the Required Supplementary Information for the Postemployment Benefits (Group Life Insurance, Disability Insurance, Health Insurance Credit, Line of Duty Act, and Pre-Medicare Retirees programs on pages 97 through 105. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of the financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

#### Supplementary and Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the University's basic financial statements. The University Highlights section is presented for the purpose of additional analysis and is not a required part of the basic financial statements.

The University Highlights section has not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on them.

#### **Other Reporting Required by Government Auditing Standards**

In accordance with Government Auditing Standards, we have also issued our report dated June 12, 2020, on our consideration of Norfolk State University's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the University's internal control over financial reporting and compliance.

Martha S. Mavredes  
AUDITOR OF PUBLIC ACCOUNTS

JMR/clj

**NORFOLK STATE UNIVERSITY**  
Norfolk, Virginia

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Vacancy\*

\*Dr. Byron L. Cherry, Sr. resigned as of December 31, 2018

**OFFICIALS**

Dr. Melvin T. Stith, Sr., Interim President (*through June 23, 2019*)  
Dr. Javaune Adams-Gaston, President (*effective June 24, 2019*)  
Dr. Carl W. Haywood, Chief of Staff  
Dr. Leroy Hamilton, Interim Provost and Vice President for Academic Affairs  
Gerald E. Hunter, Vice President for Finance and Administration  
Dr. Deborah C. Fontaine, Vice President for University Advancement  
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Erick S. Cage, Executive Advisor to the President and Board of Visitors for Policy,  
Compliance and University Ombudsman  
Marty L. Miller, Athletics Director  
Pamela F. Boston, Esq., University Counsel  
Harry Aristakesian, Chief Audit Executive

Represents Board of Visitors and University Administrators as of June 30, 2019

**ACKNOWLEDGEMENTS**

The preparation of this report has been accomplished by the efficient and dedicated services of the staff of the University Controller's Office and various departments who have been assisted by the Auditor of Public Accounts. The contributions of all are invaluable and sincerely appreciated and clearly reflect the high standard set by the University.

The following Controller's Office employees were instrumental in the preparation of this report:

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Audra Bunch	Michelle Holland-Frazier	Jackie Matthews	Brian Stump	
Tracy Caldwell-Gore	Jennifer Holmes-Scott	Janice Moore	Zaheer Tariq	
Candice Epser	Nichole Horton	Monica Morris	Candace Thompson	

It is also appropriate to thank the President and Board of Visitors for making possible the sound financial resources and stable financial position through their interest and support in planning and conducting the financial affairs of the University.

